

JULY 17, 2023

CITY COMMISSION OF THE CITY OF MUNISING  
301 E. SUPERIOR ST.  
MUNISING, MI 49862  
AGENDA  
MONDAY, JULY 17, 2023  
6:00 P.M.

- A. CALL TO ORDER THE PUBLIC HEARING AND REGULAR CITY COMMISSION MEETING, PLEDGE OF ALLEGIANCE, ROLL CALL
- B. PUBLIC COMMENT (4 MINUTE LIMIT)
- C. CONSENT AGENDA
  - 1. Treasurer's Monthly Report - No Report at this time
  - 2. Monthly Reports - Committee- Fire - Police - WWTP
  - 3. City Commission Meeting Minutes of 7-5-2023
  - 4. Check Register
  - 5. City Manager Report
  - 6. City Attorney Report
- D. NEW CITY BUSINESS
  - 1. DDA-Partnerships updates Kathy Reynolds
  - 2. Connors Ridge Condominiums Association
  - 3. BACCO - Watermain parts and Hydrants \$10,060.00
  - 4. Marina Floating Dock Repairs \$6,400.00
  - 5. First Reading on Amending Garbage Ordinance
  - 6. Boundary Adjustment Agreement Harwick
  - 7. M-28 Sewer Project Pay Draw \$1,579.00 (Roll Call Vote)
  - 8. M-28 Water Improvement Project Pay Draw \$8,876.00 (Roll Call Vote)
  - 9. GIS Utility Survey
  - 10. Budget Adjustments
- E. PUBLIC COMMENTS (4 MINUTE LIMIT)
- F. ADJOURNMENT

CITY COMMISSION

Official Proceedings

- A. CALL TO ORDER THE PUBLIC HEARING AND REGULAR CITY COMMISSION MEETING, PLEDGE OF ALLEGIANCE, ROLL CALL

The Regular meeting of the City Commission was duly called and held on Monday, **July 17, 2023**, in the City Commission meeting room of City Hall. Mayor Nettleton called the meeting to order at 6:00 p.m.

PRESENT: Commissioners: Ballas, Berry and Mayor Nettleton  
ABSENT: Commissioners: Bogater and Eckert - excused

- B. PUBLIC COMMENT (4 MINUTE LIMIT)

There were no public comments.

- C. CONSENT AGENDA

- 1. Treasurer's Monthly Report - No Report at this time
- 2. Monthly Reports - Committee- Fire - Police - WWTP
- 3. City Commission Meeting Minutes of 7-5-2023
- 4. Check Register
- 5. City Manager Report
- 6. City Attorney Report

Moved by Commissioner Berry to approve the Consent Agenda as presented. Support by Commissioner Ballas.

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Approved: Yeas: Commissioners: Ballas, Berry and Mayor Nettleton  
Nays: None

CITY MANAGER'S REPORT

The City staff continues to work on closing out a number of long-term projects. The wells at the Tourist Park have been operational since early June but have not been connected into the system at this time. We have been dealing with a persistent clarity and sediment issue in well #2. Kleiman Well Drilling was onsite late last week and pulled the pump and performed a video inspection of the well. Kleiman found a vein of fragile rock and sediment roughly 18 foot below the termination of the metal casing. This fragile vein appears to be slowly deteriorating and allowing sediment to be deposited into the well when the pump draws the water level down past the vein. Kleiman has recommended that a sleeve be placed within and below the casing that will seal the vein off and is preparing a quote. The Water department staff took QA/QC samples from both wells on Thursday and they were driven over to Whitewater labs for analysis. This sampling is not required by EGLE as it is intended to show a number of consumer quality metrics.

Smith Construction will be onsite at the Grand Island Township lift station next week to complete the restoration of the site. This includes installing drain tile inside of the parking area, reestablishment and improvement of the upstream and downstream ditches, and prepare for the final asphalt installation. Wright Electric will be onsite next week as well to install and program the backup generator for the station. Cummins will be hosting a startup and operational training for the generator in the near future as well.

UPEA is currently finalizing the EGLE permits for the Varnum St. watermain replacement project as well as the Bayshore wellhouse. EGLE has reviewed the applications and had a small number of comments and clarifications that needed to be made. Both projects should be out to bid within the next ten business days with bid openings occurring in August. UPEA is also finalizing the mechanical layout of the boat launch project. The site layout is complete as indicated in the last plan set however UPEA is working on the fish cleaning station layout and the required utility connections that would allow the station to operate. UPEA will be having a progress meeting next Wednesday with City staff to review the plan details and potentially the project manual.

Renovare continues to move forward on their proposed transformational brownfield project. The developer as well as the County Landbank have been approved for large grants for the project to assist in site preparation and construction. Renovare will continue working with the state, DDA, and City in the next few months to finalize their brownfield plan as well as secure additional funding.

The legislature approved a bipartisan state budget late last month that had a number of changes from the governor's proposed budget. These changes include reducing the proposed increase in revenue sharing and also incentivizing local units of government to obligate their remaining ARPA funds by October of this year.

I will be out of the office for the Michigan Municipal Executives summer conference and quarterly board of directors meeting from Monday, July 24<sup>th</sup> through the 27<sup>th</sup>.

D. NEW CITY BUSINESS

1. DDA-Partnerships updates Kathy Reynolds

Kathy stated that the circus was in town and things went well. Next, she had a meeting with Senator Peters and Stabenow. Also, a UPEA meeting is coming up regarding automated intelligence. She will also have a meeting with Renovare, and next week a meeting regarding a Social District in the DDA proposal.

2. Connors Ridge Condominiums Association

Pamela Holbert of the Connors Ridge Condominiums Association spoke regarding her concerns as to what services the Condo's receive for the high taxes they pay. She wanted a list of the operational expenses, stating the services covered by the taxes. Gloria Klomprens also spoke regarding issues she is also having, like police protection, snow plowing etc. City Manager Olson informed the Condo representatives that our services are on the City's web page. Some issues were in the City of Munising, and some in Munising Township. At this time Olson gave a few suggestions for how to start an annex with the City and Munising Township, also Alger County, that is who would be involved with changing the Condo from the City of Munising to Munising Township.

- 3. BACCO - Watermain parts and Hydrants \$10,060.00

Moved by Commissioner Ballas to approve the purchase of watermain parts and hydrants in the amount of \$10,060.00. Support by Commissioner Berry.

Approved: Yeas: Ballas, Berry and Mayor Nettleton  
Nays: none

- 4. Marina Floating Dock Repairs \$6,400.00

Moved by Commissioner Berry to approve the marina floating dock repairs in the amount of \$6,400.00. Support by Commissioner Ballas.

Approved: Yeas: Commissioners: Ballas, Berry and Mayor Nettleton  
Nays: None

- 5. First Reading on Amending Garbage Ordinance

This was the first reading of the Garbage Ordinance no action was necessary.

- 6. Boundary Adjustment Agreement Harwick

Moved by Commissioner Ballas to approve the Boundary Adjustment Agreement with Carlene Harwick. Support by Commissioner Berry.

Approved: Yeas: Commissioners: Ballas, Berry and Mayor Nettleton  
Nays: None

- 7. M-28 Sewer Project Pay Draw \$1,579.00 (Roll Call Vote)

Moved by Commissioner Berry to approve the M-28 Sewer project pay draw of \$1,579.00. Support by Commissioner Ballas.

Roll Call Vote:

Approved: Yeas: Commissioners: Ballas, Berry and Mayor Nettleton  
Nays: None

- 8. M-28 Water Improvement Project Pay Draw \$8,876.00 (Roll Call Vote)

Moved by Commissioner Ballas to approve the M-28 Water Improvement project pay draw of \$8,876.00. Support by Commissioner Berry.

Roll Call Vote:

Approved: Yeas: Commissioners: Ballas, Berry and Mayor Nettleton  
Nays: None

- 9. GIS Utility Survey

Moved by Commissioner Berry to approve the GIS utility survey in the amount of \$6,000.00. Support by Commissioner Ballas.

Approved: Yeas: Commissioners: Ballas, Berry and Mayor Nettleton  
Nays: None

- 10. Budget Adjustments

Moved by Commissioner Berry to approve the budget adjustments as presented. Support by Commissioner Ballas.

Approved: Yeas: Commissioners: Ballas, Berry and Mayor Nettleton  
Nays: None

**Budget adjustment for 23-24 budget**

<u>Department</u>	<u>Account</u>	<u>Current Budget</u>	<u>Amount Change</u>	<u>Amended</u>
<b><u>General Fund</u></b>				
<b><u>Expenditures</u></b>				
Treasurer	Professional Services	101-253-801.000	- 5,000.00	5,000.00

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Cemetery	Utilities	101-276-920.000	-	2,500.00	2,500.00
DPW	Utilities	101-441-920.000	-	100,000.00	100,000.00
Parks & Recreation	Utilities	101-691-920.000	-	10,000.00	10,000.00
Tourist Park	Professional Services	101-757-801.000	-	4,000.00	4,000.00
	Utilities	101-757-920.000	-	35,000.00	35,000.00
Arena	Utilites	101-758-920.000	-	<u>45,000.00</u>	45,000.00
				\$201,500.00	
					\$ (201,500.00
			Change in Fund Balance	)	

**Major Street Revenues**

	SOM Trunkline	202-000-692.015	-	<u>120,000.00</u>	120,000.00
					0
				\$120,000.00	

**Expenditures**

Drainage & Backslopes	Equipment Rental	202-489-943.000	-	<u>1,000.00</u>	1,000.00
				\$1,000.00	

Change in Fund Balance \$119,000.00

**BUDGET ADJUSTMENT**

<u>Department</u>	<u>Account</u>	<u>Original Budget</u>	<u>Proposed Change</u>	<u>Ammended Budget</u>	<u>Reason</u>
<b><u>General Fund</u></b>					
Expenditures					
101-101-942.000	bldg rent	20,050.00	2,178.00	22,228.00	City Bldg Rep
101-172-942.000	bldg rent	20,050.00	2,178.00	22,228.00	City Bldg Rep
101-209-942.000	bldg rent	6,015.00	654.00	6,669.00	City Bldg Rep
101-215-942.000	bldg rent	10,025.00	1,089.00	11,114.00	City Bldg Rep
101-253-942.000	bldg rent	10,025.00	1,089.00	11,114.00	City Bldg Rep
101-441-942.000	bldg rent	10,025.00	1,089.00	<u>11,114.00</u>	City Bldg Rep
					POSITIVE (NEGATIVE) IMPACT ON FUND BALANCE
				\$ (8,277.00)	
<b><u>Sewer Fund</u></b>					
590-548.942.000	bldg rent	12,030.00	1,307.00	13,337.00	City Bldg Rep
590-556-942.000	bldg rent	12,030.00	1,307.00	<u>13,337.00</u>	City Bldg Rep
					POSITIVE (NEGATIVE) IMPACT ON FUND BALANCE
				\$ (2,614.00)	
<b><u>Water Fund</u></b>					
591-556-942.000	bldg rent	12,030.00	1,307.00	13,337.00	City Bldg Rep
591-557-942.000	bldg rent	12,030.00	1,307.00	<u>13,337.00</u>	City Bldg Rep
					POSITIVE (NEGATIVE) IMPACT ON FUND BALANCE
				\$ (2,614.00)	

**Munic Bldg**

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Revenues

512-000-617.000	City Rent	187,500.00	13,500.00	<u>201,000.00</u>	City Bldg Rep
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Expenditure

512-265-930.000	Rprs/Maint	5,000.00	13,500.00	<u>\$ 18,500.00</u>
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POSITIVE (NEGATIVE) IMPACT ON  
FUND BALANCE \$ -

E. PUBLIC COMMENTS (4 MINUTE LIMIT)

Commissioner Ballas made comment to the City Manager and Mayor good job on explaining the tax bills with the Connors Ridge Condominiums Association. Commissioner Ballas also asked about a dog park, she wondered about the City property by the Vet's Memorial, and possibly fencing the beach in for the dogs. City Manager Olson suggested the old tomato property. Something to look into.

F. ADJOURNMENT

Moved by Commissioner Berry to adjourn the regular meeting of the City Commission. Support by Commissioner Ballas.

Approved: Yeas: Commissioners: Ballas, Berry and Mayor Nettleton  
Nays: None

The regular meeting of the City Commission adjourned at 6:59 p.m.

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D.M. Nettleton, Mayor

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Sue Roberts, City Clerk

LIST OF BILLS

38898	DENMAN'S HARDWARE	604.57
38899	EMBERS CREDIT UNION	3,294.78
38900	41 LUMBER CO.	44.93
38901	EMBERS CREDIT UNION	34.99
38902	BEAUCHAMP PLUMBING & HEATING	3,169.25
38903	NAPA AUTO-MOTOR PTS & EQUIP CORP	1,006.86
38904	USA BLUE BOOK	233.35
38905	CITY OF MUNISING-WATER	4,446.55
38906	PARAGON LABORATORIES, INC.	525.00
38907	A-1 WATER SYSTEMS, INC.	444.00
38908	EMBERS CREDIT UNION	555.54
38909	AUTO-WARES GROUP	701.51
38910	MADIGAN'S HARDWARE	1,301.81
38911	HYDRO CORP	2,467.00
38912	DALCO	90.28
38913	HIAWATHA TELEPHONE COMPANY	1,289.03
38914	COLEMAN ENGINEERING COMPANY	907.50
38915	VERIZON WIRELESS	647.87
38916	MADIGAN'S HARDWARE	9.99
38917	MUNISING HOSPITALITY	1,325.00
38918	MUNISING HOSPITALITY	3,883.26
38919	POSSUM HOLLAR INC	385.00
38920	MANISTIQUE OIL CO., INC.	4,019.91