

March 4, 2026

CITY COMMISSION OF THE CITY OF MUNISING
301 E SUPERIOR ST
MUNISING, MI 49862
AGENDA
WEDNESDAY, MARCH 4, 2026
6:00 P.M.

- A. CALL TO ORDER THE REGULAR COMMISSION MEETING, PLEDGE OF ALLEGIANCE, ROLL CALL
- B. PUBLIC COMMENTS (4 MINUTE LIMIT)
- C. CONSENT AGENDA
 - 1. DDA Meeting Minutes
 - 2. Planning Commission Meeting Minutes
 - 3. City Commission Meeting Minutes 2-16-2026
 - 4. List of Bills
- D. NEW BUSINESS
 - 1. City Manager Report
 - 2. 4th of July Storage Alternatives
 - 3. Coleman Engineering General Updates - Kelly Heidbrier
 - 4. Coleman Engineering 2026 Lead Service Line Replace Invoice \$13,733.25
 - 5. Coleman Engineering Washington St. Community Facilities Invoice \$2,215.75
 - 6. Coleman Engineering Washington St. Sewer Invoice \$22,509.25
 - 7. Coleman Engineering Washington St. Water Invoice \$2,215.75
 - 8. Hall Contracting, Inc. Invoice for Tourist Park East Shower Building Renovations for \$49,701.85
 - 9. Drinking Water State Revolving Funds Lead Service Line Replacement Project
 - a. Confirm Bond Council
 - b. Resolution Authorizing Publication of Notice of Intend to Issue Revenue Bonds and Declaring Intent to Reimburse (Drinking Water State Revolving Fund Project) (Roll Call Vote)
 - c. Confirm Financial Advisors and Authorize City Manager to Sign Documents
 - 10. Munising Bay Overlook Land Acquisition Resolution (Roll Call Vote)
 - 11. Water-Sewer Rate Discussion
- E. CORRESPONDENCE
- F. PUBLIC COMMENTS (4 MINUTE LIMIT)
- G. ADJOURNMENT

CITY COMMISSION

Official Proceedings

- A. CALL TO ORDER THE PUBLIC HEARING AND REGULAR CITY COMMISSION MEETING, PLEDGE OF ALLEGIANCE, ROLL CALL

The Regular meeting of the City Commission was duly called and held on Wednesday, **March 4, 2026** in the City Commission meeting room of City Hall. Mayor Berry called the meeting to order at 6:00 p.m.

March 4, 2026

PRESENT: Commissioners: Wilkinson, DesJardins, Burge, Prunick, and Mayor Berry

ABSENT: None

B. Public Comment (4 MINUTE LIMIT)

Commissioner DesJardins gave public comment regarding a previous meeting commentary and apologized for his inaccuracy regarding the Animal Control Officers wages, also expressing his concern about being publicly accurate and checking facts.

C. CONSENT AGENDA

1. DDA Meeting Minutes
2. Planning Commission Meeting Minutes
3. City Commission Meeting Minutes 2-16-2026
4. List of Bills

Moved by Commissioner Wilkinson to approve the Consent Agenda as presented. Supported by Commissioner DesJardins.

Approved: Yeas: Commissioners: Wilkinson, DesJardins, Burge, Prunick, and Mayor Berry
Nays: None

D. NEW BUSINESS

1. City Manager Report

Moved by Commissioner DesJardins to approve the City Manager's Report. Supported by Commissioner Burge.

Approved: Yeas: Commissioners: Wilkinson, DesJardins, Burge, Prunick, and Mayor Berry
Nays: None

CITY MANAGER REPORT

General Business/Operations Update

- Contract Language Updates - Ray Anderson is slowly working on this.
- 4th of July Celebration - I granted a request to use the L-Dock for fireworks launching. The 4th of July team is looking for storage solutions. See separate agenda item; Sean will be at the meeting to discuss.
- FY2027 Budget - Treasurer and City Manager are continuing work on this.
- Review of Ordinances - Meeting on Friday, 2/27/26, with Bob Wilkinson, Brice Burge, and Bill Nordeen. The group will review 4 Administrative Ordinances and see how many changes are recommended. The group will meet in about a month, discuss the number of changes, and see what the best path forward is. If you would like to review ordinances as well, let me know.
- City Charter - Need to continue working on outlining the review process.
- Kiwanis Club Presentation - I presented at the Kiwanis Club lunch meeting on Wednesday, Feb 25th.
- Polar Plunge - The Police Team, Red, and Michelle raised \$765.
- City Staffing - Dmitri, DPW- Water & Wastewater Split Position employee, has accepted the position of Water and Wastewater Mechanical Foreman. We are in the process of interviewing for the Split Position and hope to have a decision made this week. Dmitri's start date at the new position will depend on when we can hire for the split position.
- Dump Truck Rental Hours - The rental dump truck has 58 total hours of use to date.

Projects/Operations Update

- Non-Motorized Transportation Plan - Received a revised plan from Coleman - Finally started the review.
Action - Send any comments to Michelle.
- Safe Routes to Schools (SRTS) -
The application was submitted on 2/18/2026. There is an opportunity to continue discussing the grant and provide education about the projects proposed in it.

March 4, 2026

Action - Would the City Commission like to continue to receive info about the SRTS program?

- Bayshore Marina Policies - The Bayshore Marina Policies and Procedures are complete. The Marina Slip Renewal letter, Slip Application, and Waitlist letters were also updated.
The policy should be reviewed annually for updates. Provide me with any feedback you receive!
Note: Marina letters for Slip Renewal and Waitlist Renewal were mailed on Monday, March 2nd.
Action - Provide any feedback you hear to Michelle and Lisa.
- Park Service: Water Main Extension on H-58 (Park Service Project)
Looks like this project may be starting up. The project will install a water main from High Street to the Park Service Building on Munising Ave (H-58), approximately 3,000 linear feet, and include a booster station. The booster station ensures sufficient water pressure for fire suppression and general use.
I've asked for a meeting on this project to get a better understanding of what was discussed before I started. I understand that the Park Service will be constructing the infrastructure, and the City will assume ownership and operation. Before the project gets too far along, I'd like to understand the operation and maintenance cost estimates. I am waiting to hear back from HDR, the engineering firm.
Action - No action required.
- Picture Rock Cruise (PRC) Lease - The PCR lease has expired. The lease was originally negotiated for 10 years, starting in 2011. It was extended to another 5 years in 2021. The old lease included a 2% annual increase. The old lease has been sent to Bill Nordeen for review, and I am working with PRC. More to come at the next meeting.
Action - No action required.
- Water and Sewer Rates - In January, John Holland from the Michigan Rural Water Association presented the results of the rate analysis for City water and sewer fees. The analysis recommended a 13.4% increase for water fees in addition to the CPI (consumer price index, AKA annual inflation). An increase in the sewer fees beyond the annual CPI was not recommended. The City Commission should be considering the water and sewer rates for FY 2026. **A decision to increase or maintain rates should be made at the end of March or the beginning of April.**
Action - Review the rate study by John Holland of the Michigan Rural Water Association. Let me know what questions you have about rates, and be ready at the next meeting to determine a rate increase.
- Old City Landfill - A new contract for monitoring at the old landfill is needed. I met with the regulatory agency, DNR, to see what the current monitoring requirements are. I'm waiting for the DNR to loop back. More to come.
Action - No action required.
- Munising Bay Overlook - See Separate agenda item.
- Lead Service Line Replacement Project - Red is continuing to collect service line information. City needs to contract a Bond Counselor and Financial Advisor. - See separate agenda item.

Mayor Berry requested a motion to amend the agenda to add items:

12. **Anderson Tackman Engagement Letter**
13. **Approval of Marina Policy**
14. **Discuss Commissioner Round Table**

Moved by Commissioner DesJardins to amend the agenda to add the listed items.
Supported by Commissioner Prunick.

Approved: Yeas: Commissioners: Wilkinson, DesJardins, Burge, Prunick, and Mayor Berry
Nays: None

2. 4th of July Storage Alternatives

Presentation was given by Sean Hayes with the Fourth of July Committee regarding alternative options for storing their equipment on a parcel of City property. NO ACTION TAKEN

3. Coleman Engineering General Updates-Kelly Heidbrier

Update was given by Kelly Heidbrier on the current and future projects happening within the City.

March 4, 2026

4. Coleman Engineering 2026 Lead Service Line Replace Invoice
\$13,733.25

Moved by Commissioner Wilkinson to approve Invoice #59144, Project #251248 2026 Lead Service Line Replacements in the amount of \$13,733.25. Supported by Commissioner DesJardins.

Approved: Yeas: Commissioners: Wilkinson, DesJardins, Burge, Prunick, and
Mayor Berry
Nays: None

5. Coleman Engineering Washington St. Community Facilities
Invoice \$2,215.75

Moved by Commissioner Wilkinson to approve Invoice #59143, Project #231134 Washington St. Community Facilities in the amount of \$2,215.75 Supported by Commissioner Prunick.

Approved: Yeas: Commissioners: Wilkinson, DesJardins, Burge, Prunick, and
Mayor Berry
Nays: None

6. Coleman Engineering Washington St. Sewer Invoice \$22,509.25

Moved by Commissioner Prunick to approve Invoice #59151, Project #231135 Washington St. Sewer in the amount of \$22,509.25. Support by Commissioner Burge.

Approved: Yeas: Commissioners: Wilkinson, DesJardins, Burge, Prunick, and
Mayor Berry
Nays: None

7. Coleman Engineering Washington St. Water Invoice \$2,215.75

Moved by Commissioner Burge to approve Invoice #59152, Project #231136 Washington St. Water in the amount of \$2,215.75. Supported by Commissioner Prunick.

Approved: Yeas: Commissioners: Wilkinson, DesJardins, Burge, Prunick, and
Mayor Berry
Nays: None

8. Hall Contracting, Inc. Invoice for Tourist Park East Shower
Building Renovations for \$49,701.85

Moved by Commissioner DesJardins to approve the Hall Contracting, Inc. invoice for Tourist Park East Shower Renovations for \$44,731.66 (less the retainage). Supported by Commissioner Wilkinson.

Approved: Yeas: Commissioners: Wilkinson, DesJardins, Burge, Prunick, and
Mayor Berry
Nays: None

9. Drinking Water State Revolving Funds Lead Service Line
Replacement Project

- a. Confirm Bond Council

Moved by Commissioner DesJardins to approve Miller Canfield as Bond Council. Supported by Commissioner Wilkinson.

Approved: Yeas: Commissioners: Wilkinson, DesJardins, Burge, Prunick, and
Mayor Berry
Nays: None

- b. Resolution Authorizing Publication of Notice of Intent to
Issue Revenue Bonds and Declaring Intent to Reimburse
(Drinking Water State Revolving Fund Project) (Roll Call
Vote)

Moved by Commissioner DesJardins to approve a Resolution Authorizing Publication of Notice of Intent to Issue Revenue Bonds and Declaring Intent to Reimburse (Drinking Water State Revolving Fund Project Supported by Commissioner Wilkinson.

Roll Call Vote:

March 4, 2026

Approved: Yeas: Commissioners: Wilkinson, DesJardins, Burge, Prunick, and Mayor Berry
Nays: None

- c. Confirm Financial Advisors and Authorize City Manager to Sign Documents

Moved by Commissioner DesJardins to accept and place on file the bids received for Financial Advisors. Support by Commissioner Prunick.

Approved: Yeas: Commissioners: Wilkinson, DesJardins, Burge, Prunick, and Mayor Berry
Nays: None

Bids received: Bendzinski & Co. \$13,850.00, James Srouji \$14,000.00 and PFM General Obligation Bond Fee \$\$8,000.00 - \$25,000.00, Revenue Bond Fee \$15,000.00 - \$25,000.00.

Moved by Commissioner Burge to award the bid for financial advisors to Bendzinski & Co. for \$13,850.00 and authorize the City Manager to sign on behalf of the City. Supported by Commissioner DesJardins.

Approved: Yeas: Commissioners: Wilkinson, DesJardins, Burge, Prunick, and Mayor Berry
Nays: None

10. Munising Bay Overlook Land Acquisition Resolution (Roll Call Vote)

Moved by Commissioner DesJardins to approve the Munising Bay Overlook Land Acquisition Resolution and authorize the City Manager to sign on behalf of the City. Supported by Commissioner Wilkinson.

Roll Call Vote:

Approved: Yeas: Commissioners: Wilkinson, DesJardins, Burge, Prunick, and Mayor Berry
Nays: None

11. Water-Sewer Rate Discussion

City Manager Harrison provided additional information on the Water-Sewer Rate Discussion stemming from the MRWA recommendation from a previous meeting.

NO ACTION TAKEN

AGENDA AMENDED:

- 12. Anderson Tackman Engagement Letter**

Moved by Commissioner DesJardins to approve the Anderson Tackman Engagement Letter as presented. Supported by Commissioner Wilkinson.

Approved: Yeas: Commissioners: Wilkinson, DesJardins, Burge, Prunick, and Mayor Berry
Nays: None

- 13. Approval of Marina Policy**

Discussion about the Marina Policy.

Moved by Commissioner DesJardins to table the Marina Policy until the next meeting when the City Attorney could be present. Supported by Commissioner Burge.

Approved: Yeas: Commissioners: Wilkinson, DesJardins, Burge, Prunick, and Mayor Berry
Nays: None

- 14. Discuss Commissioner Round Table**

Discussion regarding Commissioner Round Table being added to the agenda took place.

Moved by Commissioner DesJardins to table this discussion until the next meeting when the City Attorney will be present for council. Support by Commissioner Prunick

March 4, 2026

Approved: Yeas: Commissioners: Wilkinson, DesJardins, Burge, Prunick, and
Mayor Berry
Nays: None

E. CORRESPONDENCE

There was no correspondence

F. Public Comment (4 Minute Limit)

John Madigan made comment on the water rates and his observations for the data that was presented and the potential impact to the community.

G. ADJOURNMENT

Moved by Commissioner Wilkinson to adjourn the regular meeting of the City Commission. Support by Commissioner Prunick.

Approved: Yeas: Commissioners: Wilkinson, DesJardins, Burge, Prunick, and
Mayor Berry
Nays: None

The regular meeting of the City Commission adjourned at 7:20 p.m.

Chris Berry, Mayor

Mary Artress, Deputy Clerk

LIST OF BILLS

42216	UP INTERNATIONAL TRUCK	1,363.05
42217	FABICK CAT	3,463.54
42218	FASTENAL COMPANY	99.83
42219	RICK NEBEL	69.94
42220	DELTA DENTAL	1,821.48
42221	VISION SERVICE PLAN	356.25
42222	CORE & MAIN LP	5,628.00
42223	WEX BANK	9,580.38
42224	DTE ENERGY	6,686.46
42225	AUTO-WARES GROUP	1,947.39
42226	KLEIMAN, RON	116.59
42227	US BANK EQUIPMENT FINANCE	163.54
42228	TRUDELL PLUMBING & HEATING	218.75
42229	AUTO-WARES GROUP	55.99
42230	TRUIST GOVT FINANCE	74,486.81
42231	COLEMAN ENGINEERING COMPANY	981.75
42232	HILLSIDE PARTY STORE LLC	38.61
42233	DENMAN'S HARDWARE	297.67
42234	UPPER PENINSULA POWER CO.	2,126.56
42235	FAMILY PRIDE LAUNDRY	655.00
42236	MUNISING BEACON MEDIA	453.75
42237	INTEGRIS, LLC	304.60
42238	MICHIGAN MUNICIPAL LEAGUE	6,457.00
42239	BLUE CROSS BLUE SHIELD OF MICH	26,005.57
42240	AKE, JULI	80.55
42241	UPPER PENINSULA POWER CO.	28,445.03
42242	KCI	7,827.60
42243	SUPERIORLAND SERVICES, INC	432.85
42244	CORE & MAIN LP	36.00
42245	STANDARD INSURANCE COMPANY	607.04
42246	STANDARD INSURANCE COMPANY	242.61
42247	FABICK CAT	2,487.54

March 4, 2026

42248	SCHAEFFER MFG. COMPANY	676.50
42249	UP INTERNATIONAL TRUCK	59.53
42250	SUPERIORLAND SERVICES, INC	320.65
42251	QUILL CORPORATION	88.82
42252	UPPER PENINSULA RECREATION INC	1,230.77
42253	O'DEA, NORDEEN AND PICKENS P.C.	3,000.00
42254	MARK MAKI	1,558.34
42255	LASCO	724.00
42256	MIDWEST TRUCK DRIVING SCHOOL	6,967.00
42257	OLSON & HOWARD, P.C.	4,993.20
42258	ANSER SERVICES	128.44
42259	GFL ENVIRONMENTAL	659.97