

January 3, 2024

CITY COMMISSION OF THE CITY OF MUNISING
301 E. SUPERIOR ST
MUNISING, MI 49862
AGENDA
WEDNESDAY, JANUARY 3, 2024
6:00 P.M.

- A. CALL TO ORDER THE PUBLIC HEARING AND REGULAR CITY COMMISSION MEETING, PLEDGE OF ALLEGIANCE, ROLL CALL
- B. PUBLIC COMMENTS (4 MINUTE LIMIT)
- C. CONSENT AGENDA
 - 1. Approve City Commission Meeting Minutes of 12-18-2023
 - 2. Approve Check Register/List of Bills
 - 3. City Manager Report
- D. New Business
 - 1. Accept Glenn Marshall's resignation
 - 2. Appointment of Elected Official to the Alger County Materials Management Planning Committee
 - 3. Adopt Resolution to Eliminate a Motor Pool Deficit (Roll Call Vote)
- E. PUBLIC COMMENTS (4 MINUTE LIMIT)
- F. ADJOURNMENT

CITY COMMISSION

Official Proceedings

- A. CALL TO ORDER THE PUBLIC HEARING AND REGULAR CITY COMMISSION MEETING, PLEDGE OF ALLEGIANCE, ROLL CALL

The Regular meeting of the City Commission was duly called and held on Wednesday, January 3, 2024 in the City Commission meeting room of City Hall. Mayor Nettleton called the meeting to order at 6:00 p.m.

PRESENT: Commissioners: Ballas, Berry, Bogater, Prunick, and Mayor Nettleton
ABSENT: None

- B. Public Comment (4 MINUTE LIMIT)

There were no public comments.

- C. CONSENT AGENDA

- 1. Approve City Commission Meeting Minutes of 12-18-2023
- 2. Approve Check Register/List of Bills
- 3. City Manager Report

Moved by Commissioner Berry to approve the Consent Agenda as presented. Support by Commissioner Prunick.

Approved: Yeas: Commissioners: Ballas, Berry, Bogater, Prunick and Mayor Nettleton
Nays: None

City Manager's Report

The last couple of weeks have been slow for the City as the holiday season and unseasonable weather has created a lull in our typical early winter activities. The City has been working with our auditors to complete and submit our audit and accompanying documentation to the State prior to our 12/31 deadline. At this time, the only outstanding item is a bond qualifying statement that cannot be submitted and accepted until

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our motor pool deficit elimination plan is complete. We expect these to be completed in the next 10 business days. The only outstanding audit item at that time will be our official audit presentation which is expected to occur prior to March.

City staff have also begun reviewing and optimizing our investments over the past month. Per the Commission approved investment policy, the City Treasurer and City Manager are able to move, determine, and assign our investments into instruments that have minimal risk which has historically been CD's. This past week we reviewed all available instruments and will be moving some funds into Range Bank through a standard CD and through their associated IntraFi network. IntraFi provides a program called CDARs which is a single investment from the City but it is distributed in \$250,000 increments to different institutions. This allows for an extremely competitive rate while also insuring all of the investment is subject to FDIC insurance. City staff will continue to review our investments moving forward as outlined in our investment policy to ensure that our funds are not being underutilized.

The boat launch plans and specs are getting their final internal review performed and will be out to bid by January 8th, 2024. The review and award date for the project will be February 7th with a start date of May 1st. Coleman Engineering has been actively working on the elevated and in-ground tank projects that are budgeted for the upcoming construction season. Staff met this week and discussed the scope of the projects as well and were able to visit each location due to the lack of snow. The in-ground tank roof replacements appears to be very basic in scope as it will include removing and replacing the insulation, decking, and rubber membranes on all three tanks. The elevated tank will consist of cleaning and recoating of the exterior, site improvements including fencing, and a number of maintenance items that were identified as part of our last tank inspection. Both tank projects should be out to bid within the next 90 days.

Coleman Engineering staff are also finalizing our water/sewer funding applications for the Washington St. project. The USDA-RD office has revamped its application process and now requires extremely detailed financial and consumption reports. These reports were finished this week and now we are only waiting on the environmental review to be completed prior to our final application. This review is completed by a third party firm and they will be reviewing the project area for sensitive environmental features. No significant findings are expected however we just have to wait for the third party firm to complete its work.

D. NEW CITY BUSINESS

1. Accept Glenn Marshall's resignation

Moved by Commissioner Prunick to accept Glenn Marshall's resignation from the City Planning Commission. Supported by Commissioner Bogater.

Approved: Yeas: Commissioners: Ballas, Berry, Bogater, Prunick, and Mayor Nettleton
Nays: None

2. Appointment of Elected Official to the Alger County Materials Management Planning Committee

Moved by Commissioner Prunick to appoint Commissioner Berry to the Alger County Materials Management Planning Committee. Support by Commissioner Bogater

Approved: Yeas: Commissioners: Ballas, Berry, Bogater, Prunick, and Mayor Nettleton

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Nays: None

3. Adopt Resolution to Eliminate a Motor Pool Deficit
(Roll Call Vote)

Moved by Commissioner Berry to adopt Resolution to Eliminate a Motor Pool Deficit. Support by Commissioner Ballas.

Roll Call Vote

Approved: Yeas: Commissioners: Ballas, Berry, Bogater, Prunick, and Mayor
Nettleton
Nays: None

E. PUBLIC COMMENT

There were no public comments.

F. ADJOURNMENT

Moved by Commissioner Berry to adjourn the regular City Commission Meeting.
Supported by Commissioner Bogater.

Approved: Yeas: Commissioners: Ballas, Berry, Bogater, Prunick, and Mayor
Nettleton
Nays: None

The Regular Meeting Adjourned at 6:08 p.m.

D.M. Nettleton, Mayor

Mary Artress, Deputy Clerk

List of Bills

39504	STANGEL, CAROL	7.50
39505	GRAY, PARKER	2.50
39506	EDEN LUTHERAN CHURCH	7.50
39507	ZIELINSKI, JAMES	10.00
39508	CARLISLE, STEVEN	5.00
39509	RASMUSSEN, BARB	5.00
39510	ISLEIB, JIM	10.00
39511	RICKELS, ELLYN	22.50
39512	JENKINS, JIM	12.50
39513	FARRELL, ELIZABETH	10.00
39514	KOSKI, BARB	22.50
39515	BERRY, CHRIS	5.00
39516	HAWLEY, LORRAINE	5.00
39517	BERG, RAY	7.50
39518	LANCOUR, JOAN	5.00
39519	BOYAK, CHRIS	22.50
39520	LASCO	555.40
39521	NAPA-MOTOR PTS & EQUIP CORP 584	1,573.14
39522	MICHIGAN STATE POLICE	165.00
39523	LIFELOC TECHNOLOGIES, INC	584.00
39524	EMBERS CREDIT UNION	22.71
39525	EMBERS CREDIT UNION	1,422.19
39526	DTE ENERGY	3,739.39
39527	TRUDELL PLUMBING & HEATING	125.00
39528	FAMILY PRIDE LAUNDRY	855.00
39529	TRUCK EQUIPMENT, INC	155.25
39530	MID AMERICA RINK SERVICES	97.85
39531	EGLÉ	978.40

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39532	AMERICAN WATER WORKS ASSOC.	412.00
39533	VISION SERVICE PLAN	437.19
39534	BLUE CROSS BLUE SHIELD OF MICH	30,440.11
39535	COLEMAN ENGINEERING COMPANY	2,615.00
39536	COLEMAN ENGINEERING COMPANY	2,615.00
39537	COLEMAN ENGINEERING COMPANY	1,627.00
39538	MICHIGAN TOWNSHIPS ASSOCIATION	537.00
39539	RITA HALE	11.00
39540	PHIL HANSEN	11.00
39541	BOB WILKINSON	11.00
39542	UPPER PENINSULA RECREATION INC	1,230.77
39543	EMBERS CREDIT UNION	41.97
39544	HIAWATHA TELEPHONE COMPANY	43.06
39545	REYNOLDS, KATHY	59.94
39546	GREATER MUNISING BAY	94.44
39547	FISHBECK	460.00
39548	IMPERIAL ELECTRIC	1,795.60
39549	MADIGAN'S HARDWARE	72.51
39550	RAMMERCY MANAGEMENT	2,500.00
39551	CUPPAD REGIONAL COMMISSION	397.00
39552	GFL ENVIRONMENTAL	2,013.25
39553	US BANK EQUIPMENT FINANCE	169.99
39554	FIRST ADVANTAGE LNS OCC.	44.02
39555	QUILL CORPORATION	435.39
39556	HOLIDAY-WEX BANK	3,186.71
39557	UPPER PENINSULA POWER CO.	21,981.45
39558	FABICK CAT	732.55
39559	FRACO, INC.	1,519.75
39560	HYDRITE CHEMICAL COMPANY	3,025.59
39561	STANDARD INSURANCE COMPANY	419.70
39562	STANDARD INSURANCE COMPANY	573.31
39563	NORTH CENTRAL LABORATORIES	563.15

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