

MARCH 6, 2024

CITY COMMISSION  
AGENDA  
WEDNESDAY, MARCH 6, 2024  
6:00 P.M.

- A. CALL TO ORDER THE REGULAR CITY COMMISSION MEETING, PLEDGE OF ALLEGIANCE, ROLL CALL
- B. PUBLIC COMMENTS (4 MINUTE LIMIT)
- C. CONSENT AGENDA
  - 1. Approve City Commission Meeting Minutes of 2-19-2024
  - 2. Approve Check Register/List of Bills
  - 3. January Fire Department Monthly Report
  - 4. City Manager Report
- D. New Business
  - 1. Munising Bay Trail Network 2% funding for trail construction
  - 2. Coleman Engineering Company Pay Request Washington St. (Water) \$7,074.00 and \$6,703.75 = \$13,777.75
  - 3. Coleman Engineering Company Pay Request Washington St. (Sewer) \$5,368.00 and \$6,520.00 = \$11,888.00
  - 4. Coleman Engineering Company Pay Request Washington St. (Community Facilities) \$5,570.25 and \$6,764.50 = \$12,334.75
  - 5. Bill Riordan appointment to Planning Commission
  - 6. Elevated Water Storage Tank Painting Bids
  - 7. ARPA Funding Approval and Transfer from General Fund to Major Streets
  - 8. UP Engineers Change Order No 5 Sewer Project
  - 9. Final Sewer Improvements Project Draw \$81,051.26
- E. PUBLIC COMMENTS (4 MINUTE LIMIT)
- F. ADJOURNMENT

CITY COMMISSION

Official Proceedings

- A. CALL TO ORDER THE REGULAR CITY COMMISSION MEETING, PLEDGE OF ALLEGIANCE, ROLL CALL

The regular meeting of the City Commission was duly called and held on Wednesday, **March 6, 2024**, in the City Commission room of City Hall. Mayor Nettleton called the meeting to order at 6:00 p.m.

PRESENT: Commissioners: Ballas, Berry, Bogater, Prunick and Mayor Nettleton

ABSENT: None

- B. PUBLIC COMMENTS (4 MINUTE LIMIT)

There were no public comments.

- C. CONSENT AGENDA

- 1. Approve City Commission Meeting Minutes of 2-19-2024
- 2. Approve Check Register/List of Bills
- 3. January Fire Department Monthly Report
- 4. City Manager Report

Moved by Commissioner Berry to approve the Consent Agenda as presented. Support by Commissioner Bogater.

Approved: Yeas: Commissioners: Ballas, Berry, Bogater, Prunick and Mayor Nettleton

Nays: None

City Manager's Report

**Capital Projects**

- **BA Boat Launch Project-** UPEA and City held an optional pre-bid meeting on Thursday, February 29<sup>th</sup> in which three contactors were present. The pre-bid allows contractors to review the bid documents with staff and also ask any questions regarding the project. Contractors that wish to bid on the project were not required to attend so it is expected that a number of additional general contractors and subs are currently reviewing the plans. The public bid opening for the boat launch project is going to be held at noon on Wednesday, March 13<sup>th</sup> at City Hall.

**Administrative Functions**

- Public works staff has been working on items that are not traditionally priorities during the winter months however the lack of snow and winter maintenance has allowed staff to address other projects. DPW staff is working with Water/Wastewater staff on insulating a number of facilities such as well houses, lift stations, and our booster station. This project is part of the EGLE energy upgrade grant that the City applied for and was awarded last summer. The grant will also allow the City to contract out the replacement of exterior doors as well as install energy upgrades for our well and lift station pumps.
- Staff has been advised by Treasury that our Defined Benefit (Pension) plans are technically in "underfunded" status according to State law. The State mandates that the City report our unfunded accrued liabilities for our pension plans on an annual basis and it must be submitted using their calculations. The City Treasurer and myself will work on the submittal of an underfunded status waiver as the pension plan for the City was closed in 2019 and when the liabilities are correctly attributed to our enterprise funds we are no longer in the underfunded status.
- I will be out of the office from March 19<sup>th</sup> to the 26<sup>th</sup>.

D. New Business

1. Munising Bay Trail Network 2% funding for trail construction

Moved by Commissioner Ballas to approve the trails as proposed with funding as requested. Support by Commissioner Berry.

Approved: Yeas: Commissioners: Ballas, Berry, Bogater, Prunick and Mayor  
Nettleton  
Nays: None

2. Coleman Engineering Company Pay Request Washington St. (Water)  
\$7,074.00 and \$6,703.75 = \$13,777.75

Moved by Commissioner Prunick to approve invoices totaling \$13,777.75 to Coleman Engineering for the Washington St. water project as requested. Support by Commissioner Bogater.

Approved: Yeas: Commissioners: Ballas, Berry, Bogater, Prunick and Mayor  
Nettleton  
Nays: None

3. Coleman Engineering Company Pay Request Washington St. (Sewer)  
\$5,368.00 and \$6,520.00 = \$11,888.00

Moved by Commissioner Berry to approve invoices totaling \$11,888.00 to Coleman Engineering for the Washington St. sewer project as requested. Support by Commissioner Ballas.

Approved: Yeas: Commissioners: Ballas, Berry, Bogater, Prunick and Mayor  
Nettleton  
Nays: None

4. Coleman Engineering Company Pay Request Washington St. (Community Facilities) \$5,570.25 and \$6,764.50 = \$12,334.75

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Moved by Commissioner Bogater to approve invoices totaling \$12,334.75 to Coleman Engineering for the Washington St. community facilities project as requested. Support by Commissioner Prunick.

Approved: Yeas: Commissioners: Ballas, Berry, Bogater, Prunick and Mayor  
Nettleton  
Nays: None

5. Bill Riordan appointment to Planning Commission

Moved by Commissioner Berry to approve the appointment of Bill Riordan to the Planning Commission. Support by Commissioner Prunick.

Approved: Yeas: Commissioners: Ballas, Berry, Bogater, Prunick and Mayor  
Nettleton  
Nays: None

6. Elevated Water Storage Tank Painting Bids

Moved by Commissioner Berry to accept and place on file bids received for painting the elevated water storage tank. Support by Commissioner Bogater.

Approved: Yeas: Commissioners: Ballas, Berry, Bogater, Prunick and Mayor  
Nettleton  
Nays: None

**Bids received: L.C. United, LLC \$207,600.00, Maguire Iron, Inc. \$191,750.00, Earl, Inc. DBA-St. Germain \$217,615.00, Viking Painting, LLC \$179,150.00, and V & T Painting LLC \$220,000.00.**

Moved by Commissioner Berry to award the elevated water storage tank painting project to Viking Painting, LLC in the amount of \$179,150.00. Support by Commissioner Bogater.

Approved: Yeas: Commissioners: Ballas, Berry, Bogater, Prunick and Mayor  
Nettleton  
Nays: None

7. ARPA Funding Approval and Transfer from General Fund to Major Streets

Moved by Commissioner Ballas to approve the transfer of ARPA funds from General fund to Major Streets. Support by Commissioner Prunick.

Approved: Yeas: Commissioners: Ballas, Berry, Bogater, Prunick and Mayor  
Nettleton  
Nays: None

8. UP Engineers Change Order No 5 Sewer Project

Moved by Commissioner Berry to approve UP Engineers Change Order No 5 for the sewer project. Support by Commissioner Bogater.

Approved: Yeas: Commissioners: Ballas, Berry, Bogater, Prunick and Mayor  
Nettleton  
Nays: None

9. Final Sewer Improvements Project Draw \$81,051.26

Moved by Commissioner Berry to approve the final Sewer Improvements project draw resolution for \$81,051.26, also approving the Treasurer to perform the transfer. Support by Commissioner Prunick.

Roll Call Vote:

Approved: Yeas: Commissioners: Ballas, Berry, Bogater, Prunick and Mayor  
Nettleton  
Nays: None

E. PUBLIC COMMENTS (4 MINUTE LIMIT)

Zach Eckert asked when the boat launch improvement project will take place. City Manager Olson informed Eckert of the bid opening Wednesday, March 13<sup>th</sup> at noon.

F. ADJOURNMENT

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Moved by Commissioner Bogater to adjourn the regular meeting of the City Commission. Support by Commissioner Prunick.

Approved: Yeas: Commissioners: Ballas, Berry, Bogater, Prunick and Mayor  
Nettleton  
Nays: None

The regular meeting of the City Commission adjourned at 6:23 p.m.

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D. M. Nettleton, Mayor

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Mary Artress, Deputy Clerk

LIST OF BILLS

39736	RYAN ANDERSON	241.20
39737	DTE ENERGY	4,380.68
39738	GREATER MUNISING BAY	59.94
39739	MIKE STOCKWELL	23.00
39740	IMPERIAL ELECTRIC	150.00
39741	REYNOLDS, KATHY	60.00
39742	HIAWATHA TELEPHONE COMPANY	43.08
39743	KCI	530.34
39744	UPEA ENGINEERS & ARCHITECTS	3,640.00
39745	UPPER PENINSULA RECREATION INC	1,230.77
39746	HIAWATHA ELECTRIC. CO	153.00
39747	MILLER BRADFORD & RISBERG	166.92
39748	SLC METER LLC	10,560.63
39749	MIDWAY RENTALS	1,196.97
39750	ULINE	1,324.42
39751	FABICK CAT	76.15
39752	FOX MARQUETTE	388.00
39753	UP INTERNATIONAL TRUCK	2,651.97
39754	BLUE CROSS BLUE SHIELD OF MICH	32,228.10
39755	STANDARD INSURANCE COMPANY	573.70
39756	STANDARD INSURANCE COMPANY	352.50
39757	POWERPLAN	932.43
39758	FOX CHEVROLET	300.10
39759	FOX CHEVROLET	1,137.70
39760	TRUCK EQUIPMENT, INC	426.82
39761	VISION SERVICE PLAN	464.88
39762	UPPER PENINSULA POWER CO.	25,435.98
39763	US BANK EQUIPMENT FINANCE	186.99