

JULY 15, 2024

CITY COMMISSION OF THE CITY OF MUNISING  
301 E. SUPERIOR ST.  
MUNISING, MI 49862  
AGENDA  
MONDAY, JULY 15, 2024  
6:00 P.M.

- A. CALL TO ORDER THE REGULAR CITY COMMISSION MEETING, PLEDGE OF ALLEGIANCE, ROLL CALL
- B. PUBLIC COMMENT (4 MINUTE LIMIT)
- C. CONSENT AGENDA
  - 1. Treasurer's Monthly Report - May
  - 2. Monthly Reports - Committee- Fire - Marina - Police
  - 3. City Commission Meeting Minutes of 6-24-2024
  - 4. List of Bills
  - 5. City Manager Report
  - 6. City Attorney Report
- D. NEW CITY BUSINESS
  - 1. DDA Partnership Updates - Kathy Reynolds
  - 2. City of Munising Commission Resolution Regarding Poverty Appeals (Roll Call Vote)
  - 3. Revised License Agreement with 4-H for the Ballfield
  - 4. Revised License Agreement with Munising Bay Trail Network Inc.
  - 5. Renewal of Five Year MDOT Maintenance Contract
  - 6. Accept/Award Bayshore Well House Replacement
  - 7. Bayshore Well House Replacement Change order #1 Decrease of \$302,231.00
  - 8. CUPPAD - Master Plan, Housing Need Assessment and Zoning Ordinance Update Proposal
- E. PUBLIC COMMENTS (4 MINUTE LIMIT)
- F. ADJOURNMENT

CITY COMMISSION

Official Proceedings

CITY COMMISSION OF THE CITY OF MUNISING  
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MUNISING, MI 49862  
AGENDA  
MONDAY, JULY 15, 2024  
6:00 P.M.

- A. CALL TO ORDER THE REGULAR CITY COMMISSION MEETING, PLEDGE OF ALLEGIANCE, ROLL CALL

The regular meeting of the City Commission was duly called and held on Monday, **July 15, 2024**, in the City Commission meeting room of City Hall. Mayor Nettleton called the meeting to order at 6:00 p.m.

PRESENT: Commissioners: Berry, Prunick and Mayor Nettleton  
ABSENT: Commissioners: Ballas and Bogater - excused

- B. PUBLIC COMMENT (4 MINUTE LIMIT)

There were no public comments.

- C. CONSENT AGENDA
  - 1. Treasurer's Monthly Report - May
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5. City Manager Report
6. City Attorney Report

Moved by Commissioner Prunick to approve the Consent Agenda as presented.  
Support by Commissioner Berry.

Approved: Yeas: Commissioners: Berry, Prunick and Mayor Nettleton  
Nays: None

#### City Manager's Report

##### Capital Projects

- Varnum Street- Gerou Excavating is proceeding on schedule for the water main replacement project. The new 12-inch main was tied into the system this past week and is now online. The final connection was at the Lynn/Varnum intersection and required additional work that was not originally anticipated. The water main connection that was installed in 2008-09 did not include a 12-inch connection that the main could be tied into so the entire 4-way connection needed to be replaced. The pipe that was removed was in great shape as it was new only in use for 15 years. Gerou will begin working on the service line replacements with completion occurring later this month.
- Elevated Tank Improvements and Painting- Viking Painting Services have completed the interior and exterior painting and it is now up to their subcontractors to complete the remaining small items. The last outstanding item that has not begun is the installation of a security fence around the well house and tank with expected completion this month.
- Inground Tank Roof Replacements- Northern Awning of Marquette has completed the roof replacements of the East and West tanks. Both tanks have been cleaned and are now back online. The contractor is slated to begin replacement of the Central tank roof later this month with completion in August.
- Cemetery Fence- Marquette Fence began the fence replacement late last month and has completed most of the fence installation except for a new portion on the South-West portion of the property. The contractor is waiting for the delivery of this portion of fencing and will complete the install at that time.

##### Administrative Items

- The USDA-RD water and sewer fund applications are on their final step of review and should be administratively complete and submitted in the next week. This will start the formal review with the award decision coming sometime late this summer. The bid documents are near 90% completion which is on track with our anticipated timeline
- Zoning Ordinance Violation letters are being sent out for sign ordinance violations with the majority being "feather flag" and off premise signage violations. This will continue this month.
- I will be attending the annual Michigan Municipal Executives Conference in Marquette the week of the 15<sup>th</sup> and will be out of the office. 01

#### D. NEW CITY BUSINESS

##### 1. DDA Partnership Updates - Kathy Reynolds

As for the murals on the Auto-Value building everything is set to go in a couple of weeks. There will also be a Maritime Alley along the bike path. As for the fourth of July there was lots of traffic, currently it is on again off again. Regarding the dumpster enclosure and paving parking lots the final decision will be made shortly. Reynolds mentioned that they have gotten/administered over 300 grants, impressive for Munising. The gardening in June did not need to be watered due to all the rain we received.

##### 2. City of Munising Commission Resolution Regarding Poverty Appeals (Roll Call Vote)

Moved by Commissioner Berry to approve the City of Munising's Commission Resolution regarding Poverty Appeals as presented. Support by Commissioner Prunick.

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Roll Call Vote:

Approved: Yeas: Commissioners: Berry, Prunick and Mayor Nettleton  
Nays: None

3. Revised License Agreement with 4-H for the Ballfield

Moved by Commissioner Prunick to approve the revised License Agreement with the 4-H for the ballfield use. Support by Commissioner Berry.

Approved: Yeas: Commissioners: Berry, Prunick and Mayor Nettleton  
Nays: None

4. Revised License Agreement with Munising Bay Trail Network Inc.

Moved by Commissioner Berry to approve the revised License Agreement with Munising Bay Trail Network Inc. Support by Commissioner Prunick.

Approved: Yeas: Commissioners: Berry, Prunick and Mayor Nettleton  
Nays: None

5. Renewal of Five Year MDOT Maintenance Contract

Moved by Commissioner Prunick to approve the five year renewal contract with MDOT. Support by Commissioner Berry.

Approved: Yeas: Commissioners: Berry, Prunick and Mayor Nettleton  
Nays: None

6. Accept/Award Bayshore Well House Replacement

Moved by Commissioner Berry to accept the Bayshore Well House replacement bids. Support by Commissioner Prunick.

Approved: Yeas: Commissioners: Berry, Prunick and Mayor Nettleton  
Nays: None

**Bids received: Olsen & Olsen Bldg Contractors - \$1,191,697.00 and Hall Contracting, Inc. - \$1,303,729.62.**

Moved by Commissioner Berry to award the Bayshore Well House bid to Olsen & Olsen Bldg Contractors in the amount of \$1,191,697.00. Support by Commissioner Prunick.

Approved: Yeas: Commissioners: Berry, Prunick and Mayor Nettleton  
Nays: None

7. Bayshore Well House Replacement Change order #1 Decrease of \$302,231.00

Moved by Commissioner Prunick to approve Change order #1 decreasing the project cost by \$302,231.00. Support by Commissioner Berry.

Approved: Yeas: Commissioners: Berry, Prunick and Mayor Nettleton  
Nays: None

8. CUPPAD - Master Plan, Housing Need Assessment and Zoning Ordinance Update Proposal

Moved by Commissioner Berry to hire CUPPAD to help update our Master Plan, Housing Need Assessment and Zoning Ordinance Update in the amount of \$25,650.00, also using ARPA funds to cover the cost. Support by Commissioner Prunick.

Approved: Yeas: Commissioners: Berry, Prunick and Mayor Nettleton  
Nays: None

E. PUBLIC COMMENTS (4 MINUTE LIMIT)

There were no public comments.

F. ADJOURNMENT

Moved by Commissioner Prunick to adjourn the regular meeting of the City Commission. Support by Commissioner Berry.

Approved: Yeas: Commissioners: Berry, Prunick and Mayor Nettleton

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Nays: None

The regular meeting of the City Commission adjourned at 6:23 p.m.

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D.M. Nettleton, Mayor

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Sue Roberts, City Clerk

LIST OF BILLS

40088	FIRE CATT, LLC	2,288.00
40089	ALGER COUNTY ELECTRIC	431.55
40090	41 LUMBER CO.	104.40
40091	AUTO-WARES GROUP	987.50
40092	CHARTER COMMUNICATIONS	111.18
40093	HIAWATHA ELECTRIC. CO	1,508.00
40094	HOLMQUIST FEED MILL	190.00
40095	UPPER PENINSULA RECREATION INC	3,808.42
40096	UPPER PENINSULA RECREATION INC	3,922.60
40097	UPPER PENINSULA RECREATION INC	1,230.77
40098	NORTH CENTRAL LABORATORIES	1,733.44
40099	A-1 WATER SYSTEMS, INC.	312.50
40100	DELTA DENTAL	1,910.88
40101	EMBERS CREDIT UNION	810.44
40102	GRAHAM ELECTRIC MOTOR SVS	7,068.71
40103	ANSER SERVICES	96.00
40104	2 & 41 SALES	10,015.00
40105	MINING JOURNAL	1,331.00
40106	LITTLE PEOPLE'S DAYCARE	2,214.75
40107	RUSTIC GROUNDS COFFEE CO.	95.40
40108	GALLERY COFFEE CO	77.79
40109	EH BURGER	71.02
40110	ROAM COMM FOUNDATION	92.50
40111	PICTURED ROCKS REAL ESTATE	215.00
40112	EARL E BYRDS	117.55
40113	MUNISING MOOSE LODGE #1386	154.42
40114	PICTURED ROCKS CRUISES	250.00
40115	BY GEORGE BREWING	250.00
40116	DRIFTWOOD DELI	250.00
40117	MADIGAN'S HARDWARE	250.00
40118	NORTHWOODS PRINTING	129.81
40119	SOUTH BAY OUTFITTERS	106.84
40120	ITCHEES WASHTUB	145.25
40121	MUNISING HOSPITALITY-PRGS	179.98
40122	POSSUM HOLLAR INC	220.00
40123	MUNISING HOSPITALITY-TGS	38.15
40124	MAZZALI AGENCY	250.00
40125	RAMMERCY MANAGEMENT	250.00
40126	PICTURED ROCKS PIZZA	250.00
40127	SUPERIOR 105	236.78
40128	MUNISING BAY ART ASSOCIATION	63.77
40129	HIAWATHA TELEPHONE COMPANY	42.89
40130	REYNOLDS, KATHY	60.00
40131	LADY KILLERS PEST CONTROL	1,700.00
40132	DOG WASTE DEPOT	499.94
40133	DISPLAY SALES COMPANY	799.00
40134	41 LUMBER CO.	237.97

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40135	TRUDGEON LANDSCAPING	2,128.60
40136	MADIGAN'S HARDWARE	2,279.19
40137	EMBERS CREDIT UNION	708.27
40138	GREATER MUNISING BAY	258.16
40139	DENMAN'S HARDWARE	297.28
40140	BRANDON ZELAKIWICZ	7,500.00
40141	NAGELKIRK	5,701.56
40142	MIKE STOCKWELL	728.00
40143	IMPERIAL ELECTRIC	150.00
40144	UPPER PENINSULA POWER CO.	19,694.26
40145	HOLIDAY-WEX BANK	4,043.24
40146	GFL ENVIRONMENTAL	2,872.62
40147	DTE ENERGY	889.45
40148	CROSS GENERAL CONTRACTING	18,196.61
40149	UPPER PENINSULA RECREATION INC	3,710.30
40150	UPPER PENINSULA RECREATION INC	3,278.00
40151	UPEA ENGINEERS & ARCHITECTS	2,625.00
40152	US BANK EQUIPMENT FINANCE	169.99
40153	LASCO	594.61
40154	EMBERS CREDIT UNION	2,682.83
40155	STANDARD INSURANCE COMPANY	549.24
40156	STANDARD INSURANCE COMPANY	357.75
40157	BLUE CROSS BLUE SHIELD OF MICH	32,228.10
40158	ALGER COUNTY TREASURER	15.64
40159	LMAS DISTRICT HEALTH DEPT	300.00
40160	USA BLUE BOOK	82.88
40161	ETNA SUPPLY CO.	961.71
40162	MACQUEEN EQUIPMENT INC.	192.40
40163	FASTENAL COMPANY	63.46
40164	FOUR SEASON'S SMALL ENGINE	96.29
40165	PAYNE & DOLAN, INC.	151,174.90
40166	VISION SERVICE PLAN	470.20
40167	COLEMAN ENGINEERING COMPANY	2,431.00
40168	BELEN, WILLIAM	3,500.00
40169	COLEMAN ENGINEERING COMPANY	3,772.75
40170	MANISTIQUE OIL CO., INC.	1,975.25
40171	COLEMAN ENGINEERING COMPANY	2,361.00
40172	COLEMAN ENGINEERING COMPANY	2,246.25
40173	COLEMAN ENGINEERING COMPANY	2,326.00
40174	TRI-COUNTY SEPTIC & SONS LLC	525.00
40175	UPPER PENINSULA INSPIRED	221.16
40176	UPPER PENINSULA RECREATION INC	3,809.96