

APRIL 15, 2024

CITY COMMISSION OF THE CITY OF MUNISING
301 E. SUPERIOR ST.
MUNISING, MI 49862
AGENDA
MONDAY, APRIL 15, 2024
6:00 P.M.

- A. CALL TO ORDER THE REGULAR CITY COMMISSION MEETING, PLEDGE OF ALLEGIANCE, ROLL CALL
- B. PUBLIC COMMENT (4 MINUTE LIMIT)
- C. PRESENTATION: Abigail Wallace - Michigan Environmental Council
- D. CONSENT AGENDA
 - 1. Treasurer's Monthly Report
 - 2. Monthly Reports - Committee- Fire - Police
 - 3. City Commission Meeting Minutes of 4-4-2024
 - 4. List of Bills
 - 5. City Manager Report
 - 6. City Attorney Report
- E. NEW CITY BUSINESS
 - 1. DDA-Partnerships updates Kathy Reynolds
 - 2. Appointment of Robin Pavase and DJ Raica to the Planning Commission
 - 3. Munising 4th of July Committee, Inc. License Agreement
 - 4. Coleman Engineering Company invoice \$5,795.00 Washington St. Community Facility
 - 5. Coleman Engineering Company invoice \$8,699.75 Washington Street Sewer
 - 6. Coleman Engineering Company invoice \$5,770.25 Washington Street Water
 - 7. Presentation of Acquisition Application Project (Munising Bay Overlook Property)
 - 8. Call for Public Comment on Acquisition Application Project (Munising Bay Overlook Property)
 - 9. Summer Watering Permits
 - 10. Cemetery Fence
- F. CORRESPONDENCE
- G. PUBLIC COMMENTS (4 MINUTE LIMIT)
- H. ADJOURNMENT

CITY COMMISSION

Official Proceedings

- A. CALL TO ORDER THE REGULAR CITY COMMISSION MEETING, PLEDGE OF ALLEGIANCE, ROLL CALL

The regular meeting of the City Commission was duly called and held on Monday, **April 15, 2024**, in the City Commission room of City Hall. Mayor Nettleton called the meeting to order at 6:00 p.m.

PRESENT: Commissioners: Ballas, Bogater, Prunick and Mayor Nettleton
ABSENT: Commissioner: Berry - excused

- B. PUBLIC COMMENT (4 MINUTE LIMIT)

Joan Potter-Sommer gave the Commission a run down of the Earth Fest 2024 events some topics included are Coastal Seas, Forests, Jen Hill, Storytime

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for Preschool aged childred, Displays, Electric Cars, Regenerative Agriculture and solar, wind or hydro energy.

C. PRESENTATION: Abigail Wallace - Michigan Environmental Council

Abigail Wallace with Michigan Environmental Council informed the Commission about their mission. They are a non-profit organization. There are lots of projects in Alger County. They are the first Green Bank that can offer low interest loans for updates with power, insulation etc. Munising Township is currently working on some solar projects around \$200,000.00 in grants were awarded to Alger County. At some point Michigan Environmental Council will eventually ask for a letter of support from the City of Munising.

D. CONSENT AGENDA

1. Treasurer's Monthly Report
2. Monthly Reports - Committee- Fire - Police
3. City Commission Meeting Minutes of 4-4-2024
4. List of Bills
5. City Manager Report
6. City Attorney Report

Moved by Commissioner Ballas to approve the Consent Agenda as presented.
Support by Commissioner Bogater.

Approved: Yeas: Commissioners: Ballas, Bogater, Prunick and Mayor Nettleton
Nays: None

CITY MANAGER'S REPORT

Capital Projects

- **Varnum Street** - The City, UPEA, and Gerou Excavating met this week for the preconstruction meeting for the Varnum Street watermain project. The project will facilitate the install of roughly two blocks of 12 inch watermain. Once completed, the 12 inch main will run from the central water tank all the way to Browns Addition and provide sufficient flow and velocity for the west end of the City. This will allow the City to mothball the West tank once the wells at the Campground are online. The project has a tentative start date of May 20th which is subject to weather and weight restrictions.
- **Campground Wells**- The wells for the campground will be put online this upcoming month and new water quality samples will be taken. Last year's water quality samples showed an elevated level of sodium that could have a negative impact on infrastructure and consumption quality. Once new samples are completed, Coleman Engineering will be working with the City on identifying an adequate treatment system for the well system. Previous sampling results indicated that the regulated elements were within state drinking water requirements however water quality items were elevated.

Administrative and Operational Functions

- Marina and DPW staff have been surveying the damage to the floating dock system from the strong Northeast wind that occurred during the week of April 1st. It appears as though a number of bolt tabs will need to be welded on their respective docks with one dock also suffering some damage to the decking.
- Administration is working on compiling our draft budget for the 2024-25 fiscal year. The budget will be presented to the City Commission at the May 20th meeting and a date will be scheduled for a budget review for Commissioners at that time.
- Training dates and times AED/CPR training for City Staff and officials is currently being finalized. Once dates and times are finalized for the training, this will be communicated via email.
- DPW staff will begin our spring operations in the upcoming weeks, this will include street sweeping, right of way restorations, and lawn waste pickup and drop off.
- Treasury announced last week that the City of Munising was selected for an assessment roll audit. This is a routine audit and any significant findings will be communicated to the Commission.

E. NEW CITY BUSINESS

1. DDA-Partnerships updates Kathy Reynolds

Kathy stated that since the City has reached Redevelopment Ready Community (RRC) certification status we are eligible for a Match on Main funding. MEDC, the DDA and EDC met and have an application ready to forward to the State of Michigan for rating and awarding. This is around \$25,000.00 grant with a 10% match. She mentioned the Annual Chamber dinner May 13, 2024 where Mr. Ramsey would be awarded. There will also be an Art Banner Contest next year for aging banners in town.

2. Appointment of Robin Pavase and DJ Raica to the Planning Commission

Moved by Commissioner Prunick to approve the appointments of Robin Pavase and DJ Racia to the Planning Commission. Support by Commissioner Bogater.

Approved: Yeas: Commissioners: Ballas, Bogater, Prunick and Mayor Nettleton
Nays: None

3. Munising 4th of July Committee, Inc. License Agreement

Moved by Commissioner Ballas to approve the Munising 4th of July Committee, Inc. license agreement with the City of Munising. Support by commissioner Prunick.

Approved: Yeas: Commissioners: Ballas, Bogater, Prunick and Mayor Nettleton
Nays: None

4. Coleman Engineering Company invoice \$5,795.00 Washington St. Community Facility

Moved by Commissioner Bogater to approve payment of \$5,795.00 to Coleman Engineering for the Community Facility portion of the Washington St. project. Support by Commissioner Ballas.

Approved: Yeas: Commissioners: Ballas, Bogater, Prunick and Mayor Nettleton
Nays: None

5. Coleman Engineering Company invoice \$8,699.75 Washington Street Sewer

Moved by Commissioner Prunick to approve payment of \$8,699.75 to Coleman Engineering for the sewer portion of the Washington St. project. Support by Commissioner Bogater.

Approved: Yeas: Commissioners: Ballas, Bogater, Prunick and Mayor Nettleton
Nays: None

6. Coleman Engineering Company invoice \$5,770.25 Washington Street Water

Moved by Commissioner Bogater to approve payment of \$5,770.25 to Coleman Engineering for the water portion of the Washington St. project. Support by Commissioner Prunick.

Approved: Yeas: Commissioners: Ballas, Bogater, Prunick and Mayor Nettleton
Nays: None

7. Presentation of Acquisition Application Project (Munising Bay Overlook Property)

Moved by Commissioner Ballas to approve the Munising Bay overlook Property Acquisition Application Project. Support by Commissioner Bogater.

Approved: Yeas: Commissioners: Ballas, Bogater, Prunick and Mayor Nettleton
Nays: None

8. Call for Public Comment on Acquisition Application Project (Munising Bay Overlook Property)

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Berry Hoover asked if he could get the current information on this acquisition, as he has property in the area. City Manager Olson stated that he would provide him with the information.

Moved by Commissioner Prunick to approve the Public Comment portion of the Acquisition Application for the Munising Bay Overlook Property. Support by Commissioner Bogater.

Approved: Yeas: Commissioners: Ballas, Bogater, Prunick and Mayor Nettleton
Nays: None

9. Summer Watering Permits

Moved by Commissioner Bogater to approve the proposed summer watering permit as presented. Support by Commissioner Prunick.

Approved: Yeas: Commissioners: Ballas, Bogater, Prunick and Mayor Nettleton
Nays: None

Proposed Summer Water Permit Policy and Fee

April 15th, 2024

The City of Munising Water and Sewer Ordinance stipulates that the annual Summer Watering Permits be administered via a policy adopted by the City Commission. The updated ordinance modifies the account assignment by requiring that all accounts be placed in the owner of the parcels name and not a tenant. The ordinance as well as our USDA -Rural Development bond documents stipulate that the City of Munising cannot provide free water and/or sewer service. The format below has been created by the administration to attempt to provide the traditional watering permit while meeting the requirements of our own ordinance.

Accompanying this proposed policy is a recommendation to increase permit fees to \$40.00 beginning in May of 2024. This recommendation is being made as the fee has not changed since 2008 and it would reflect the increase in rates over the same time period.

Proposed Summer Water Permit

Qualifications

- Parcel owner must have a positive consumption history of at least 8 months
- Parcel must have a Principal Residency Exception (PRE) of 50% or greater
- Parcel owner must apply for the Permit

Administration of Permit

- Permit Holders will have their sewer consumption charge adjusted to the highest charged usage within the previous 8 months billing or actual consumption, whichever is lowest
- Permits may be applied to June, July, August, and September's billing
- Permits must be purchased and paid in full prior to month in which it will be applied
 - o i.e. a permit purchased during the month of May will be applied to all four applicable months, a permit purchased in July will apply to August and September's billing periods.

10. Cemetery Fence

Moved by Commissioner Prunick to approve/award the Cemetery Fence to Marquette Fence in the amount of \$53,000.00. Support by Commissioner Ballas.

Approved: Yeas: Commissioners: Ballas, Bogater, Prunick and Mayor Nettleton
Nays: None

F. CORRESPONDENCE

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Correspondence included the City's quarterly recycling report from GFL. The number looks good around 30 tons of recyclables were collected.

G. PUBLIC COMMENTS (4 MINUTE LIMIT)

Joan Potter-Sommer asked about the light poles that need to be replaced and if the City would consider trying solar lights. Also, she asked about the EV charger, City Manager Olson informed her that the Superior Watershed was doing all the bidding, the City only offered a location for the station. Last, she asked about an Alger County Composting site/project.

H. ADJOURNMENT

Moved by Commissioner Bogater to adjourn the regular meeting of the City Commission. Support by Commissioner Ballas.

Approved: Yeas: Commissioners: Ballas, Bogater, Prunick and Mayor Nettleton
Nays: None

The regular meeting of the City Commission adjourned at 6:47 p.m.

D. M. Nettleton, Mayor

Sue Roberts, City Clerk

LIST OF BILLS

39851	02528	VERIZON WIRELESS	672.78
39852	02661	BADGER METER, INC.	154.54
39853	00234	CHARTER COMMUNICATIONS	127.97
39854	03056	SUPERIORLAND SERVICES, INC	32.76
39855	03429	HYDRO CORP	2,830.00
39856	00426	ETNA SUPPLY CO.	145.60
39857	00591	HIAWATHA TELEPHONE COMPANY	1,094.98
39858	02577	MARES-Z-DOATS FEED	188.97
39859	03518	GFL ENVIRONMENTAL	848.59
39860	03288	MY WEB MAESTRO	96.00
39861	03310	INTEGRIS, LLC	120.00
39862	01885	ALGER PARKS & RECREATION	5,461.50
39863	03526	O'DEA, NORDEEN AND PICKENS P.C.	3,000.00
39864	02945	DEVIN OLSON	190.00
39865	01567	MICHIGAN MUNICIPAL LEAGUE	2,154.93
39866	01862	MINING JOURNAL	605.00
39867	01577	TRUDELL PLUMBING & HEATING	880.85
39868	01577	TRUDELL PLUMBING & HEATING	143.75
39869	01577	TRUDELL PLUMBING & HEATING	125.00
39870	02754	CROSS GENERAL CONTRACTING	5,929.00
39871	00874	MICHIGAN SECTION AWWA	310.00
39872	01772	MWEA LOCAL SECTION 21	100.00
39873	01460	UPPER PENINSULA POWER CO.	1,227.29
39874	01178	QUILL CORPORATION	185.56
39875	01169	PUTVIN DRUG STORE	23.98
39876	00048	ALL-PHASE ELECTRIC SUPPLY CO.	470.31
39877	03681	NORTHERN AWNING & WINDOW CO	44,198.00
39878	01781	US BANK	500.00
39879	01781	US BANK	500.00
39880	02775	PEOPLES STATE BANK	4,568.25
39881	02775	PEOPLES STATE BANK	2,814.00
39882	03094	UP INTERNATIONAL TRUCK	57.54
39883	00929	MILLER BRADFORD & RISBERG	7,040.07
39884	01841	COLEMAN ENGINEERING COMPANY	717.75
39885	00793	MADIGAN'S HARDWARE	494.55
39886	02996	EMBERS CREDIT UNION	965.26

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39887	02996	EMBERS CREDIT UNION	48.63
39888	03420	KCI	312.00
39889	02975	CASH	69.26
39890	00002	41 LUMBER CO.	95.88
39891	03400	KONICA MINOLTA BUSINESS SOLUTIONS	320.49
39892	03072	JOHN NELSON	61.64
39893	01998	UPPER PENINSULA RECREATION INC	1,230.77