

JUNE 17, 2024

CITY COMMISSION OF THE CITY OF MUNISING
301 E. SUPERIOR ST.
MUNISING, MI 49862
AGENDA
MONDAY, JUNE 17, 2024
6:00 P.M.

- A. CALL TO ORDER THE REGULAR CITY COMMISSION MEETING, PLEDGE OF ALLEGIANCE, ROLL CALL
- B. PUBLIC COMMENT (4 MINUTE LIMIT)
- C. CONSENT AGENDA
 - 1. Treasurer's Monthly Report - NO REPORT FOR THIS MONTH
 - 2. Monthly Reports - Committee- Fire - Marina - Police
 - 3. City Commission Meeting Minutes of 6-5-2024
 - 4. List of Bills
 - 5. City Manager Report
 - 6. City Attorney Report
- D. NEW CITY BUSINESS
 - 1. DDA Partnership Updates - Kathy Reynolds
 - 2. Abigail Wallace - Alger County Renewable Energy Solutions request for letter of support
 - 3. Alger Parks & Recreation Concert in the Park License Agreement
 - 4. U.S. Coastguard Dockage Lease
 - 5. M-28 Water System Improvements Project Engineering Amendment #5
 - 6. M-28 Water System Improvements Project pay draw for \$13,762.19
 - 7. Crane Engineering Water-Sewer VFD's \$105,363.29
 - 8. DPW & Mechanic Truck Purchases through MI-DEAL for \$48,145.00 each
 - 9. Viking Painting Elevated Water Storage Tank Painting \$49,875.00
 - 10. DPW Trailer Quotes
 - 11. Letter of Agreement with AFSCME Local 1446 to have the DPW/Water Meter Reader Repairman III be able to operate Maintenance IV Equipment
 - 12. Resolution Authorizing Repayment Allocations for Bond Repayment (Roll Call Vote)
 - 13. Revised Repair Costs Marina
- E. PUBLIC COMMENTS (4 MINUTE LIMIT)
- F. CLOSED SESSION
 - 1. To Consider Material Exempt from Discussion or Discussion Pursuant to OMA Section 8h
 - 2. Adjourn Closed Session
- G. DECISION OF CLOSED SESSION
- H. ADJOURNMENT

CITY COMMISSION

Official Proceedings

- A. CALL TO ORDER THE REGULAR CITY COMMISSION MEETING, PLEDGE OF ALLEGIANCE, ROLL CALL

The regular meeting of the City Commission was duly called and held on Monday, **June 17, 2024**, in the City Commission meeting room of City Hall. Mayor Nettleton called the meeting to order at 6:00 p.m.

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PRESENT: Commissioners: Ballas, Berry, Bogater, Prunick and Mayor
Nettleton
ABSENT: None

B. PUBLIC COMMENT (4 MINUTE LIMIT)

Barb with AuTrain Township stated that she was in favor of the City providing Abigail Wallace with Alger County Renewable Energy Solutions with a letter of support.

C. CONSENT AGENDA

1. Treasurer's Monthly Report - NO REPORT FOR THIS MONTH
2. Monthly Reports - Committee- Fire - Marina - Police
3. City Commission Meeting Minutes of 6-5-2024
4. List of Bills
5. City Manager Report
6. City Attorney Report

Moved by Commissioner Berry to approve the Consent Agenda as presented.
Support by Commissioner Bogater.

Approved: Yeas: Commissioners: Ballas, Berry, Bogater, Prunick and Mayor
Nettleton
Nays: None

CITY MANAGER'S REPORT

Capital Projects

- **Varnum Street-** Gerou Excavating is proceeding ahead on the water main replacement project on W. Varnum St. This past week the contractor finalized the temporary water services and began water main replacement and removals. The new placement of the water main should be complete in the next two weeks with testing final connections occurring at the end of the month. Gerou will then move back to the east side of the project and begin the service line replacements.
- **Elevated Tank Improvements and Painting-** Viking Painting services have completed the interior sandblasting and recoating of the elevated tank as of the week of the 10th. Work will occur on the recoating of the exterior of the tank over the next week. Viking should be done with the majority of the project by the end of the week of the 17th with the security fence installation being the final step. Viking provided an unofficial condition assessment of the interior of the tank they have reported it to be in great condition as the tank is over thirty years old.
- **Inground Tank Roof Replacements-** Northern Awning of Marquette began the roof replacements the week of the 10th. Work began on the west tank and contractor will be moving to the east tank next with the central tank being last. The contractor expects to have both the east and west tanks complete prior to July 1st with the central tank being completed in July.
- **Bayshore Well house-** Bid openings for the project will be at City Hall on June 18th at 1:30 PM. Upon review, the bids will then be presented to the Commission for review and awarded at the next available Commission Meeting.
- **Cemetery Fence-** The fence at the Cemetery is scheduled to be replaced on the week of the 24th with demo being the week of the 17th.

Administrative Items

- City Staff will be meeting with UPPCO and the Superior Watershed the week of the 17th to finalize the installation location of the EV charging station. Once finalized, the installation contractor and UPPCO will be coordinating on the final installation time frame and scope.
- Zoning Ordinance Violation letters will be sent out next week to numerous businesses who are in violation of our sign ordinance. Courtesy letters have been sent out at least 2 weeks prior with only a few parcel owners bringing their signage into compliance.

D. NEW CITY BUSINESS

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1. DDA Partnership Updates - Kathy Reynolds

Kathy stated that the Pictured Rocks Days had weather issues, but went ahead. It has always been on the second week of June so weather is always questionable. The DDA applied for "Match on Main" funding for the first time now that we are a Redevelopment Ready Community. We were not chosen but can apply again. As for the gardening, baskets and such will be put out within the next couple of weeks. She commended Renee Nelson for a great job, and Claudia VanLandschoot and her team for the flowers in the round-a-bout. Also, the murals are coming right along.

2. Abigail Wallace - Alger County Renewable Energy Solutions request for letter of support

Moved by Commissioner Ballas to approve a letter of support for the Alger County Renewable Energy Solutions grant application. Support by Commissioner Bogater.

Approved: Yeas: Commissioners: Ballas, Berry, Bogater, Prunick and Mayor
Nettleton
Nays: None

3. Alger Parks & Recreation Concert in the Park License Agreement

Moved by Commissioner Prunick to approve the License Agreement with Alger Parks & Recreation for Concerts in the Park. Support by Commissioner Bogater.

Approved: Yeas: Commissioners: Ballas, Berry, Bogater, Prunick and Mayor
Nettleton
Nays: None

4. U.S. Coastguard Dockage Lease

Moved by Commissioner Bogater to approve the U.S. Coastguard Dockage Lease as presented. Support by Commissioner Berry.

Approved: Yeas: Commissioners: Ballas, Berry, Bogater, Prunick and Mayor
Nettleton
Nays: None

5. M-28 Water System Improvements Project Engineering Amendment #5

Moved by Commissioner Prunick to approve the M-28 Water System Improvements Project Engineering Amendment #5 as presented. Support by Commissioner Bogater.

Approved: Yeas: Commissioners: Ballas, Berry, Bogater, Prunick and Mayor
Nettleton
Nays: None

6. M-28 Water System Improvements Project pay draw for \$13,762.19

Moved by Commissioner Berry to approve the pay request in the amount of \$13,762.19 for the M-28 Water System Improvements Project. Support by Commissioner Ballas.

Roll Call Vote:

Approved: Yeas: Commissioners: Ballas, Berry, Bogater, Prunick and Mayor
Nettleton
Nays: None

7. Crane Engineering Water-Sewer VFD's \$105,363.29

Moved by Commissioner Bogater to approve the sole source quote for Crane Engineering Water-Sewer VFD's in the amount of \$105,363.29. Support by Commissioner Prunick.

Approved: Yeas: Commissioners: Ballas, Berry, Bogater, Prunick and Mayor
Nettleton
Nays: None

Staff Recommendation:

Award the purchase of the VFD assemblies as a sole source of the VFD purchase to Crane Engineering at a total of \$105,363.29. This recommendation is based on the fact that Crane Engineering is our regional authorized retailer for our standardized brand of VFD assemblies.

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8. DPW & Mechanic Truck Purchases through MI-DEAL for \$48,145.00 each

Moved by Commissioner Berry to approve the purchase of two trucks through MI-DEAL for the DPW and Mechanic in the amount of \$48,145.00 per truck. Support by Commissioner Ballas.

Approved: Yeas: Commissioners: Ballas, Berry, Bogater, Prunick and Mayor
Nettleton
Nays: None

9. Viking Painting Elevated Water Storage Tank Painting \$49,875.00

Moved by Commissioner Prunick to approve payment to Viking Painting in the amount of \$49,875.00, for painting the elevated storage tank. Support by Commissioner Berry.

Approved: Yeas: Commissioners: Ballas, Berry, Bogater, Prunick and Mayor
Nettleton
Nays: None

10. DPW Trailer Quotes

Moved by Commissioner Bogater to accept and place on file the quotes received for a DPW trailer. Support by Commissioner Prunick.

Approved: Yeas: Commissioners: Ballas, Berry, Bogater, Prunick and Mayor
Nettleton
Nays: None

Quotes received: 2 & 41 Sales \$10,015.00 and Michigan Trailers \$7,595.00 City Cannot Order from Michigan Trailers due to the fact that 2 & 41 Sales is the Representative for our area.

Moved by Commissioner Berry to award the trailer purchase from 2 & 41 Sales in the amount of \$10,015.00. Support by Commissioner Ballas.

Approved: Yeas: Commissioners: Ballas, Berry, Bogater, Prunick and Mayor
Nettleton
Nays: None

11. Letter of Agreement with AFSCME Local 1446 to have the DPW/Water Meter Reader Repairman III be able to operate Maintenance IV Equipment

Moved by Commissioner Ballas to approve the Letter of Agreement with AFSCME Local 1446 to have the DPW/Water Meter Reader Repairman III to be able to operate Maintenance IV equipment. Support by Commissioner Berry.

Approved: Yeas: Commissioners: Ballas, Berry, Bogater, Prunick and Mayor
Nettleton
Nays: None

12. Resolution Authorizing Repayment Allocations for Bond Repayment (Roll Call Vote)

Moved by Commissioner Berry to approve the Resolution Authorizing Repayment allocations for bond repayment. Support by Commissioner Prunick.

Roll Call Vote:

Approved: Yeas: Commissioners: Ballas, Berry, Bogater, Prunick and Mayor
Nettleton
Nays: None

13. Revised Repair Costs Marina

Moved by Commissioner Bogater to approve the revised marina repair costs from Cross General Contracting adding \$6,250.00 to the agreement. Support by Commissioner Prunick.

Approved: Yeas: Commissioners: Ballas, Berry, Bogater, Prunick and Mayor
Nettleton
Nays: None

E. PUBLIC COMMENTS (4 MINUTE LIMIT)

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There were no public comments.

F. CLOSED SESSION

Moved by Mayor Nettleton that the Commission meet in closed session under Section 8(h) of the Open Meetings Act, to consider material exempt from discussion or disclosure by state or federal statute, which is Section 13(1)(g) of the Freedom of Information Act which exempts from public disclosure records subject to the attorney-client privilege. Support by Commissioner Berry.

Approved: Yeas: Commissioners: Ballas, Berry, Bogater, Prunick and Mayor
Nettleton
Nays: None

The Commission entered closed session at 6:33 p.m. all Commissioners remained seated.

1. To Consider Material Exempt from Discussion or Discussion Pursuant to OMA Section 8h
2. Adjourn Closed Session

Moved by Commissioner Berry to adjourn the closed session and re-enter the regular meeting. Support by Commissioners Bogater.

Approved: Yeas: Commissioners: Ballas, Berry, Bogater, Prunick and Mayor
Nettleton
Nays: None

The Commission re-entered the regular meeting at 7:06 p.m. all Commissioners remained seated.

G. DECISION OF CLOSED SESSION

Moved by Mayor Nettleton to uphold the City Manager's recommendation to exclude sick time from the FAC totals. Support by Commissioner Bogater.

Roll Call Vote:

Approved: Yeas: Commissioners: Ballas, Berry, Bogater, Prunick and Mayor
Nettleton
Nays: None

H. ADJOURNMENT

Moved by Commissioner Ballas to adjourn the regular meeting of the City Commission. Support by Commissioner Prunick.

Approved: Yeas: Commissioners: Ballas, Berry, Bogater, Prunick and Mayor
Nettleton
Nays: None

The regular meeting of the City Commission adjourned at 7:15 p.m.

D.M. Nettleton, Mayor

Sue Roberts, City Clerk

LIST OF BILLS

40034	HIAWATHA TELEPHONE COMPANY	1,791.10
40035	MY WEB MAESTRO	96.00
40036	GFL ENVIRONMENTAL	24.30
40037	HILLSIDE PARTY STORE LLC	271.34
40038	HIAWATHA ELECTRIC. CO	3,305.00
40039	QUILL CORPORATION	286.22
40040	UPPER PENINSULA RECREATION INC	2,550.90
40041	O'DEA, NORDEEN AND PICKENS P.C.	3,000.00
40042	MIKE SOWA	3,500.00

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40043	UPPER PENINSULA RECREATION INC	1,230.77
40044	DEVIN OLSON	190.00
40045	UPPER PENINSULA RECREATION INC	2,944.92
40046	VERIZON WIRELESS	653.69
40047	FASTENAL COMPANY	66.69
40048	ALGER COUNTY AMBULANCE SERVICE	650.00
40049	TRI-COUNTY SEPTIC & SONS LLC	525.00
40050	UPPER PENINSULA RECREATION INC	3,269.86
40051	MICHIGAN MUNICIPAL LEAGUE	2,532.00
40052	LASCO	570.12
40053	MUNISING BAY TRAIL NETWORK	7,500.00
40054	MUNISING HOCKEY ASSOCIATION	2,500.00
40055	ALGER PARKS & RECREATION	9,000.00
40056	MUNISING FOURTH OF JULY COMMITTEE	2,500.00
40057	GEROU EXCAVATING, INC.	640.00
40058	COLEMAN ENGINEERING COMPANY	305.00
40059	A. LINDBERG & SONS, INC	392.16
40060	PAYNE & DOLAN, INC.	1,654.51
40061	DENMAN'S HARDWARE	1,110.39
40062	MENARDS	250.29
40063	COLEMAN ENGINEERING COMPANY	1,696.75
40064	KCI	312.00
40065	MANISTIQUE OIL CO., INC.	5,910.93
40066	VANTAGE FLEX, LLC	115.00
40067	UPPER PENINSULA RECREATION INC	3,331.68
40068	UPPER PENINSULA RECREATION INC	2,597.54
40069	FSO MANAGEMENT LLC	35,490.40
40070	UPPER PENINSULA POWER CO.	2,026.79
40071	MADIGAN'S HARDWARE	3,756.49
40072	RJ THOMAS MFG CO	4,227.00
40073	ALL-PHASE ELECTRIC SUPPLY CO.	1,392.88
40074	MICHIGAN STATE POLICE	165.00
40075	APPLIED INDUSTRIAL TECHNOLOGIES	190.35
40076	DEVIN OLSON	59.98
40077	POMASL FIRE EQUIPMENT	21.00
40078	U.P. PROPANE	281.58
40079	CITY OF MUNISING-WATER	3,206.37
40080	USA BLUE BOOK	165.92
40081	WHITE WATER ASSOC, INC.	170.00
40082	MICHIGAN RURAL WATER ASSOC.	550.00
40083	HYDRO CORP	2,830.00
40084	ELCOM SYSTEMS	504.00
40085	DENMAN'S HARDWARE	1,823.61
40086	NORTHERN AWNING & WINDOW CO	44,198.00
40087	NAPA AUTO PARTS DIV OF MPEC-101	1,196.44