

NOVEMBER 13, 2023

AGENDA FOR
ORGANIZATIONAL MEETING
MONDAY, NOVEMBER 13, 2023
6:00 P.M.

- A. CLERK TO CALL TO ORDER ORGANIZATIONAL MEETING, PLEDGE OF ALLEGIANCE AND ROLL CALL
- B. SWEARING IN OF:
 - CITY COMMISSIONER: Prunick
- C. APPOINT MAYOR - MAYOR PRO-TEM
- D. REAPPOINT COMMISSIONERS TO COMMITTEES
- E. ACCEPT SCHEDULE OF 2023-2024 MEETING
- F. ADJOURNMENT

SPECIAL MEETING

- A. CALL TO ORDER
- B. PUBLIC COMMENTS (4 MINUTE LIMIT)
- C. FUNDING TRANSFERS FOR WASHINGTON ST. PROJECT
- D. COLEMAN ENGINEERING COMPANY INVOICE \$14,199.00 WASHINGTON ST. AND \$3,589.50 COMMUNITY FACILITIES
- E. APPROVAL OF EARLY VOTING LOCATION: COUNTY COURT HOUSE
- F. ADJOURNMENT

CITY COMMISSION

Official Proceedings

- A. CLERK TO CALL TO ORDER ORGANIZATIONAL MEETING, PLEDGE OF ALLEGIANCE AND ROLL CALL

The Organizational Meeting of the City Commission was duly called and held on Monday, **November 13, 2023**, in the City Commission meeting room of City Hall. City Clerk Roberts called the meeting to order at 6:00 p.m.

- B. SWEARING IN OF:

CITY COMMISSIONER: Prunick

City Clerk Roberts swore in Jordan S. Prunick as a Commissioner.

ROLL CALL:

PRESENT: Commissioners: Ballas, Berry, Bogater, Prunick and Nettleton
ABSENT: None

- C. APPOINT MAYOR - MAYOR PRO-TEM

Moved by Commissioner Berry to elect Commissioner Nettleton as Mayor. Support by Commissioner Ballas.

Approved: Yeas: Commissioners: Ballas, Berry, Bogater, Prunick and Mayor Nettleton
Nays: None

Moved by Commissioner Ballas to elect Commissioner Bogater as Mayor Pro-Tem. Support by Commissioner Prunick.

Approved: Yeas: Commissioners: Ballas, Berry, Bogater, Prunick and Mayor Nettleton
Nays: None

- D. REAPPOINT COMMISSIONERS TO COMMITTEES

NOVEMBER 13, 2023

Moved by Commissioner Ballas to reappoint/appoint Commissioners as follows below. Support by Commissioner Bogater.

Approved: Yeas: Commissioners: Ballas, Berry, Bogater, Prunick and Mayor Nettleton
Nays: None

COMMITTEE APPOINTMENTS

ALGER RECYCLING COMMITTEE

MAYOR NETTLETON AS BACKUP
D.D.A
MAYOR & CITY MANAGER

COMMISSIONER BALLAS
MAYOR NETTLETON
CITY MANAGER OLSON

INDUSTRIAL PARK

CITY MANAGER, 1 CITY COMMISSIONER

COMMISSIONER PRUNICK
CITY MANAGER OLSON

BROWNFIELD DEVELOPMENT COMMITTEE

CITY MANAGER, CCM

COMMISSIONER BERRY
CITY MANAGER OLSON

BUILDING & GROUNDS

2 COMMISSIONERS

COMMISSIONER BOGATER
COMMISSIONER BERRY

ALGER PARKS & RECREATION BOARD

1 CITY COMMISSIONER

COMMISSIONER BOGATER

HOUSING COMMISSION

1 CITY COMMISSIONER

COMMISSIONER BALLAS

PLANNING COMMISSION

1 CITY COMMISSIONER

MAYOR NETTLETON

PRISON LIAISON

1 CITY COMMISSIONER

COMMISSIONER BERRY

ZONING BOARD OF APPEALS

1 CITY COMMISSIONER

COMMISSIONER BOGATER

LABOR RELATIONS

CITY MANAGER, 2 COMMISSIONERS

NEGOTIATIONS COMMISSIONER BERRY
GRIEVANCES MAYOR NETTLETON

RECREATION COMMITTEE

1 CITY COMMISSIONER

COMMISSIONER PRUNICK

MUNISING AREA PARTNERSHIP

1 CITY COMMISSIONER

COMMISSIONER BERRY

CITY MANAGER

CITY MANAGER OLSON

AIRPORT LIASON

MAYOR NETTLETON

(ACRES) ALGER COUNTY RENEWABLE ENERGY SOURCES

COMMISSIONER BALLAS
COMMISSIONER BALLAS

E. ACCEPT SCHEDULE OF 2023-2024 MEETING

Moved by Commissioner Berry to approve the 2023-2024 meeting schedule as presented. Support by Commissioner Ballas.

Approved: Yeas: Commissioners: Ballas, Berry, Bogater, Prunick and Mayor Nettleton
Nays: None

NOTICE OF REGULAR MEETING SCHEDULE
FOR THE NEXT YEAR UNTIL NOVEMBER, 2024
OF THE CITY COMMISSION OF THE
CITY OF MUNISING, MICHIGAN

TO ALL PERSONS INTERESTED IN THE MEETINGS OF
THE CITY COMMISSION OF THE CITY OF MUNISING

PLEASE TAKE NOTICE that the Regular Meetings of the City Commission of the City of Munising, Michigan, 301 E. Superior St., Munising, Michigan, Telephone 906-387-2095, for the year beginning November 14, 2023 to November of 2024 will be on the **first Wednesday** of every month at 6:00 p.m. and the **third Monday** of every month at 6:00 p.m. local prevailing time. All meetings will be held in the Commission Meeting Room located at 301 E. Superior St. (Municipal Building) in the City of Munising.

Proposed minutes of said meetings will be available for public inspection during regular business hours at 301 E. Superior St. not more than eight

business days after said meeting and approved minutes of said meeting will be available for public inspection during regular hours at the same location not more than five business days after the meeting at which they are approved.

This notice is given in compliance with Act No. 267 of the Public Acts of Michigan, 1976.

Sue Roberts,
City Clerk

F. ADJOURNMENT

Moved by Commissioner Bogater to adjourn the Organizational Meeting. Support by Commissioner Prunick.

Approved: Yeas: Commissioners: Ballas, Berry, Bogater, Prunick and Mayor
Nettleton
Nays: None

SPECIAL MEETING

A. CALL TO ORDER

All Commissioners remained seated.

B. PUBLIC COMMENTS (4 MINUTE LIMIT)

There were no public comments.

C. FUNDING TRANSFERS FOR WASHINGTON ST. PROJECT

Moved by Commissioner Berry to approve the funding transfers for the Washington St. project as presented. Support by Commissioner Bogater. (Monies from Major Streets to Capital Improvements.)

Approved: Yeas: Commissioners: Ballas, Berry, Bogater, Prunick and Mayor
Nettleton
Nays: None

USDA-RD Washington St. Project
Pre-closing Cost Fund Allocation
November 13th, 2023

The City of Munising and Coleman Engineering are moving forward on the application for USDA-RD's funds for street, water, and sewer improvements along Washington St.

Per the USDA-RD project requirements, the City must front the costs associated with the preliminary engineering and application functions prior to the final approval and closing on any grant or loan dollars. Once the USDA-RD funds are secured then the City can utilize the USDA-RD funds to reimburse the appropriate source of funding. Below is the cost breakdown of expenses that the City will need to incur prior to closing on our federal dollars.

The funds as presented will be moved from their source funds and into our internal capital improvement fund. This will allow staff to easily track project expenses during the preliminary stage. No inter-fund loan agreement is required for this project as the source funds are being utilized for their intended use.

	USDA-RD Application	Pre-lim Engineering	Survey	Soil Borings	Total
Major Streets	\$ 9,000.00	\$ 101,100.00	\$ 7,300.00	\$ 4,200.00	<u>\$ 121,600.00</u>
Sewer	\$ 9,250.00	\$ 120,500.00	\$ 8,700.00	\$ 5,100.00	<u>\$ 143,550.00</u>
Water	\$ 9,250.00	\$ 76,400.00	\$ 5,500.00	\$ 3,200.00	<u>\$ 94,350.00</u>
Component Total	\$ 27,500.00	\$ 298,000.00	\$ 21,500.00	\$ 12,500.00	<u>\$ 359,500.00</u>

Budget Adjustment for Commission Meeting 11/13/2023

	<u>Department</u>	<u>Account</u>	<u>Current Bud</u>	<u>Amount Change</u>	<u>Ammended</u>	<u>Reason</u>
<u>Major St</u>	Transfers Out	202-966-999.402	\$ -	\$ 121,600.00	121,600	Washington St. Project
<u>Sewer</u>	Transfers Out	590-966-999.402	11,000.00	143,550.00	154,550.00	Washington St. Project
<u>Water</u>	Transfers Out	591-966-999.402	\$13,000.00	94,350.00	107,350.00	Washington St. Project
<u>Capital Imp</u>	Transfer In MS	402-000-699.202	-	121,600.00	121,600.00	Washington St. Project
	Transfer In Sewer	402-000-699.590	11,000.00	143,550.00	154,550.00	Washington St. Project
	Transfer In Water	402-000-699.591	13,000.00	94,350.00	107,350.00	Washington St. Project

D. COLEMAN ENGINEERING COMPANY INVOICE \$14,199.00 WASHINGTON ST. AND \$3,589.50 COMMUNITY FACILITIES

Moved by Commissioner Ballas to approve Coleman Engineering’s invoice for Washington St. in the amount of \$14,199.00 and Community Facilities in the amount of \$3,589.50. Support by Commissioner Berry.

Approved: Yeas: Commissioners: Ballas, Berry, Bogater, Prunick and Mayor Nettleton
Nays: None

E. APPROVAL OF EARLY VOTING LOCATION: COUNTY COURT HOUSE

Moved by Commissioner Bogater to approve the Alger County Court House as the early voting location for the City of Munising. Support by Commissioner Ballas.

Approved: Yeas: Commissioners: Ballas, Berry, Bogater, Prunick and Mayor Nettleton
Nays: None

F. ADJOURNMENT

Moved by Commissioner Berry to adjourn the Special meeting of the City Commission. Support by Commissioner Prunick.

Approved: Yeas: Commissioners: Ballas, Berry, Bogater, Prunick and Mayor Nettleton
Nays: None

The Special meeting of the City Commission adjourned at 6:12 p.m.

D.M. Nettleton, Mayor

Sue Roberts, City Clerk