

March 18, 2024

CITY COMMISSION OF THE CITY OF MUNISING
301 E. SUPERIOR ST.
MUNISING, MI 49862
AGENDA
MONDAY, MARCH 18, 2024
6:00 P.M.

- A. CALL TO ORDER THE REGULAR CITY COMMISSION MEETING, PLEDGE OF ALLEGIANCE, ROLL CALL
- B. PUBLIC COMMENT (4 MINUTE LIMIT)
- C. CONSENT AGENDA
 - 1. Treasurer's Monthly Report
 - 2. Monthly Reports - Committee- Fire - Police
 - 3. City Commission Meeting Minutes of 3-6-2024
 - 4. List of Bills
 - 5. City Manager Report
 - 6. City Attorney Report
- D. NEW CITY BUSINESS
 - 1. DDA-Partnerships updates Kathy Reynolds
 - 2. Munising Bay Trail Network Request of \$5,000.00 per year
 - 3. WWTP Generator Repairs
 - 4. Mutual Aid Box Alarm System Resolution (Roll Call Vote)
 - 5. Northern Awning Revised Proposal to increase budget by \$20,998.00
 - 6. Sale of Obsolete Equipment
- E. PUBLIC COMMENTS (4 MINUTE LIMIT)
- F. ADJOURNMENT

City Commission
Official Proceedings

- A. CALL TO ORDER THE REGULAR CITY COMMISSION MEETING, PLEDGE OF ALLEGIANCE, ROLL CALL

The regular meeting of the City Commission was duly called and held on Monday, **March 18, 2024**, in the City Commission room of City Hall. Mayor Nettleton called the meeting to order at 6:00 p.m.

PRESENT: Commissioners: Ballas, Berry, Bogater, Prunick and Mayor Nettleton
ABSENT: None

- B. PUBLIC COMMENT (4 MINUTE LIMIT)

There were no public comments.

Moved by Commissioner Berry to amend the agenda to include #7 Protecting Local Government Retirement and Benefits Act Application for a Waiver. Support by Commissioner Ballas.

**Approved: Yeas: Commissioners: Ballas, Berry, Bogater, Prunick and Mayor Nettleton
Nays: None**

- C. CONSENT AGENDA
 - 1. Treasurer's Monthly Report
 - 2. Monthly Reports - Committee- Fire - Police
 - 3. City Commission Meeting Minutes of 3-6-2024
 - 4. List of Bills
 - 5. City Manager Report
 - 6. City Attorney Report

Moved by Commissioner Ballas to approve the Consent Agenda as presented. Support by Commissioner Prunick.

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Approved: Yeas: Commissioners: Ballas, Berry, Bogater, Prunick and Mayor
Nettleton
Nays: None

City Manager's Report

Capital Projects

- **BA Boat Launch Project-** UPEA and City held an optional pre-bid meeting on Thursday, February 29th in which three contactors were present. Following the pre-bid meeting our engineers and I received numerous requests for clarifications as well as approval requests for alternate products. In order to facilitate the requests and to allow an addendum to be issued to all plan holders, the bid opening was rescheduled for March 26th at noon. The plans were designed to give contractors flexibility on the means and methods of the project to help keep the project costs reasonable. The bid package addendum will also include a notice to contractors that access to the facility and at least one launch dock shall be maintained for users and any full closure would require permission from the City.
- **Sandpoint Rd.** - Payne and Dolan has scheduled the crush and shape project for Sandpoint Rd. for May. We have a pre-construction meeting scheduled for April 3rd and a notice to proceed will be issued immediately following that meeting.

Administrative Functions

- The ARPA committee met last month and discussed a number of on-going funding items. Penchura Play Equipment has provided preliminary proposals for playground replacement at both the Lynn St. Tot Lot and the Browns Addition Tot Lot. The ARPA committee will be reviewing the draft proposal at their meeting this month. The committee has also recommended that a portion of the funds be obligated to a crowd funding project for improvements at the Alger Centennial Ice Arena. I am working with the MEDC on confirm the application and eligibly requirements to insure that the scope items presented to the committee are able to be funded through the MEDC Public Spaces Community Places grant program.
- The City was contacted this week by the Superior Watershed Partnership who has been awarded a Coastal Resiliency Grant for communities within the region. I let them know that the City would be interested in establishing a Coastal Zone Management plan and technical review of potential projects.
- CUPPAD Transportation Planner, Ryan Carrig, let me know that our funding request for a complete local street condition assessment plan was approved. Work on this will occur early this summer with a final assessment plan being provided later in the summer.
- I will be out of the office from March 19th to the 26th.

D. NEW CITY BUSINESS

1. DDA-Partnerships updates Kathy Reynolds

Reynolds informed the Commission of their annual meeting and that Bill Ramsey would be the recipient of the business of the year for all his properties. She has been very busy as usual.

2. Munising Bay Trail Network Request of \$5,000.00 per year

It was recommended that the Munising Bay Trail Network resubmit their application to the ARPA Committee to be funded for the next three years in the amount of \$15,000.00.

No action was taken.

3. WWTP Generator Repairs

Moved by Commissioner Berry to approve the WWTP generator repairs from Graham Motor and Generator in the amount of \$10,639.45, also approving the necessary budget adjustment to cover the costs. Support by Commissioner Bogater.

Approved: Yeas: Commissioners: Ballas, Berry, Bogater, Prunick and Mayor
Nettleton

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Nays: None

Sole Source purchase City Manager Recommendation:

To approve the quote from Graham Motor for repairs on the WWTP Onan generator and approve an increase in the Sewer Treatment/Repairs and Maintenance line item.

4. Mutual Aid Box Alarm System Resolution (Roll Call Vote)

Moved by Commissioner Bogater to approve the Mutual Aid Box Alarm System Resolution as presented. Support by Commissioner Prunick.

Roll Call Vote:

Approved: Yeas: Commissioners: Ballas, Berry, Bogater, Prunick and Mayor
Nettleton
Nays: None

5. Northern Awning Revised Proposal to increase budget by \$20,998.00

Moved by Commissioner Berry to approve the revised Northern Awning proposal to increase the budget by \$20,998.00. Support by Commissioner Prunick.

Approved: Yeas: Commissioners: Ballas, Berry, Bogater, Prunick and Mayor
Nettleton
Nays: None

Sole Source purchase City Manager Recommendation:

To approve the revised proposal and approve an increase in the budgeted expenditure amount by \$20,998.00.

6. Sale of Obsolete Equipment

Moved by Commissioner Berry to approve the sale of obsolete equipment as requested. Support by Commissioner Ballas.

Approved: Yeas: Commissioners: Ballas, Berry, Bogater, Prunick and Mayor
Nettleton
Nays: None

Agenda Amended:

**7. Protecting Local Government Retirement and Benefits Act
Application for a Waiver**

Moved by Commissioner Prunick to approve the request of Protecting Local Government Retirement and Benefits Act application for a waiver. Support by Commissioner Berry.

Approved: Yeas: Commissioners: Ballas, Berry, Bogater, Prunick and Mayor
Nettleton
Nays: None

E. PUBLIC COMMENTS (4 MINUTE LIMIT)

There were no public comments.

F. ADJOURNMENT

Moved by Commissioner Bogater to adjourn the regular meeting of the City Commission. Support by Commissioner Ballas.

Approved: Yeas: Commissioners: Ballas, Berry, Bogater, Prunick and Mayor
Nettleton
Nays: None

The City Commission meeting adjourned at 6:26 p.m.

D.M. Nettleton, Mayor

Mary Artress, Deputy Clerk

LIST OF BILLS

March 18, 2024

39764	03501	HOLIDAY-WEX BANK	6,685.04
39765	03208	JOYCE OAS	262.50
39766	03012	LACOMBE, PATRICIA	368.89
39767	03011	BENSON, MICHELE	341.39
39768	03156	DENISE CURTIS	341.39
39769	02528	VERIZON WIRELESS	689.44
39770	00591	HIAWATHA TELEPHONE COMPANY	1,113.04
39771	02945	DEVIN OLSON	190.00
39772	03526	O'DEA, NORDEEN AND PICKENS P.C.	3,000.00
39773	02661	BADGER METER, INC.	152.60
39774	03429	HYDRO CORP	2,830.00
39775	01841	COLEMAN ENGINEERING COMPANY	2,358.25
39776	03288	MY WEB MAESTRO	96.00
39777	00925	MIDWAY RENTALS	21.00
39778	01178	QUILL CORPORATION	494.67
39779	00234	CHARTER COMMUNICATIONS	118.73
39780	03266	LASCO	570.12
39781	01919	ANSER SERVICES	90.00
39782	00594	HILLSIDE PARTY STORE LLC	42.00
39783	02400	CRANE ENGINEERING SALES INC.	6,702.92
39784	01476	USA BLUE BOOK	339.95
39785	01781	US BANK	2,682.50
39786	03282	U.P. PROPANE	420.39
39787	02531	FOX MARQUETTE	80.34
39788	03601	FOX CHEVROLET	256.72
39789	00048	ALL-PHASE ELECTRIC SUPPLY CO.	461.28
39790	00426	ETNA SUPPLY CO.	499.28
39791	03046	STATE OF MICHIGAN LARA BOILER DIV.	150.00
39792	01460	UPPER PENINSULA POWER CO.	2,076.77
39793	00016	AIRGAS USA, LLC	159.07
39794	03370	AUTO VALUE	193.76
39795	03568	NAPA AUTO PARTS DIV OF MPEC-101	897.57
39796	00362	DENMAN'S HARDWARE	87.33
39797	00793	MADIGAN'S HARDWARE	262.13
39798	01793	JOHNSON BROTHERS RENTALS LLC	269.00
39799	00193	BS&A SOFTWARE	500.00
39800	01998	UPPER PENINSULA RECREATION INC	1,230.77
39801	02248	LMAS DISTRICT HEALTH DEPT	216.00
39802	03028	ERA	369.21
39803	01044	NORTH CENTRAL LABORATORIES	1,825.57
39804	02976	DELTA DENTAL	1,847.99
39805	01571	CITY OF MUNISING-WATER	1,258.97
39806	02498	MENARDS	2,777.76
39807	03109	MICHIGAN STATE POLICE	165.00
39808	03420	KCI	287.00
39809	02996	EMBERS CREDIT UNION	42.39
39810	01841	COLEMAN ENGINEERING COMPANY	12,334.75
39811	01841	COLEMAN ENGINEERING COMPANY	11,888.00
39812	01841	COLEMAN ENGINEERING COMPANY	13,777.75
39813	03200	HUNTINGTON BANK	2,640.00
39814	02245	MUNISING HOCKEY ASSOCIATION	5,000.00
39815	02787	FAMILY PRIDE LAUNDRY	404.00
39816	02787	FAMILY PRIDE LAUNDRY	221.00
39817	00086	AUTO-WARES GROUP	1,146.81
39818	02996	EMBERS CREDIT UNION	227.10
39819	02954	RITA HALE	207.46
39820	03268	PHIL HANSEN	124.96

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39821	03548	BOB WILKINSON	201.96
39822	01476	USA BLUE BOOK	525.77
39823	02690	BLUE CROSS BLUE SHIELD OF MICH	32,228.10