

September 4, 2024

CITY COMMISSION  
AGENDA  
WEDNESDAY, SEPTEMBER 4, 2024  
6:00 P.M.

- A. CALL TO ORDER THE REGULAR CITY COMMISSION MEETING, PLEDGE OF ALLEGIANCE, ROLL CALL
- B. PUBLIC COMMENTS (4 MINUTE LIMIT)
- C. CONSENT AGENDA
  - 1. Approve City Commission Meeting Minutes of 8-19-2024
  - 2. Approve Check Register/List of Bills
  - 3. City Manager Report
  - 4. Treasurer's Monthly Report - July
- D. New Business
  - 1. New Patrol Vehicle Purchase- 2024 Dodge Durango
  - 2. Boat Launch Improvement Project Bids
  - 3. Midwest Construction C/O #1
  - 4. UPEA Engineering Amendment
  - 5. ARPA Fund Recommendation
  - 6. Ice Arena Door Quote
  - 7. TMF Grant Bids
  - 8. TMF Grant C/O #1
  - 9. Penchura Playground Quote-Brown's Addition
- E. CORRESPONDENCE
- F. PUBLIC COMMENTS (4 MINUTE LIMIT)
- G. ADJOURNMENT

CITY COMMISSION  
Official Proceedings

- A. CALL TO ORDER THE REGULAR CITY COMMISSION MEETING, PLEDGE OF ALLEGIANCE, ROLL CALL

The regular meeting of the City Commission was duly called and held on Wednesday, **September 4, 2024**, in the City Commission meeting room of City Hall. Mayor Nettleton called the meeting to order at 6:00 p.m.

PRESENT: Commissioners: Ballas, Bogater, Prunick and Mayor Nettleton  
ABSENT: Commissioner: Berry - excused

- B. PUBLIC COMMENTS (4 MINUTE LIMIT)

There were no public comments.

- C. CONSENT AGENDA

- 1. Approve City Commission Meeting Minutes of 8-19-2024
- 2. Approve Check Register/List of Bills
- 3. City Manager Report
- 4. Treasurer's Monthly Report - July

Moved by Commissioner Prunick to approve the Consent Agenda as presented.  
Support by Commissioner Bogater.

Approved: Yeas: Commissioners: Ballas, Bogater, Prunick and Mayor Nettleton  
Nays: None

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CITY MANAGER'S REPORT

**Capital Projects**

- **Varnum Street-** Gerou Excavating's subcontractor, Superior Paving, completed the base and top course of asphalt this week in the construction area. The contractor still has some remaining restoration items that need to be completed however the project appears that it will be open to the public ahead of schedule and on budget. A final pay request and final balancing change order will be on the September 16<sup>th</sup> City Commission Agenda.
- **Bayshore Wellhouse Replacement-** Olsen and Olsen Construction is preparing to begin the Bayshore Wellhouse replacement in the upcoming weeks. The contractors have provided their material submittals and have set up a "MISS DIG" for the parcel as well.
- **Tourist Park Well Project-** City staff met with Wandel's Watercare at the Tourist Park this past week and reviewed the well systems and controls. Due to elevated sodium and hardness levels, a small commercial water quality improvement system will be needed. Wandel's will be providing a proposal along with the identified treatment components in the coming weeks.
- **Tourist Park Bathroom Rehabs-** The City's engineering and architectural consultants met with staff this past week and performed a final review of the scope items of the upcoming bathroom rehabilitations. The West bathroom is budgeted to be completed over the winter months this year with bid documents being finalized and distributed in the next two weeks.

**Administrative Items**

- An Occupational Safety consultant from the Consultation, Education and Training (CET) division of MiOSHA performed a review of our facilities and operational items along with City staff. The CET division of MiOSHA performs proactive inspections and provides feedback on items that need to be addressed. Prior to 2020, I have tried to have CET consultants' perform facility inspections on a bi-annual basis however MiOSHA has not filled the UP-consultant position in over two years. No serious potential violations were found and the small items that were identified will be corrected in the near future.
- The City is preparing for our fall and early winter work items including several preventative maintenance and replacements of culverts. Where applicable, we have submitted permit applications to EGLE and are now in the review period. This work should be completed in the prior to the end of the calendar year.

D. New Business

1. New Patrol Vehicle Purchase- 2024 Dodge Durango

Moved by Commissioner Ballas to approve the purchase of 2024 Dodge Durango, also authorizing the trade in of the 2019 Charger, for the Police Department. Support by Commissioner Bogater.

Approved: Yeas: Commissioners: Ballas, Bogater, Prunick and Mayor Nettleton  
Nays: None

Sole Source Recommendation: I recommend the sole source purchase of the 2024 Dodge Durango be awarded to Newberry Motor for the replacement patrol vehicle and authorize the trade in of the 2019 Dodge Charger. I base my recommendation on the fact that our current Tahoe PPV unit is expected to be almost a year out and our need for a new unit and the Durango is in stock.

2. Boat Launch Improvement Project Bids

Moved by Commissioner Prunick to accept and place on file bids received for the Boat Launch Improvement project. Support by Commissioner Bogater.

Approved: Yeas: Commissioners: Ballas, Bogater, Prunick and Mayor Nettleton  
Nays: None

**Bids received: Smith \$1,468,446.25, Midwest Construction Group \$1,373,944.45 and Johnson Brothers \$1,381,150.00.**

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Moved by Commissioner Prunick to award the Boat Launch Improvement project to Midwest Construction Group in the amount of \$1,373,944.45, to include Change Order approval. Support by Commissioner Ballas.

Approved: Yeas: Commissioners: Ballas, Bogater, Prunick and Mayor Nettleton  
Nays: None

3. Midwest Construction C/O #1

Moved by Commissioner Bogater to approve the Midwest Construction Change Order #1 decreasing the bid by \$373,408.02. Support by Commissioner Prunick.

Approved: Yeas: Commissioners: Ballas, Bogater, Prunick and Mayor Nettleton  
Nays: None

4. UPEA Engineering Amendment

Moved by Commissioner Ballas to approve the UPEA Engineering Amendment #1 to increase the cost of \$15,310.00, making the contract amount to \$80,310.00. Support by Commissioner Bogater.

Approved: Yeas: Commissioners: Ballas, Bogater, Prunick and Mayor Nettleton  
Nays: None

5. ARPA Fund Recommendation

Moved by Commissioner Ballas to approve obligating ARPA funds in the amount of \$32,749.83 for Ice Arena Upgrades. Support by Commissioner Prunick.

Approved: Yeas: Commissioners: Ballas, Bogater, Prunick and Mayor Nettleton  
Nays: None

6. Ice Arena Door Quote

Moved by Commissioner Prunick to accept and place on file quotes for Ice Arena door replacement. Support by Commissioner Bogater.

Approved: Yeas: Commissioners: Ballas, Bogater, Prunick and Mayor Nettleton  
Nays: None

**Quotes received: Champion Glass Mgt. Inc. \$17,871.25 and Northern Awning Co. \$30,682.00.**

Moved by Commissioner Bogater to award the Ice Arena door replacement to Champion Glass Mgt. Inc. in the amount of \$17,871.25. Support by Commissioner Prunick.

Approved: Yeas: Commissioners: Ballas, Bogater, Prunick and Mayor Nettleton  
Nays: None

7. TMF Grant Bids

Moved by Commissioner Prunick to accept and place on file the TMF grant bids received. Support by Commissioner Ballas.

Approved: Yeas: Commissioners: Ballas, Bogater, Prunick and Mayor Nettleton  
Nays: None

**Bids received: U.P. Environmental Services, Inc. \$467,435.00 and Duke's Root Control, Inc. \$475,541.25.**

Moved by Commissioner Bogater to award the TMF grant bid to U.P. Environmental Service, Inc. in the amount of \$467,435.00. Support by Commissioner Ballas.

Approved: Yeas: Commissioners: Ballas, Bogater, Prunick and Mayor Nettleton  
Nays: None

8. TMF Grant C/O #1

Moved by Commissioner Prunick to approve the TMF Grant Change Order #1 decreasing the project amount by \$212,460.00, making the total project amount \$254,975.00. Support by Commissioner Bogater.

Approved: Yeas: Commissioners: Ballas, Bogater, Prunick and Mayor Nettleton  
Nays: None

9. PENCHURA PLAYGROUND QUOTE-BROWN'S ADDITION

Moved by Commissioner Bogater to accept and place on file the playground quote for the Brown's Addition upgrades. Support by Commissioner Prunick.

Approved: Yeas: Commissioners: Ballas, Bogater, Prunick and Mayor Nettleton  
Nays: None

**Quote received: PENCHURA \$101,007.00.**

Moved by Commissioner Prunick to award the quote for playground upgrades to PENCHURA in the amount of \$101,007.00. Support by Commissioner Ballas.

Approved: Yeas: Commissioners: Ballas, Bogater, Prunick and Mayor Nettleton  
Nays: None

E. CORRESPONDENCE

Correspondence included the quarterly recycling report from GFL.

F. PUBLIC COMMENTS (4 MINUTE LIMIT)

There were no public comments.

G. ADJOURNMENT

Moved by Commissioner Bogater to adjourn the regular meeting of the City Commission. Support by Commissioner Prunick.

Approved: Yeas: Commissioners: Ballas, Bogater, Prunick and Mayor Nettleton  
Nays: None

The regular meeting of the City Commission adjourned at 6:32 p.m.

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D.M. Nettleton, Mayor

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Mary Artress, Deputy Clerk

LIST OF BILLS

40356	BLUE CROSS BLUE SHIELD OF MICH	29,865.70
40357	KLEIMAN PUMP & WELL DRILLING	9,540.50
40358	DTE ENERGY	872.75
40359	EMBERS CREDIT UNION	4,764.92
40360	UPPER PENINSULA POWER CO.	26,474.56
40361	GFL ENVIRONMENTAL	2,863.03
40362	MJ VANDAMME TRUCKING, LLC	1,576.80
40363	ELECTION SOURCE	633.00
40364	EMBERS CREDIT UNION	91.14
40365	NORTH CENTRAL LABORATORIES	318.75
40366	UPPER PENINSULA RECREATION INC	4,090.46
40367	UPPER PENINSULA RECREATION INC	4,315.52
40368	EMBERS CREDIT UNION	529.98
40369	U.P. PROPANE	345.22
40370	PARAGON LABORATORIES, INC.	292.00
40371	NAPA AUTO PARTS DIV OF MPEC-101	182.35
40372	MADIGAN'S HARDWARE	1,415.73
40373	JOHNSON BROTHERS RENTALS LLC	60.00
40374	EMBERS CREDIT UNION	120.00
40375	THE ERIC R. BEVERLY FOUNDATION	250.00
40376	SIGNS NOW	4,882.70
40377	GREATER MUNISING BAY	943.66
40378	REYNOLDS, KATHY	60.00
40379	HIAWATHA TELEPHONE COMPANY	43.01

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40380	POSSUM HOLLAR INC	188.12
40381	HOLIDAY DIV OF CIRCLE K	66.00
40382	UPPER PENINSULA RECREATION INC	1,230.77
40383	UPPER PENINSULA RECREATION INC	3,666.96
40384	TIM LUOMA	5,000.00
40385	QUILL CORPORATION	49.90
40386	MANISTIQUE OIL CO., INC.	7,389.05
40387	NORTHERN AWNING & WINDOW CO	43,198.00
40388	RAE CORPORATION	9,671.02
40389	IMPERIAL DADE	865.92
40390	FASTENAL COMPANY	125.18
40391	FABICK CAT	80.99
40392	POMPS TIRE SERVICE, INC.	765.00
40393	COLEMAN ENGINEERING COMPANY	2,362.75
40394	COLEMAN ENGINEERING COMPANY	2,321.00
40395	COLEMAN ENGINEERING COMPANY	198.00
40396	MICHIGAN MUNICIPAL LEAGUE	5,925.00
40397	US BANK EQUIPMENT FINANCE	169.99
40398	LASCO	600.01
40399	U. P. LAB TESTING	97.50
40400	COLEMAN ENGINEERING COMPANY	1,608.50
40401	COLEMAN ENGINEERING COMPANY	1,675.75
40402	COLEMAN ENGINEERING COMPANY	1,705.00
40403	BERGDAHL'S INC.	83.98
40404	HYDRITE CHEMICAL COMPANY	3,153.40
40405	UPPER PENINSULA RECREATION INC	4,442.46
40406	VISION SERVICE PLAN	470.20
40407	DELTA DENTAL	2,007.99