

August 19, 2024

CITY COMMISSION OF THE CITY OF MUNISING
301 E. SUPERIOR ST.
MUNISING, MI 49862
AGENDA
MONDAY, AUGUST 19, 2024
6:00 P.M.

- A. CALL TO ORDER THE REGULAR CITY COMMISSION MEETING, PLEDGE OF ALLEGIANCE, ROLL CALL
- B. PUBLIC COMMENT (4 MINUTE LIMIT)
- C. CONSENT AGENDA
 - 1. Monthly Reports - Committee- Fire - Police
 - 2. City Commission Meeting Minutes of 8-7-2024
 - 3. List of Bills
 - 4. City Manager Report
 - 5. City Attorney Report
- D. NEW CITY BUSINESS
 - 1. DDA Partnership Updates - Kathy Reynolds
 - 2. Ice Arena Coil Fans - RAE Corporation \$9,671.02
 - 3. MDNR - B.A. Boating Access Site Agreement Addendum
 - 4. Northern Awning Energy Efficiency Upgrade Door Replacement \$12,337.00
 - 5. Resolution Establishing a Moratorium on Conditional Use Permits for Short Term Rentals (Roll call vote)
 - 6. Approve Assessing Contract with Maki Appraisals, LLC
 - 7. Kleiman Pump & Well Drilling, Inc. Tourist Park Well Repairs \$9,540.50
- E. PUBLIC COMMENTS (4 MINUTE LIMIT)
- F. ADJOURNMENT

CITY COMMISSION
Official Proceedings

- A. CALL TO ORDER THE REGULAR CITY COMMISSION MEETING, PLEDGE OF ALLEGIANCE, ROLL CALL

The regular meeting of the City Commission was duly called and held on Monday, **August 19, 2024**, in the City Commission meeting room of City Hall. Mayor Nettleton called the meeting to order at 6:00 p.m.

PRESENT: Commissioners: Ballas, Berry, Bogater, Prunick and Mayor Nettleton
ABSENT: None

- B. PUBLIC COMMENT (4 MINUTE LIMIT)

Mike Nettleton Jr. County Commissioner in the 3rd district spoke about the Airport event on July 13th. First annual fly-in, 51 children got to fly, there were 30 aircrafts. The event turned out great. Regarding the pilot lounge it is finished, hopefully a weather station will be up and running soon. Nettleton Jr. Thanked all the volunteers and everyone who helped get this going.

- C. CONSENT AGENDA

- 1. Monthly Reports - Committee- Fire - Police
- 2. City Commission Meeting Minutes of 8-7-2024
- 3. List of Bills
- 4. City Manager Report
- 5. City Attorney Report

Moved by Commissioner Berry to approve the Consent Agenda as presented. Support by Commissioner Prunick.

August 19, 2024

Approved: Yeas: Commissioners: Ballas, Berry, Bogater, Prunick and Mayor
Nettleton
Nays: None

City Manager's Report

Capital Projects

- **Varnum Street-** Gerou Excavating is on schedule as their curb contractor was onsite this week and finished most of the curb installation. This upcoming week the contractor should complete the rough grade of the gravel roadbed and have the site ready for paving the week of the 26th.
- **Elevated Tank Improvements and Painting-** As of August 15th, Viking Painting remounted the cathodic protection in the tank and our staff is now filling and testing with the expectation that the tank will be back online next week.
- **Inground Tank Roof Replacements-** Northern Awning of Marquette began the replacement of the roof at the central tank this week. The tank roof should be completed this month at which time our staff will clean and inspect the interior of the tank before putting it back online.
- **Bayshore Wellhouse Replacement-** A preconstruction meeting was held this week with representatives from UPEA, USDA, Olsen & Olsen, and City staff. Olsen & Olsen intends to begin the project next month with a final completed date next spring.

Administrative Items

- The USDA-RD water and sewer fund applications are still under review and a number of additional items were submitted this week per their request. We are expecting that the USDA financial assistance offer for the water and sewer components will be provided to the City in September.
- Zoning Ordinance Violation letters are continuing to be sent out for sign ordinance violations with the majority being "feather flag" and off premise signage violations. Zoning infractions will be forthcoming as almost all of the recipients have brought their signage into conformity with the ordinance.
- Staff from the Alger Conservation District, Trust for Public Land, and myself traveled to Traverse City this week to give a presentation to the MDNR Trust Fund board on our proposed Munising Bay Overlook acquisition. The presentation was well received with a number of positive comments being made by the board.

D. NEW CITY BUSINESS

1. DDA Partnership Updates - Kathy Reynolds

Reynolds stated that the Maritime Alley to the bike path behind Boarder Grill is in the works. The historical mural on the Auto-Value building is complete and very interesting. Regarding the two new grant opportunities for paving parking lots and garbage container concealment are also in the works. She met with the governor at a luncheon, great networking. Reynolds will also be attending an MEDC meeting with the National Parks Service in September there may be more grant opportunities.

2. Ice Arena Coil Fans - RAE Corporation \$9,671.02

Moved by Commissioner Ballas to approve the purchase of coil fans from RAE Corporation in the amount of \$9,671.02. Support by Commissioner Berry.

Approved: Yeas: Commissioners: Ballas, Berry, Bogater, Prunick and Mayor
Nettleton
Nays: None

Sole Source Recommendation: Award the purchase of the fan assemblies as a sole source purchase from RAE Corp. as it is the only manufacturer of this unit.

3. MDNR - B.A. Boating Access Site Agreement Addendum

August 19, 2024

Moved by Commissioner Prunick to approve the MDNR B.A. Boating Access Site Agreement Addendum as presented. Support by Commissioner Bogater.

Approved: Yeas: Commissioners: Ballas, Berry, Bogater, Prunick and Mayor
Nettleton
Nays: None

4. Northern Awning Energy Efficiency Upgrade Door Replacement
\$12,337.00

Moved by Commissioner Bogater to approve the energy efficiency upgrade door replacements from Northern Awning in the amount of \$12,337.00. Support by Commissioner Prunick.

Approved: Yeas: Commissioners: Ballas, Berry, Bogater, Prunick and Mayor
Nettleton
Nays: None

Soul Source Recommendation: Award the purchase of the door replacements as a sole source purchase from Northern Awning and Window at a total of \$12,337.00. This recommendation is based on the concept that Northern Awning and Window is working in our area and can complete the door replacements before the end of our grant period.

5. Resolution Establishing a Moratorium on Conditional Use Permits for Short Term Rentals (Roll call vote)

Moved by Commissioner Berry to approve the Resolution Establishing a moratorium on Conditional Use Permits for Short Term Rentals. Support by Commissioner Ballas.

Roll Call Vote:

Approved: Yeas: Commissioners: Ballas, Berry, Bogater, Prunick and Mayor
Nettleton
Nays: None

6. Approve Assessing Contract with Maki Appraisals, LLC

Moved by Commissioner Bogater to approve the Assessing Contract with Maki Appraisals, LLC. Support by Commissioner Prunick.

Approved: Yeas: Commissioners: Ballas, Berry, Bogater, Prunick and Mayor
Nettleton
Nays: None

7. Kleiman Pump & Well Drilling, Inc. Tourist Park Well Repairs
\$9,540.50

Moved by Commissioner Ballas to approve the Tourist Park well repairs from Kleiman Pump & Well Drilling, Inc. in the amount of \$9,540.50. Support by Commissioner Berry.

Approved: Yeas: Commissioners: Ballas, Berry, Bogater, Prunick and Mayor
Nettleton
Nays: None

E. PUBLIC COMMENTS (4 MINUTE LIMIT)

Brice Burge inquired about the new charging units in the City Hall parking lot. Are they functioning yet? He has been receiving many questions about the charging stations. City Manager Olson stated that the Watershed Partnership owns the stations the City only leased the land to them. As of yet, they are not up and running.

Commissioner Berry asked about all the sand on Onota St. when we get heavy rains. City Manager Olson said that's just what happens, too much rain too fast and the drain belongs to MDOT.

Commissioner Ballas stated that Terry DesJardins may be interested in being appointed when she leaves.

F. ADJOURNMENT

Moved by Commissioner Berry to adjourn the regular meeting of the City Commission. Support by Commissioner Bogater.

Approved: Yeas: Commissioners: Ballas, Berry, Bogater, Prunick and Mayor
Nettleton

August 19, 2024

Nays: None

The regular meeting of the City Commission adjourned at 6:29 p.m.

D. M. Nettleton, Mayor

Sue Roberts, City Clerk

LIST OF BILLS

40290	01998	UPPER PENINSULA RECREATION INC	3,616.36
40291	01998	UPPER PENINSULA RECREATION INC	3,780.92
40292	00619	HYDRITE CHEMICAL COMPANY	1,664.00
40293	01444	TRI-COUNTY SEPTIC & SONS LLC	1,600.00
40294	01460	UPPER PENINSULA POWER CO.	2,025.38
40295	03518	GFL ENVIRONMENTAL	160.20
40296	02836	LAMMI FIRE PROTECTION	1,311.35
40297	03695	SUNBURST MEMORIALS	2,861.12
40298	03266	LASCO	254.51
40299	03556	ASSOC OF PUBLIC TREASURERS	159.00
40300	03696	SEWER EQUIPMENT CO OF AMERICA	209.12
40301	03597	TRUDGEON LANDSCAPING	240.00
40302	03693	HOLIDAY DIV OF CIRCLE K	110.00
40303	03310	INTEGRIS, LLC	120.00
40304	01444	TRI-COUNTY SEPTIC & SONS LLC	525.00
40305	03612	MIDWEST INPSECTIONS	2,200.00
40306	02272	FASTENAL COMPANY	44.70
40307	00016	AIRGAS USA, LLC	130.90
40308	03569	FABICK CAT	71.79
40309	00048	ALL-PHASE ELECTRIC SUPPLY CO.	489.00
40310	03450	RED POWER DIESEL	3,951.31
40311	01780	OSHKOSH FIRE & POLICE EQUIP	1,121.58
40312	02400	CRANE ENGINEERING SALES INC.	822.75
40313	02661	BADGER METER, INC.	176.38
40314	03429	HYDRO CORP	804.00
40315	01841	COLEMAN ENGINEERING COMPANY	3,894.00
40316	01841	COLEMAN ENGINEERING COMPANY	3,894.00
40317	01841	COLEMAN ENGINEERING COMPANY	4,301.00
40318	03266	LASCO	575.52
40319	03697	NEWBERRY MOTORS, INC	32,728.00
40320	00002	41 LUMBER CO.	101.64
40321	01919	ANSER SERVICES	96.00
40322	03420	KCI	312.00
40323	00234	CHARTER COMMUNICATIONS	82.82
40324	01178	QUILL CORPORATION	158.69
40325	02528	VERIZON WIRELESS	494.09
40326	03568	NAPA AUTO PARTS DIV OF MPEC-101	1,140.95
40327	02554	VANTAGE FLEX, LLC	120.00
40328	03288	MY WEB MAESTRO	96.00
40329	00591	HIAWATHA TELEPHONE COMPANY	1,546.97
40330	01151	POMPS TIRE SERVICE, INC.	68.36
40331	03094	UP INTERNATIONAL TRUCK	336.87
40332	03503	FOX NEGAUNEE	104.81
40333	00823	MARQUETTE FENCE COMPANY	39,750.00
40334	01571	CITY OF MUNISING-WATER	5,912.57
40335	01476	USA BLUE BOOK	690.30
40336	01998	UPPER PENINSULA RECREATION INC	4,048.22

August 19, 2024

40337	03075	SLC METER LLC	253.67
40338	03075	SLC METER LLC	167.23
40339	03516	TRUIST GOVT FINANCE	59,943.80
40340	01998	UPPER PENINSULA RECREATION INC	3,941.08
40341	00793	MADIGAN'S HARDWARE	819.50
40342	03410	SPECTRUM PRINTERS INC	200.00
40343	00086	AUTO-WARES GROUP	1,368.47
40344	01885	ALGER PARKS & RECREATION	5,461.50
40345	03056	SUPERIORLAND SERVICES, INC	416.62
40346	02778	GRAINGER	15.72
40347	01998	UPPER PENINSULA RECREATION INC	1,230.77
40348	01169	PUTVIN DRUG STORE	19.92
40349	02326	MANISTIQUE OIL CO., INC.	4,972.55
40350	03569	FABICK CAT	61.97
40351	00799	MACQUEEN EQUIPMENT INC.	314.18
40352	03683	APPLIED INDUSTRIAL TECHNOLOGIES	50.42
40353	03568	NAPA AUTO PARTS DIV OF MPEC-101	72.84
40354	00362	DENMAN'S HARDWARE	1,229.13
40355	03456	COLLIGIO GIS, INC	173.25