

June 3, 2026

CITY COMMISSION
AGENDA
WEDNESDAY, JUNE 3, 2026
6:00 P.M.

- A. CALL TO ORDER THE REGULAR COMMISSION MEETING, PLEDGE OF ALLEGIANCE, ROLL CALL
- B. PUBLIC COMMENTS (4 MINUTE LIMIT)
- C. APPROVE AGENDA
- D. CONSENT AGENDA
 - 1. DDA Meeting Minutes
 - 2. Planning Commission Meeting Minutes
 - 3. Zoning Board of Appeals Meeting Minutes
 - 4. Fire Dept. and WWTP April Reports
 - 5. City Commission Meeting Minutes 5-18-2026 & 5-21-2026
 - 6. List of Bills
- E. NEW BUSINESS
 - 1. City Manager Report
 - 2. Approve Tax Millage Rate Levied at 16.7620
 - 3. Approve Voted Headlee Rate Levied at 2.5685
 - 4. Cori Cearley Movies at the Park Request
 - 5. Alger Parks & Recreation Storage Container Request
 - 6. Lead Service Line Replacement - Bond Term
 - 7. Coleman Engineering Washington St. Community Facility Invoice #60171 \$2,887.75
 - 8. Coleman Engineering Washington St. Water Invoice #60172 \$1,420.00
 - 9. Coleman Engineering TMF Grant Invoice #60173 \$2,871.25
 - 10. Coleman Engineering 2026 Lead Service Line Replacement Invoice #60175 \$3,341.75
 - 11. Coleman Engineering WWTP Facility Improvement Project Invoice #60177 \$10,490.56
 - 12. Approve Closing Papers TMF Grant
 - 13. Letter of Support National Park Service Trail
 - 14. Gitche Gumme Excursions Commercial Dockage Lease Agreement
- F. PUBLIC COMMENTS (4 MINUTE LIMIT)
- G. COMMISSIONER COMMENTS
- H. ADJOURNMENT

CITY COMMISSION

Official Proceedings

- A. CALL TO ORDER THE REGULAR CITY COMMISSION MEETING, PLEDGE OF ALLEGIANCE, ROLL CALL

The regular meeting of the City Commission was duly called and held on Wednesday, **June 3, 2026**, in the City Commission meeting room of City Hall. Mayor Berry called the meeting to order at 6:00 p.m.

PRESENT: Commissioners: Burge, DesJardins, Wilkinson, and Mayor Berry
ABSENT: Prunick (excused)

- B. PUBLIC COMMENTS (4 MINUTE LIMIT)

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There was no public comment

Mayor Berry requested to amend the agenda to include item 7A. Kelly Heidbrier Coleman Engineering project updates.

Moved by Commissioner DesJardins to amend the agenda to include item 7A. Kelly Heidbrier Coleman Engineering project updates. Support by Commissioner Burge.

Approved: Yeas: Commissioners: Burge, DesJardins, Wilkinson, and
Mayor Berry
Nays: None

C. APPROVE AGENDA

Moved by Commissioner DesJardins to approve the Agenda. Support by Commissioner Burge.

Approved: Yeas: Commissioners: Burge, DesJardins, Wilkinson, and
Mayor Berry
Nays: None

D. CONSENT AGENDA

1. DDA Meeting Minutes
2. Planning Commission Meeting Minutes
3. Zoning Board of Appeals Meeting Minutes
4. Fire Dept. and WWTP April Reports
5. City Commission Meeting Minutes 5-18-2026 & 5-21-2026
6. List of Bills

Moved by Commissioner Wilkinson to approve the Consent Agenda as is. Support by Commissioner Burge.

Approved: Yeas: Commissioners: Burge, DesJardins, Wilkinson, and
Mayor Berry
Nays: None

E. NEW CITY BUSINESS

1. City Manager's Report

Moved by Commissioner Burge to approve the City Manager's report. Support by Commissioner DesJardins.

Approved: Yeas: Commissioners: Burge, DesJardins, Wilkinson, and
Mayor Berry
Nays: None

General Business/Operations Update

- Munising Bay Overlook - This is the project to purchase 374.9 acres of land using a combination of two grants and a City contribution of \$20,000.

Working towards a closing date of June 23, 2026. City Manager looked at a portion of the property on the afternoon of May 29, 2026, and saw no issues. A full-scale survey was not conducted on the property because there were no requirements to do so, the City does not need topography data, and property corner markings are not needed, as we have the property description noting the corners. A 1-acre survey was done where there is road access. This was done by Lime, the current property owner, and as I understand it, they purchased a private 1-acre lot to provide street access to the Munising Bay Overlook property. This lot was surveyed.

A copy of the Environmental Assessment that was completed is attached.

- FY2027 Budget - To finalize the budget, we are targeting a June 15th Public Budget Hearing. Please have budget questions ready!

I have been reviewing/fine-tuning the budget and have notes/considerations below:

- o Police Department -

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- To have consistent 24-hour coverage, an additional \$20,000 in salary expenses is needed.
 - The DPW has some significant equipment needs that we are not able to address with this budget.
 - The Cemetery truck is down, and a new one (or new to us) is needed. The cost will be about \$20,000.
 - A newer plow truck will be needed soon, and we should start saving for it.
 - Fire Department Wages - Recommendation is to step up the Fire Department wages by 15% this year, with a proposed large increase (~15%) next year to bring pay in alignment with neighboring communities. This would be about \$10,000 in increased cost.
 - Safe Routes to School - Engineering fees in the amount of \$100,000 were added to the budget.
 - These changes (additional \$20k for Police, \$20k for Fire, and \$100K for Safe Routes to School) put the budget at a nearly \$150,000 deficit.
- Budget and the May and June Calendar - Budget timeline revision:
 - Budget Public Hearing - at the June 15th City Commission Meeting. The budget will be available in City Hall the week prior. An ad will be published in the Beacon on June 3rd, noting the Budget Public Hearing.

At the June 15th meeting, the budget can be passed with adjustments noted from the public hearing discussion.

There will be a special meeting on June 29th to review and approve budget adjustments for the end of the current fiscal year.

- Review of Ordinances - In progress
 - Meeting this Thursday at 3:00 pm to work on.
 - The Police Department has asked us to review the Boat Launch Parking ordinance and increase the tickets from \$25.
- City Charter - Reminder: City Commissioners should review the Charter and recommended areas for changes or areas for focus. Send recommendations by the beginning of June.

Have not gotten any recommendations as of yet.

- Grant Applications -
 - Looking for Police and Fire grants. Will be working on grants as I find them.
 - FEMA - Has a Fire Safety Grant for equipment, staffing, and deployment capabilities to respond to emergencies. It is a very competitive grant, meaning there are a lot of applicants and not a lot of funding. I'll still work on an application.
 - 2% Grant submittals for a net in the Ice arena and downhill Mountain Bike Trail development were both denied.
 - Alger Country Regional Foundation grant for roundabout flowers was awarded, but a grant for Police equipment was denied.
- Crushed Culvert by the Arena - An expired lease from 1965 for the school athletic field was located, which covers crushed culvert. It was valid for 50 years and has expired. Working with the City Attorney to draft a new lease. A copy of the old lease is attached. I will be collaborating with the School District on this.
- DPW Summer hours - DPW 4 x 10 schedule has been in effect for just about a month; it has been going well and will be extended for an additional month.
- Commercial Lease for the Marina - The Gitche Gumme Excursions - would like to lease a space at the Bayshore Marina. This is a fishing charter company. The Waterways Commission has approved an additional commercial space at the Marina on the L Dock. The cost per foot would be the same as other commercial vendors at \$120.41 per foot for the 2026 season.

The company has two boats that they would like to use for fishing charters, and would swap out which boat is kept at the Marina depending on the size of the group they would be taking out. Only one boat would be kept at the Marina at a time.

A draft lease is present for review under a separate agenda item. The Harbor Master still needs to check the water depth at the dock location to see if the available space would work for Gitche Gumme Excursions

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Projects/Operations Update

- Victory Cruise Line - Kegan at Pictured Rock Cruises wrapped up a Part 105 Application, and we should have 2 cruise boats dock in town this summer. The guests will not be entering the community, as entry requires additional paperwork and security measures. This is a possibility in the future.

Action - No action at this time.

- Safe Routes to School Grant - Have not scheduled the next steps meeting yet. I need to engage with Tribe to explore opportunities to collaborate on engineering costs. Added \$100,000 to the budget for engineering costs.

Action - No action at this time.

- Lead Service Line Replacement Project - The Contract was awarded to Smith Construction. The bond ordinance will be published in the Beacon this week.

Action - No action required.

- Washington Street - Continuing to wrap up some property issues and hoping this will go to bid this spring.

Action - No action required

- Washington Street/Sand Point Road Pedestrian Pathway - The Park Service is moving forward with developing plans for a pedestrian pathway along Sand Point Road from the Park boundary to Sand Point. Their funders would like to see a pedestrian pathway along all of Washington Street/Sand Point Road and are asking for the City's commitment to that goal. The City already has plans for a pedestrian pathway along Washington Street. The Park Service has a team that will help the City look for planning funds to continue the pathway along Sand Point Road to the Park boundary.

Action - See separate agenda item: review the Letter of Support for a pathway along Washington Street and let me know if you do not support submitting it to the Park Service/Michigan Department of Transportation.

2. Approve Tax Millage Rate Levied at 16.7620

Moved by Commissioner DesJardins to approve Tax Millage Rate Levied at 16.7620. Support by Commissioner Wilkinson.

Approved: Yeas: Commissioners: Burge, DesJardins, Wilkinson, and
Mayor Berry
Nays: None

3. Approve Voted Headlee Rate Levied at 2.5685

Moved by Commissioner Wilkinson approve Voted Headlee Rate Levied at 2.5685. Support by Commissioner DesJardins.

Approved: Yeas: Commissioners: Burge, DesJardins, Wilkinson, and
Mayor Berry
Nays: None

4. Cori Cearley Movies at the Park Request

Moved by Commissioner DesJardins approve the City Manager to collaborate with Cori Cearley to work up a contract for weekly movie night in the park, contingent on adequate insurance coverage. Support by Commissioner Wilkinson.

Approved: Yeas: Commissioners: Burge, DesJardins, Wilkinson, and
Mayor Berry
Nays: None

5. Alger Parks & Recreation Storage Container Request

Moved by Commissioner DesJardins to approve Alger Parks & Recreation Storage Container Request. Support by Commissioner Burge.

Approved: Yeas: Commissioners: Burge, DesJardins, Wilkinson, and
Mayor Berry
Nays: None

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6. Lead Service Line Replacement - Bond Term

Moved by Commissioner Burge to table this decision until the June 15th meeting when further information can be brought forward. Support by Commissioner DesJardins.

Approved: Yeas: Commissioners: Burge, DesJardins, Wilkinson, and
Mayor Berry
Nays: None

7A. Kelly Heidbrier Coleman Engineering Project updates.

Updates provided by Kelly Heidbrier. No action taken.

7. Coleman Engineering Washington St. Community Facility Invoice
#60171 \$2,887.75

Moved by Commissioner DesJardins to approve Coleman Engineering Washington St. Community Facility Invoice #60171 \$2,887.75. Support by Commissioner Burge.

Approved: Yeas: Commissioners: Burge, DesJardins, Wilkinson, and
Mayor Berry
Nays: None

8. Coleman Engineering Washington St. Water Invoice #60172 \$1,420.00

Moved by Commissioner Wilkinson to approve Coleman Engineering Washington St. Water Invoice #60172 \$1,420.00. Support by Commissioner Burge.

Approved: Yeas: Commissioners: Burge, DesJardins, Wilkinson, and
Mayor Berry
Nays: None

9. Coleman Engineering TMF Grant Invoice #60173 \$2,871.25

Moved by Commissioner Burge to approve Coleman Engineering TMF Grant Invoice #60173 \$2,871.25. Support by Commissioner DesJardins.

Approved: Yeas: Commissioners: Burge, DesJardins, Wilkinson, and
Mayor Berry
Nays: None

10. Coleman Engineering 2026 Lead Service Line Replacement Invoice
#60175 \$3,341.75

Moved by Commissioner DesJardins to approve Coleman Engineering 2026 Lead Service Line Replacement Invoice #60175 \$3,341.75. Support by Commissioner Burge.

Approved: Yeas: Commissioners: Burge, DesJardins, Wilkinson, and
Mayor Berry
Nays: None

11. Coleman Engineering WWTP Facility Improvement Project Invoice
#60177 \$10,490.56

Moved by Commissioner Burge to approve Coleman Engineering WWTP Facility Improvement Project Invoice #60177 \$10,490.56. Support by Commissioner DesJardins.

Approved: Yeas: Commissioners: Burge, DesJardins, Wilkinson, and
Mayor Berry
Nays: None

12. Approve Closing Papers TMF Grant

Moved by Commissioner DesJardins to approve the closing papers for the TMF Grant. Support by Commissioner Wilkinson.

Approved: Yeas: Commissioners: Burge, DesJardins, Wilkinson, and
Mayor Berry
Nays: None

13. Letter of Support National Park Service Trail

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Moved by Commissioner DesJardins to approve City Manager’s letter of Support to the National Park Service Trail. Support by Commissioner Wilkinson.

Approved: Yeas: Commissioners: Burge, DesJardins, Wilkinson, and Mayor Berry
Nays: None

14. Gitche Gumme Excursions Commercial Dockage Lease Agreement

Moved by Commissioner DesJardins to approve Gitche Gumme Excursions Commercial Dockage Lease Agreement contingent on the City Attorney’s approval. Support by Commissioner Wilkinson.

Approved: Yeas: Commissioners: Burge, DesJardins, Wilkinson, and Mayor Berry
Nays: None

F. PUBLIC COMMENTS (4 MINUTE LIMIT)

There were no public comments.

G. COMMISSIONER COMMENTS

There were no Commissioner comments.

H. ADJOURNMENT

Moved by Commissioner DesJardins to adjourn the regular meeting of the City Commission. Support by Commissioner Burge.

Approved: Yeas: Commissioners: Burge, DesJardins, Wilkinson, and Mayor Berry
Nays: None

The regular meeting of the City Commission adjourned at 6:52 p.m.

Chris Berry, Mayor

Mary Artress, Deputy Clerk

LIST OF BILLS

42477	MUNISING ROTARY CLUB	120.00
42478	DTE ENERGY	2,469.32
42479	U.P. PROPANE	1,372.60
42480	IDEXX DISTRIBUTION CORP.	307.69
42481	ETNA SUPPLY CO.	730.34
42482	UPPER PENINSULA POWER CO.	20,898.70
42483	DENMAN'S HARDWARE	935.74
42484	NAPA AUTO PARTS	2,442.78
42485	HOLIDAY DIV OF CIRCLE K	33.00
42486	US BANK EQUIPMENT FINANCE	163.54
42487	UPPER PENINSULA RECREATION INC	1,230.77
42488	MARQUETTE FENCE COMPANY	146.03
42489	TRUDGEON LANDSCAPING	60.00
42490	COLEMAN ENGINEERING COMPANY	1,650.00
42491	HYDRO CORP	832.86
42492	BADGER METER, INC.	195.46
42493	NORTH CENTRAL LABORATORIES	434.83
42494	ALTRAN-VOID	2,230.30
42495	HIAWATHA TELEPHONE COMPANY-VOID	43.33
42496	REYNOLDS, KATHY-VOID	60.00
42497	MUNISING BEACON MEDIA-VOID	105.00
42498	UP FABRICATING COMPANY-VOID	2,930.00

42499	EMBERS CREDIT UNION-VOID	113.97
42500	MADIGAN'S HARDWARE-VOID	930.00
42501	GREATER MUNISING BAY-VOID	500.00
42502	LASCO	830.84
42503	IMPERIAL ELECTRIC	573.45
42504	UPPER PENINSULA RECREATION INC	2,575.10
42505	UPPER PENINSULA RECREATION INC	4,455.22
42506	CORE & MAIN LP	436.54
42507	HILLSIDE PARTY STORE LLC	116.20
42508	MUNISING BEACON MEDIA	1,160.00
42509	ANSER SERVICES	119.00
42510	GFL ENVIRONMENTAL	4,024.89
42511	BLUE CROSS BLUE SHIELD OF MICH	39,326.45
42512	WEX BANK	4,171.59
42513	POMASL FIRE EQUIPMENT	68.13
42514	MICHIGAN STATE FIREMEN'S ASSN	60.20
42515	DELTA DENTAL	1,953.21
42516	VISION SERVICE PLAN	439.32