

APRIL 5, 2023

CITY COMMISSION
AGENDA
WEDNESDAY, APRIL 5, 2023
6:00 P.M.

- A. CALL TO ORDER THE REGULAR CITY COMMISSION MEETING, PLEDGE OF ALLEGIANCE, ROLL CALL
- B. PUBLIC COMMENTS (4 MINUTE LIMIT)
- C. OLD CITY BUSINESS
 - 1. Adoption of Zoning Ordinance Tabled from the March 20, 2023 Meeting
- D. CONSENT AGENDA
 - 1. Approve City Commission Meeting Minutes of 3-20-2023
 - 2. Approve Check Register/List of Bills
 - 3. City Manager Report
 - 4. Correspondence
- E. Approval of the Agenda
- F. New Business
 - 1. Munising Public Schools Easement
 - 2. MERS Health Care Savings Program - DPW
- G. PUBLIC COMMENTS (4 MINUTE LIMIT)
- H. ADJOURNMENT

CITY COMMISSION

Official Proceedings

- A. CALL TO ORDER THE REGULAR CITY COMMISSION MEETING, PLEDGE OF ALLEGIANCE, ROLL CALL

The Regular Meeting of the City Commission was duly called and held on Wednesday, **April 5, 2023**, in the City Commission meeting room of City Hall. Mayor Nettleton called the meeting to order at 6:00 p.m.

PRESENT: Commissioners: Ballas, Berry, Bogater, Eckert and Mayor Nettleton
ABSENT: None

- B. PUBLIC COMMENTS (4 MINUTE LIMIT)

There were no public comments.

- C. OLD CITY BUSINESS

- 1. Adoption of Zoning Ordinance Tabled from the March 20, 2023 Meeting

Moved by Commissioner Berry to adopt the Zoning Ordinance with the two changes discussed. Support by Commissioner Eckert.

Approved: Yeas: Commissioners: Ballas, Berry, Bogater, Eckert and Mayor Nettleton
Nays: None

ADDITIONS TO ZONING ORDINANCE

Add: "EV Charging Station" as and SLU to the same districts as Gasoline Stations

Add: "EV Charging Station" to the definitions division and define as: "A collection of EV battery chargers and accessories on a parcel whose primary use is the transfer of electric energy (by conductive or inductive means) to a battery or other energy storage device in an electric vehicle and operated on a for-profit basis."

All "EV Charging Station" SLU applications would be subjects to the general standards for approval as outlined in Article 5, Div. 4

- 2. Add the following Use and Definition: Employee Living Quarters (ELQ)

Staff Recommendation

Employee Living Quarters (ELQ): An accessory use in an accessory structure, or in part of the principal structure, consisting of a series of rooms containing beds, where the occupants do not constitute a family or a single housekeeping unit. It shall be used exclusively for the accommodation of employees that are employed on- or off-site, as long as the off-site employees are employed by the same company, a parent company, or a subsidiary that owns the parcel where the principal structure is located.

Add as an SLU in: C,D,LC, and T

Purpose: Curtail the displacement of working families out of the City and its traditional residential district while increasing the availability of housing for year-round residents by encouraging employers to provide quality and safe employee housing for their seasonal workforce that does not require the use of year-round housing stock.

D. CONSENT AGENDA

1. Approve City Commission Meeting Minutes of 3-20-2023
2. Approve Check Register/List of Bills
3. City Manager Report
4. Correspondence

E. Approval of the Agenda

Moved by Commissioner Bogater to approve the Consent Agenda as presented.
Support by Commissioner Ballas.

Approved: Yeas: Commissioners: Ballas, Berry, Bogater, Eckert and Mayor
Nettleton
Nays: None

CITY MANAGER'S REPORT

Administration is continuing to prepare the budget for the upcoming fiscal year. Quotes for anticipated capital improvement items are being finalized along with the standard operating budget for the City. We are currently aiming for a May 15th budget introduction and presentation per the City Charter.

The City is also working with Munising Township and Alger Conservation on holding a scrap tire collection event. The event would be for residents of either the township or the City and the cost would be covered through an EGLE scrap tire grant. We are currently looking at May 19th and/or 20th although the date is not set and is subject to change. The City and Township would only need to provide volunteers to assist in moving tires and verifying residency.

Administration is also continuing to work on identifying and cleaning up the long term accounts receivable in our utility billing system. Some past due accounts have been uncollected and on our books for up to a decade and we are working on cleaning up our past due. Staff has been working with the City Attorney on the issue for almost two years now with the first major step being the implantation of the new water and sewer ordinance from last year.

City Hall is also working on upgrading our online presence to help better serve our residents. Currently the City utilizes a number of online providers for our annual reporting, records date, and credit card process. Over the next few months we will be implanting a new B S & A online module with an accompanying credit card processor that will help centralize these functions. This will allow for customers to store their payment information in the system, set up auto payments on credit cards or through bank ACH's, as well as provide real time financial reporting with our ledger software. We are going to be working on implementing the new systems over the next couple of months so the system is streamlined and fully operational prior to the summer taxes. Although this will be a drastic increase in our online presence, it will be at no cost to the City and our customer fees will be lower as compared to our current credit card processor.

Coleman Engineering is continuing to work on the City's EGLE Drinking Water Revolving Loan Fund application that would help fund service line replacements. The requirement for water systems to fund and perform these replacements were a large part of the states revised lead and copper rule that was adopted roughly 5 years ago. As of this month, the City has a relatively low number of mandated replacements which must be performed over the next 15 years. On a positive note, it is very possible that we will be qualified to have our loan forgiven at the end of the project.

F. New Business

APRIL 5, 2023

1. Munising Public Schools Easement

Moved by Commissioner Ballas to approve the Munising Public Schools Easement with the City of Munising. Support by Commissioner Eckert.

Approved: Yeas: Commissioners: Ballas, Berry, Bogater, Eckert and Mayor
Nettleton
Nays: None

2. MERS Health Care Savings Program - DPW

Moved by Commissioner Berry to approve the MERS Health Care Savings Program for the Department of Public Works. Support by Commissioner Bogater.

Approved: Yeas: Commissioners: Ballas, Berry, Bogater, Eckert and Mayor
Nettleton
Nays: None

G. PUBLIC COMMENTS (4 MINUTE LIMIT)

There were no public comments.

H. ADJOURNMENT

Moved by Commissioner Bogater to adjourn the Regular Meeting of the City Commission. Support by Commissioner Eckert.

Approved: Yeas: Commissioners: Ballas, Berry, Bogater, Eckert and Mayor
Nettleton
Nays: None

The Regular Meeting of the City Commission adjourned at 6:15 p.m.

D.M. Nettleton, Mayor

Sue Roberts, City Clerk

LIST OF BILLS

38557)	LEE CURTIS	69.95
38558)	ERA	358.48
38559)	NEAL'S TRUCK PARTS	2449.11
38560)	VISION SERVICE PLAN	500.02
38561)	EMBERS CREDIT UNION	179.62
38562)	DELTA DENTAL	1956.05
38563)	US BANK	3052.50
38564)	HUNTINGTON BANK	3079.98
38565)	PEOPLES STATE BANK	4928.50
38566)	BLUE CROSS BLUE SHIELD OF MICHIGAN	34654.95
38567)	PEOPLES STATE BANK	3256.94
38568)	HIAWATHA TELEPHONE COMPANY	42.80
38569)	KATHY REYNOLDS	60.00
38570)	EMBERS CREDIT UNION	100.00
38571)	MINING JOURNAL	31.50
38572)	GREATER MUNISING BAY	724.46
38573)	RITA HALE	217.81
38574)	BOB WILKINSON	143.00
38575)	PHIL HANSEN	143.00
38576)	HOLIDAY-WEX BANK	7877.78
38577)	EMBERS CREDIT UNION	1923.16
38578)	US BANK EQUIPMENT FINANCE	169.99
38579)	GFL ENVIRONMENTAL	4863.12
38580)	DTE ENERGY	3979.14
38581)	LMAS DISTRICT HEALTH DEPT	216.00
38582)	AUTO VALUE	126.98
38583)	GRAINGER	20.42
38584)	STANDARD INSURANCE COMPANY	354.00
38585)	STANDARD INSURANCE COMPANY	562.39
38586)	QUILL CORPORATION	361.16
38587)	LASCO	531.61
38588)	UPPER PENINSULA POWER COMPANY	24088.36
38589)	UPPER PENINSULA RECREATION INC.	1230.77

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