

MARCH 18, 2026

CITY COMMISSION OF THE CITY OF MUNISING
AGENDA
MONDAY, MARCH 16, 2026
6:00 P.M.

- A. CALL TO ORDER THE REGULAR CITY COMMISSION MEETING, PLEDGE OF ALLEGIANCE, ROLL CALL
- B. PUBLIC COMMENT (4 MINUTE LIMIT)
- C. CONSENT AGENDA
 - 1. Treasurer's Monthly Report
 - 2. Monthly Reports - Committee - DPW - Fire Dept - Police Dept - WWTP
 - 3. City Commission Meeting Minutes 3-4-2026
 - 4. List of Bills
 - 5. City Attorney Report
- D. OLD CITY BUSINESS
 - 1. Marina Rules and Regulations - Tabled from 3-4-2026
 - 2. Discuss Commissioner Round Table - Tabled from 3-4-2026
- E. NEW CITY BUSINESS
 - 1. City Manager's Report
 - 2. Kathy Reynolds Monthly Report
 - 3. Pictured Rocks Cruises Lease Agreement
 - 4. Victory Cruise Lines
 - 5. Tourist Park Reservation Processing Fee Structure
 - 6. Create Charter Study Review Group
 - 7. Farmers' and Artisans' Market License Agreement
 - 8. Munising Bay Overlook - Land Acquisition
 - 9. U.P. Sailing Commercial Dockage Request
 - 10. ACH Policy
- F. CORRESPONDENCE
- G. PUBLIC COMMENTS (4 MINUTE LIMIT)
- H. ADJOURNMENT

**THIS MEETING WAS RESCHEDULED FROM MARCH 16, 2026
TO MARCH 18, 2026**

CITY COMMISSION

Official Proceedings

- A. CALL TO ORDER THE REGULAR CITY COMMISSION MEETING, PLEDGE OF ALLEGIANCE, ROLL CALL

The Regular meeting of the City Commission was duly called and held on Wednesday, **March 18, 2026** in the City Commission meeting room of City Hall. Mayor Berry called the meeting to order at 6:00 p.m.

PRESENT: Commissioners: DesJardins, Burge, Prunick and Mayor Berry
ABSENT: Commissioner: Wilkinson - excused

- B. PUBLIC COMMENT (4 MINUTE LIMIT)

John Madigan spoke regarding the proposed water rate increase, he feels that it should be looked at again and reevaluated. Corey Cearley also spoke regarding the water rate increase she is concerned about her business. Tom Dolaskie also spoke regarding the water rate increase and that he agrees with John and Corey.

- C. CONSENT AGENDA

MARCH 18, 2026

1. Treasurer's Monthly Report
2. Monthly Reports - Committee - DPW - Fire Dept - Police Dept - WWTP
3. City Commission Meeting Minutes 3-4-2026
4. List of Bills
5. City Attorney Report

Moved by Commissioner DesJardins to approve the Consent Agenda as presented. Support by Commissioner Prunick.

Approved: Yeas: Commissioners: DesJardins, Burge, Prunick and Mayor Berry
Nays: None

Moved by Commissioner DesJardins to amend the agenda to include School Resources Officer SRO Memorandum of Understanding as item 1A. New City Business. Support by Commissioner Burge.

**Approved: Yeas: Commissioners: DesJardins, Burge, Prunick and Mayor Berry
Nays: None**

D. OLD CITY BUSINESS

1. Marina Rules and Regulations - Tabled from 3-4-2026

Moved by Commissioner DesJardins to approve the Marina Rules and Regulations as presented. Support by Commissioner Burge.

Approved: Yeas: Commissioners: DesJardins, Burge, Prunick and Mayor Berry
Nays: None

2. Discuss Commissioner Round Table - Tabled from 3-4-2026

This item was briefly discussed it was felt that some guidelines would need to be set for this to become an agenda item.

E. NEW CITY BUSINESS

1. City Manager's Report

Moved by Commissioner Burge to approve the City Manager's report as presented. Support by Commissioner Prunick.

Approved: Yeas: Commissioners: DesJardins, Burge, Prunick and Mayor Berry
Nays: None

General Business/Operations Update

- Contract Language Updates - Ray Anderson is slowly working on this.
- FY2027 Budget - Treasurer and City Manager are continuing work on this.
- Review of Ordinances - Bob, Brice, and Michelle (Bill Nordeen as needed) are working on this. First Ordinances up for review are:
 - Ordinance No. 85 - Platting and Subdividing of Lands
 - Ordinance No. 86 - Housing Commission
 - Ordinance No. 117 - Incorporation of the EDC
 - Ordinance No. 1992-3 Water Supply System Revenue Bonds

The group plans to meet near the end of the month to see how the first round of review looks and decide how to proceed. Feel free to also review the ordinances, and send any comments to the City Manager.

- City Charter - Need to set up a review committee. See separate agenda item.
- Upper Peninsula Substance Enforcement Team (UPSET) - This is a multi-jurisdictional narcotics task force to support the safety and well-being of UP citizens. They are requesting funding assistance.

Feedback about the program was neutral. I am navigating the budget process and have decided that we should pause participation this year and reassess next year.

- DPW - Bailey is OSHA Safety Certified! Congrats!
- DPW - Switching to days starting Monday, March 16th.
- Water/Wastewater Department Award!!!! - Michigan Rural Water Association - Utility of the Year! Ron, Jason, and Jake, congratulations and thanks for all the hard work and dedication!

MARCH 18, 2026

- Staff Changes - The DPW/Water/Wastewater Split Position has been filled by Ozzy Hyde. His first day was 3/12/2026. Dimitri, previously in the Split Position, will begin serving as the Water/Wastewater Maintenance Foreman on 3/16/2026. Congratulations to both!
- Grant Applications - Police Chief and City Manager submitted a grant application to help cover the cost of purchasing new body-worn cameras. There are a couple of other grants being considered for application; stay tuned for more details.

- Crushed Culvert by the Arena - There is a crushed culvert between the ice arena and the school track (Figure 1). The culvert helps drain water from a watershed and the school field area. It will likely need to be replaced this spring. This is likely to be an expensive repair. I am working to get more details.

Note that the school is replacing a different culvert located in the vicinity this spring.



Figure 1. Approximate Location of Crushed Culvert.

- Walk with the City Manager and the Police Chief - March 17th, come walk with the City Manager and the Chief of Police. Meet at City Hall at 5:00 pm.
- DPW Summer hours - DPW will be piloting a new summer work schedule and work four 10-hour workdays a week. There will be a full crew on Tues/Wed/Thur, with a half crew on Mondays and Fridays. This is anticipated to start May 4th and continue through Labor Day. This was discussed previously with the Labor Committee. A memo outlining how this will work is being developed and will be presented to the labor committee for approval later this month.
- Marina Policy - Follow up on Ice fishing in the Marina - not allowed.

I found several Waterways Grant Agreements for the Marina. There may be grants by others/other information; I will continue to look. As far as facility use for fishing and general recreation, this is what I found:

Waterways Grant Agreement (2010, 2016, 2017) - Notes that the facilities and the land and water access ways to the facilities shall be open to the public at all times on equal and reasonable terms.

My interpretation is that if the City knows unsafe conditions exist, it is reasonable to prohibit dangerous activities, so fishing and ice fishing can be prohibited. Bubblers are used in the winter at the Marina, creating unstable ice conditions that can be dangerous for people ice fishing; therefore, the City should prohibit fishing. Boat traffic can be dangerous to people fishing, therefore should be prohibited.

The City will need to look at getting signage to indicate such.

Projects/Operations Update

- Non-Motorized Transportation Plan - Received a revised plan from Coleman - Finally started the review.

Action - Send any comments to Michelle.

- Employee Handbook - The employee handbook is almost complete! The handbook is a guide that outlines City policies, procedures, and culture, serving as a crucial resource for new hires and existing team members. As we were working through some of the final reviews, it was determined that a Handbook for Union and non-Union is needed. Two different Handbooks will help avoid conflicting language and issues along the line. Though two different handbooks means two documents to maintain and update.

The Handbooks will be brought to the City Commission for Approval. Hopefully, in the next month or so.

Action - No action at this time.

- Safe Routes to Schools (SRTS) - The application has been submitted. I am looking for community partners to collaborate on funding for the engineering

MARCH 18, 2026

fees. I attended the local Tribal meeting, and they are interested in helping with the engineering fees. I need to connect with the Tribe to identify how that could work. Stay tuned for more details.

I reached out to additional stakeholders to request program feedback.

Action - No action at this time.

- Park Service: Water Main Extension on H-58 (Park Service Project) - The project has been put on pause by the Park Service for now.

Action - No action required.

- Anna River Bridge - A large pothole was noted on March 3, 2026. It was cold patched by DPW. UPEA was called, and they sent personnel out to take a look. City Manager is working on a status update.

Action - No action required.

- Water and Sewer Rates - An increase in water rates of 13.4% is recommended, along with a 4.5% CPI increase for sewer.

I am revising my plan of action and recommend that the City do public engagement prior to setting the FY 2027 water and sewer rates. Ron and I have been trying to engage with large customers to notify them. I will be looking at options to further notify/engage the community. Recommending that a decision not be made until the May timeframe.

Action - None at this time.

- Old City Landfill - A new contract for monitoring at the old landfill is needed. Waiting to hear from DNR about what the 2026 monitoring needs are, then will work towards getting a contract. I reminded the DNR that the City is waiting for information.

Action - No action required.

- Munising Bay Overlook - Progress continues to be made on this project. There is a lot of paperwork associated with this project.

Action - See separate agenda item.

- Lead Service Line Replacement Project - Notice of intent for project bonding to be published in the paper next week. This is a project requirement; note that the language for the Notice of Intent was included in a resolution approved at the March 4th meeting.

Easement letters notifying homeowners with service lines to be replaced about the project will start arriving this week. Included with the letter is an easement request that provides permission to access the property for the service line replacement. Note the letters were presented to the City Commission on February 4th, 2026. Let the City Manager know if there are any questions, comments, or issues.

1A. School Resources Officer SRO Memorandum of Understanding

Moved by Commissioner DesJardins to authorize the City Manager to work with the City Attorney to review/revise clarify the Memorandum of Understanding. Support by Commissioner Burge.

**Approved: Yeas: Commissioners: DesJardins, Burge, Prunick and Mayor Berry
Nays: None**

2. Kathy Reynolds Monthly Report

Kathy was not in attendance.

3. Pictured Rocks Cruises Lease Agreement

Moved by Commissioner Burge to table this item until further review by the City Attorney and a written review is received. Support by Commissioner Prunick.

**Approved: Yeas: Commissioners: DesJardins, Burge, Prunick and Mayor Berry
Nays: None**

4. Victory Cruise Lines

Moved by Commissioner Burge to give the City Manager permission to fill out the Part 105 Plan for the City dock. Support by Commissioner DesJardins.

MARCH 18, 2026

Approved: Yeas: Commissioners: DesJardins, Burge, Prunick and Mayor Berry
Nays: None

5. Tourist Park Reservation Processing Fee Structure

Moved by Commissioner DesJardins to approve the Tourist Park reservation processing fee of 3% as presented. Support by Commissioner Prunick.

Approved: Yeas: Commissioners: DesJardins, Burge, Prunick and Mayor Berry
Nays: None

6. Create Charter Study Review Group

Moved by Commissioner Burge to create a Charter Study Review Group to consist of the City Manager, City Attorney and City Clerk as said aspects of the Charter. Support by Commissioner DesJardins.

Approved: Yeas: Commissioners: DesJardins, Burge, Prunick and Mayor Berry
Nays: None

7. Farmers' and Artisans' Market License Agreement

Moved by Commissioner DesJardins to approve the Farmers' and Artisans' Market License Agreement with McKenzie Guzman Martinez, from May 25th, 2026 - October 12th, 2026, Mondays only. Support by Commissioner Prunick.

Approved: Yeas: Commissioners: DesJardins, Burge, Prunick and Mayor Berry
Nays: None

8. Munising Bay Overlook - Land Acquisition

No action was needed at this time.

9. U.P. Sailing Commercial Dockage Request

Moved by Commissioner DesJardins to approve the U.P. Sailing Commercial Dockage request as presented. Support by Commissioner Prunick.

Approved: Yeas: Commissioners: DesJardins, Burge, Prunick and Mayor Berry
Nays: None

10. ACH Policy

Moved by Commissioner DesJardins to approve the ACH policy/resolution as presented. Support by Commissioner Prunick.

Roll Call Vote:

Approved: Yeas: Commissioners: DesJardins, Burge, Prunick and Mayor Berry
Nays: None

F. CORRESPONDENCE

Correspondence included the election schedule for Commissioner Prunick's expiring term.

G. PUBLIC COMMENTS (4 MINUTE LIMIT)

Tom Dolaskie stated that the water charges should not make a profit, it's not a good look.

Commissioner DesJardins wanted to commend the City Crew on all their efforts to clean up after the storm.

H. ADJOURNMENT

Moved by Commissioner DesJardins to adjourn the regular meeting of the City Commission. Support by Commissioner Burge.

Approved: Yeas: Commissioners: DesJardins, Burge, Prunick and Mayor Berry
Nays: None

The regular meeting of the City Commission adjourned at 7:14 p.m.

Chris Berry, Mayor

Sue Roberts, City Clerk

MARCH 18, 2026

42260	UPEA ENGINEERS & ARCHITECTS	2,000.00
42261	KLEIMAN PUMP & WELL DRILLING	59,894.47
42262	MANNING ENVIRONMENTAL, INC.	4,707.67
42263	COMPASS MINERALS AMERICA INC	21,470.40
42264	MY WEB MAESTRO	96.00
42265	CITY OF MUNISING-WATER	1,726.73
42266	NAPA AUTO PARTS	656.16
42267	NORTH CENTRAL LABORATORIES	924.99
42268	HYDRO CORP	832.86
42269	BADGER METER, INC.	195.82
42270	1ST AYD CORP	190.60
42271	MIDWAY RENTALS	298.73
42272	MILLER BRADFORD & RISBERG	478.80
42273	AUTO-WARES GROUP	200.25
42274	POMASL FIRE EQUIPMENT	615.91
42275	COLEMAN ENGINEERING COMPANY	13,733.25
42276	COLEMAN ENGINEERING COMPANY	2,215.75
42277	COLEMAN ENGINEERING COMPANY	22,509.25
42278	COLEMAN ENGINEERING COMPANY	2,215.75
42279	HALL CONTRACTING INC.	44,731.66
42280	BLUE CROSS BLUE SHIELD OF MICH	38,756.53
42281	PEOPLES STATE BANK	3,578.25
42282	HUNTINGTON BANK	1,650.00
42283	US BANK	1,850.00
42284	KCI	331.28
42285	INTEGRIS, LLC	304.60
42286	JOHNSON BROTHERS RENTALS LLC	725.00
42287	ETNA SUPPLY CO.	566.50
42288	MICK'S MECHANICAL, LLC	135.00
42289	EMBERS CREDIT UNION	215.93
42290	MICHIGAN SECTION AWWA	580.00
42291	HIAWATHA TELEPHONE COMPANY	1,107.91
42292	VERIZON WIRELESS	550.18
42293	MADIGAN'S HARDWARE	190.64
42294	QUILL CORPORATION	140.59
42295	MEDSURETY, LLC	110.00
42296	UPPER PENINSULA POWER CO.	2,118.45
42297	DENMAN'S HARDWARE	299.66
42298	FAMILY PRIDE LAUNDRY	655.00
42299	UPPER PENINSULA RECREATION INC	1,230.77
42300	U.P. PROPANE	829.14
42301	UPPER PENINSULA RECREATION INC	111.32
42302	SUPERIORLAND SERVICES, INC	450.85
42303	QUILL CORPORATION	306.18
42304	HOLIDAY DIV OF CIRCLE K	5.50
42305	APPLIED INDUSTRIAL TECHNOLOGIES	52.56
42306	FASTENAL COMPANY	157.26
42307	UP TRUCK CENTER INC	30.15
42308	ANDERSON, TACKMAN & CO.	4,750.00
42309	RITA HALE	304.40
42310	PHIL HANSEN	294.11
42311	TAIT, JOHN	294.11
42312	EMBERS CREDIT UNION	273.28