

April 17, 2023

CITY COMMISSION OF THE CITY OF MUNISING  
301 E. SUPERIOR ST.  
MUNISING, MI 49862  
AGENDA  
MONDAY, APRIL 17, 2023  
6:00 P.M.

- A. CALL TO ORDER THE PUBLIC HEARING AND REGULAR CITY COMMISSION MEETING, PLEDGE OF ALLEGIANCE, ROLL CALL
- B. PUBLIC COMMENT (4 MINUTE LIMIT)
- C. CONSENT AGENDA
  - 1. Treasurer's Monthly Report
  - 2. Monthly Reports - Committee- Fire - Police - WWTP
  - 3. City Commission Meeting Minutes of 4-5-2023
  - 4. Check Register
  - 5. City Manager Report
  - 6. Correspondence
- D. NEW CITY BUSINESS
  - 1. DDA - Partnerships updates Kathy Reynolds
  - 2. Veteran's Memorial Drive closure request for Pictured Rocks Days June 9th 1:00 p.m. - June 11th, 6:00 p.m.
  - 3. Renovare - Munising Market Place Brownfield Plan
  - 4. UPEA - Professional Services Munising City Boat Ramp Improvements \$8,450.00
  - 5. Red Power Diesel Fire Truck Additional Services
  - 6. Budget Adjustments
  - 7. Engineering Contract with UPEA USDA-RD Water/Sewer Projects
  - 8. M-28 Water Improvements Project Pay Request \$9,068.50
  - 9. M-28 Sewer Project Change Order #4 Increase of \$43,393.40
  - 10. M-28 Sewer Improvement Project Pay Request \$39,887.08
  - 11. City Marina Discussion
- E. PUBLIC COMMENTS (4 MINUTE LIMIT)
- F. ADJOURNMENT

CITY COMMISSION

Official Proceedings

- A. CALL TO ORDER THE PUBLIC HEARING AND REGULAR CITY COMMISSION MEETING, PLEDGE OF ALLEGIANCE, ROLL CALL

The Regular Meeting of the City Commission was duly called and held on Monday, **April 17, 2023**, in the City Commission meeting room of City Hall. Mayor Nettleton called the meeting to order at 6:00 p.m.

PRESENT: Commissioners: Ballas, Berry, Eckert and Mayor Nettleton  
ABSENT: Commissioner: Bogater - Excused.

- B. PUBLIC COMMENT (4 MINUTE LIMIT)

Brice Burge 101 W. Munising Ave. made comment that he is upset and concerned about the new Zoning Ordinance, and the fact that it isn't published anywhere on line or otherwise.

Jim Parker is the new Munising Memorial Hospital administrator. He just wanted to introduce himself to the Commission.

- C. CONSENT AGENDA

- 1. Treasurer's Monthly Report

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2. Monthly Reports - Committee- Fire - Police - WWTP
3. City Commission Meeting Minutes of 4-5-2023
4. Check Register
5. City Manager Report
6. Correspondence

Moved by Commissioner Berry to approve the Consent Agenda with the exception of the Fire Dept. report. Support by Commissioner Eckert.

Approved: Yeas: Commissioners: Ballas, Berry, Eckert and Mayor Nettleton  
Nays: None

#### City Manager's Report

Spring is fast approaching and the City is preparing for the upcoming season. The wells at the Tourist Park have been connected to the water system, the controls installed, and Kleiman Well Drilling will be onsite next week to start and program the pumps. Once all the system is setup and running, we will be performing a series of water excellence testing to ensure that the taste, texture, and appearance are appetizing. The water quality itself is regulated by EGGLE as a type II water supply and we will be performing the standard testing on an ongoing basis along with our City and Industrial Park systems. Once the new system is active for the park, we will be removing the park of the municipal water supply. This will remove 1.5 miles of high risk water main off of the City's system and allow the East Tank be mothballed.

The Grand Island Township sewer project is moving ahead the final lift station component installs are scheduled for this month. UPPCO will be working with the electrical subcontractor next week on installing the power feed to the station as well setting up the pumps and drives. Oberstar installed and connected the Holiday Inns service line to the station this past week and they are ready to connect as soon as the lift station is operational.

The City, Coleman Engineering, and an MDOT representative will be meeting on site with BACCO construction on the eastern portion of H-58 next week. We have been working as a group to address the ride quality issues that became evident last year following the crush and shape that was performed in that section last fall. BACCO will be providing a scoping item document and cost estimate to MDOT following this meeting that will remedy the handful of issues present within the road. The City will also need to endorse the estimate before MDOT can authorize the work.

Coleman Engineering is preparing the final submittal documents for our Drinking Water Revolving Loan Fund (DWRLF) application. The State is providing funding the DWRLF for communities who need to replace lead or galvanized water service lines due to the recent implementation of the States revised lead and copper rules. Hydro-corp has been providing backflow prevention services as well as maintaining service line material data so we have been able to narrow the focus of the project to only the services replacements that EGGLE deems necessary. Coleman representatives will be joining the City Commission for the May 3<sup>rd</sup> meeting to review the application and provide information during the required public hearing that will be held regarding the application.

The City is finalizing the first of a series of required application documents in order to secure the Congressional Directed Spending funds for the proposed Washington St. Project. We are also currently reviewing scope items and updating cost estimates to see if extra USDA - RD funding will be necessary for the project. If so, the remaining funds mostly likely will be obtained on a 75/25 grant/loan basis.

Moved by Commissioner Berry to add A1. Fire Department Request to the agenda. Support by Commissioner Eckert.

Unanimous Voice Vote:

Approved: Yeas: Commissioners: Ballas, Berry, Eckert and Mayor Nettleton  
Nays: None

#### D. NEW CITY BUSINESS

- A1. Fire Department Request - Waive Slip fees Launch Fees

Moved by Commissioner Eckert to approve waiving the fees for launching and slip fees on May 18<sup>th</sup> - May 21<sup>st</sup>. Support by Commissioner Ballas.

Approved: Yeas: Commissioners: Ballas, Berry, Eckert and Mayor Nettleton  
Nays: None

1. DDA - Partnerships updates Kathy Reynolds

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Kathy was not in attendance, but did submit a written report.

GREATER MUNISING BAY PARTNERSHIP/ALGER CO. CHAMBER &  
MUNISING DDA  
Report for City Commission Meeting  
Kathy Reynolds, CEO & Executive Director  
April 17, 2023

1. The annual chamber dinner is Tuesday, May 2<sup>nd</sup>, 5:00 p.m. @ the Bear Trap. Timber Products is the business of the year. Tickets are \$45 and available at our office.
  2. Pictured Rocks Days planning is coming together nicely, and we are looking at another big year for attendance to kick off the summer.
  3. The DDA is working on putting together the planning and map for a proposed social district in downtown Munising. We will be bringing this forward to the City Commission in the following months.
  4. Over 40 new artist submissions will be implemented into the Munising Art in the Alley, which this summer will contain 100 works of art.
  5. The proposed DDA budget will be submitted to the City this month.
  6. Currently working on the Partnership/Chamber budget for this coming year. The Partnership/Chamber is doing well financially, and projections look good.
  7. DDA façade and beautification grants will be announced for the downtown businesses this month.
  8. Continue to attend many regional economic development, labor study and housing meetings virtually and in-person.
2. Veteran's Memorial Drive closure request for Pictured Rocks Days  
June 9th 1:00 p.m. - June 11th, 6:00 p.m.

Moved by Commissioner Berry to approve the above road closure as requested. Support by Commissioner Ballas.

Approved: Yeas: Commissioners: Ballas, Berry, Eckert and Mayor Nettleton  
Nays: None

3. Renovare - Munising Market Place Brownfield Plan

Jill and Shannon with Renovare briefly went over details for the Market Place and Brownfield Plan. There are still many things to get done before breaking ground. Along with the new project, the old Fire Hall is also being looked at as a historical site.

4. UPEA - Professional Services Munising City Boat Ramp Improvements \$8,450.00

Moved by Commissioner Ballas to approve the professional services for the Munising City Boat Ramp Improvements, in the amount of \$8,450.00. Support by Commissioner Eckert.

Approved: Yeas: Commissioners: Ballas, Berry, Eckert and Mayor Nettleton  
Nays: None

5. Red Power Diesel Fire Truck Additional Services

Moved by Commissioner Ballas to approve the fire truck additional services in the amount of \$21,667.00, with a budget adjustment to that line item. Support by Commissioner Berry.

Approved: Yeas: Commissioners: Ballas, Berry, Eckert and Mayor Nettleton  
Nays: None

6. Budget Adjustments

Moved by Commissioner Eckert to approve the budget adjustments as presented. Support by Commissioner Ballas.

Approved: Yeas: Commissioners: Ballas, Berry, Eckert and Mayor Nettleton  
Nays: None

<u>DEPARTMENT</u>	<u>ACCOUNT</u>	<u>CURRENT BUDGET</u>	<u>AMOUNT CHANGE</u>	<u>AMENDED</u>	<u>REASON</u>
<u>GENERAL FUND</u>					
REVENUES	Marijuana Pymt	101-000-439.000	75,000.00	80,524.00	155,524.00 ADJ REV
				\$80,524.00	

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EXPENDITURES	CLERK	101-215-702.000	78,100.00	2,900.00	81,000.00	
	DPW	101-441-702.000	111,700.00	52,300.00	164,000.00	RETIREMENT PAYOUT
	POLICE	101-301-977.000		4,500.00	4,500.00	RADARSIGN
				<u>\$ 59,700.00</u>		
				Impact on Fund Balance	\$20,824.00	
<u>MAJOR STREET REVENUES</u>	EMG SNOW REMOV	202-000-547.000	10,000.00	<u>48,283.00</u>	58,283.00	ADJ
				\$48,283.00		
EXPENSES	ROUTINE MAIN	202-463-801.000	4,500.00	<u>2,700.00</u>	7,200.00	LINE PAINT
				Impact on Fund Balance	\$45,583.00	
<u>LOCAL STREET REVENUES</u>	EMG SNOW REMOV	203-000-547.000	10,000.00	<u>30,905.00</u>	40,905.00	ADJ
				\$30,905.00		
				Impact on Fund Balance	\$30,905.00	
<u>BROWNFIELD REVENUES</u>	CURRENT REAL PROPERTY	243-000-403.000		<u>4,815.00</u>	4,815.00	ADJ
				\$4,815.00		
				Impact on Fund Balance	\$4,815.00	
<u>SEWER FUND</u>	SW TREATMENT	590-555-702.000	173,800.00	20,200.00	194,000.00	
	SW ADMIN	590-556-702.000	21,300.00	<u>1,200.00</u>	22,500.00	
				\$21,400.00		
				Impact on Fund Balance	\$(21,400.00)	
<u>WATER FUND EXPENDITURES</u>	WA ADMIN	591-556-702.000	21,200.00	<u>1,300.00</u>	22,500.00	
				\$ 1,300.00		
				Impact on Fund Balance	\$( 1,300.00)	
<u>MARINA REVENUES</u>	COMM. DOCKAGE	594-000-607.002	43,000.00	<u>121.00</u>	43,121.00	
				\$ 121.00		
				Impact on Fund Balance	\$ 121.00	
<u>MOTOR POOL Expenditure</u>	Vehich Maint	661-902-702.000	55,800.00	<u>4,200.00</u>	4,200.00	INC RETIREE PAYOUT
				\$ 4,200.00		
				Impact on Fund Balance	\$( 4,200.00)	

7. Engineering Contract with UPEA USDA-RD Water/Sewer Projects

Moved by Commissioner Berry to approve the Engineering Contract with UPEA USDA-RD for the water/sewer projects. Support by Commissioner Eckert.

Approved: Yeas: Commissioners: Ballas, Berry, Eckert and Mayor Nettleton  
Nays: None

8. M-28 Water Improvements Project Pay Request \$9,068.50

Moved by Commissioner Berry to approve the M-28 Water Improvements project pay request of \$9,068.50. Support by Commissioner Ballas.

Roll Call Vote:

Approved: Yeas: Commissioners: Ballas, Berry, Eckert and Mayor Nettleton  
Nays: None

9. M-28 Sewer Project Change Order #4 Increase of \$43,393.40

Moved by Commissioner Eckert to approve the M-28 Sewer Project Change Order #4 increasing the project by \$43,393.40. Support by Commissioner Ballas.

Approved: Yeas: Commissioners: Ballas, Berry, Eckert and Mayor Nettleton  
Nays: None

10. M-28 Sewer Improvement Project Pay Request \$39,887.08

Moved by Commissioner Berry to approve the M-28 Sewer Improvement project pay request of \$39,887.08. Support by Commissioner Eckert.

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Roll Call Vote:

Approved: Commissioners: Ballas, Berry, Eckert and Mayor Nettleton  
Nays: None

11. City Marina Discussion

Moved by Commissioner Eckert to direct the City Manager to contact Waterways to see if the City can get a variance to let more transient boaters use the new floating dock. Support by Commissioner Ballas.

Approved: Yeas: Commissioners: Ballas, Berry, Eckert and Mayor Nettleton  
Nays: None

E. PUBLIC COMMENTS (4 MINUTE LIMIT)

There were no public comments.

F. ADJOURNMENT

Moved by Commissioner Berry to adjourn the meeting. Support by Commissioner Ballas.

Approved: Yeas: Commissioners: Ballas, Berry, Eckert and Mayor Nettleton  
Nays: None

The regular meeting of the City Commission adjourned at 7:14 p.m.

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D.M. Nettleton, Mayor

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Sue Roberts, City Clerk

LIST OF BILLS

38590)	ANSER SERVICES	186.23
38591)	PARAGON LABORATORIES, INC.	525.00
38592)	NORTH CENTRAL LABORATORIES	107.75
38593)	MY WEB MAESTRO	96.00
38594)	INTEGRIS-COMPUDYNE, LLC	120.00
38595)	COLEMAN ENGINEERING COMPANY	2573.00
38596)	O'DEA, NORDEEN AND PICKENS P.C.	3000.00
38597)	DEVIN OLSON	190.00
38598)	ALGER PARKS & RECREATION	6477.25
38599)	MIDWAY RENTALS	62.68
38600)	VERIZON WIRELESS	648.87
38601)	CHARTER COMMUNICATIONS	118.60
38602)	PRIDE PRINTING & MAILING SERVICE	2259.14
38603)	ELECTION SOURCE	316.94
38604)	HYDRITE CHEMICAL COMPANY	3910.76
38605)	1 <sup>ST</sup> AYD CORP	120.00
38606)	US BANK	1000.00
38607)	AMIE NOLAN	28.04
38608)	OLSON BZDOK & HOWARD, P.C.	55.50
38609)	KONICA MINOLTA BUSINESS SOLUTIONS	320.49
38610)	KCI	267.70
38611)	ROBERT JOHNS	30.00
38612)	UPPER PENINSULA POWER COMPANY	5109.12
38613)	CITY OF MUNISING-WATER	1083.10
38614)	HIAWATHA TELEPHONE COMPANY	1107.76
38615)	QUILL CORPORATION	23.59
38616)	UPPER PENINSULA POWER COMPANY	6668.09
38617)	AUTO-WARES GROUP	102.55
38618)	MICHIGAN MUNICIPAL LEAGUE	1204.69
38619)	41 LUMBER COMPANY	226.31
38620)	HYDRO CORP	4934.00
38621)	DENMAN'S HARDWARE	193.45
38622)	EMBERS CREDIT UNION	908.37
38623)	MINING JOURNAL	293.70
38624)	UP INTERNATIONAL TRUCK	565.88
38625)	ETNA SUPPLY COMPANY	977.20
38626)	GRAINGER	516.74
38627)	MADIGAN'S HARDWARE	484.21
38628)	NAPA AUTO PARTS	744.99

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38629)	AUTO VALUE	1045.02
38630)	UPPER PENINSULA RECREATION INC.	1230.77
38631)	MUNICIPAL CONSULTING SERVICES, LLC	1200.00
38632)	DELTA DENTAL	1956.05
38633)	EMBERS CREDIT UNION	1075.03
38634)	MI-AWWA	435.00
38635)	MWEA LOCAL SECTION 21	200.00
38636)	SLC METER LLC	2361.72
38637)	EMBERS CREDIT UNION	184.13
38638)	MICHIGAN STATE POLICE	198.00