

Munising City Planning Commission

City of Munising

Meeting Minutes

February 27, 2019

I. Call to order

John Hermann called the Special Planning Commission meeting to order at 4:00 pm on February 27, 2019, at the Munising City Hall.

Pledge of Allegiance was recited.

II. Roll call

Lisa Grahovac conducted a roll call. The following members were present: Mike Henrickson, Bill Riordan, bob Wilkinson, Mike Nettleton, Glenn Marshall, Wendy Irish, & John Hermann

Others Present: Lisa Grahovac, Devin Olson, Ryan Soucy, Helen Sanders, Bob Negilski, Phil Hanson Meninda Savola, Michelle McDonald, & Robb Ferguson arriving at 4:04

Absent: Bob Kueber & Jerry LaFlamme

III. Acceptance of the Agenda: Bob Wilkinson made a motion to accept the agenda as is, Mike Henrickson seconded, all in favor motion passed.

IV. Public Comments Concerning Non-Agenda Items: Helen Sanders made a comment that she was denied at the last meeting to make a public comment, and was happy to see we added brief public comments at the end of the agenda. Helen stated that she feels that the planning commission should explain to the public at the beginning of the meeting, where they can make their comments, on agenda items.

V. Approval of Meeting Minutes dated February 20, 2019

Wendy Irish stated that she did not mention a fee, only that she would like short term rentals to be registered with the city, Lisa Grahovac stated she would change it. Bob Wilkinson pointed out that Rental was misspelled, Lisa stated she would fix the typo, Wendy Irish made a motion to accept the agenda Dated February 20, 2019 with the changes, Bob Wilkinson seconded it, all in favor motion passed.

VI. New Business: None

VII. Old Business:

A. Short Term Rental Ordinance: Devin stated he was able to get all the revision to Robb. He stated that he included in the packets a list of all short term rentals in operation with the district they are in. The Planning Commission discussed how any short term rentals should be allowed per district, with Conditional Use Permits. The Planning Commission would like to see No Conditional Use Permits in the Commercial District, No limit in the downtown district, but allowing them only in the upstairs dwellings, and keeping the downstairs as storefronts. In Highland 2 district they'd like to see a total of 5, Light industrial & Lakefront Commercial with no limit, Transitional with a limit of 10 total.

Bob Wilkinson stated that in the definitions under Bedroom, he'd like to have the definition revised to say a bedroom is defined as a space, not smaller than 100 square feet, with four walls, a closet, heat run, and an egress window with a door.

The Planning Commission discussed how a site plan should be submitted for parcels with 2 dwellings, or multiple dwellings under one roof. The planning commission would like to see 1 site plan showing what dwelling/dwellings would be used as the short term rental.

Robb Ferguson stated that any short term rentals in the Downtown District are limited to the second floor noncommercial space, Robb suggested adding, for building with a commercial space available on the main floor, the main floor must remain a commercial space.

Mike Henrickson left at 5:32

Robb Ferguson Left at 5:50

B. Master Plan Update Discussion: Ryan Soucy with CUPPAD discussed the progress he's made on the Master Plan Update, he stated he brought 5 pages with him, but he has 7 or 8 more pages of the master plan left that he has to work on. Ryan stated that he has 3/4 of the document is already started and in progress, that he'll have to go back and do edits on, add pictures and some text.

VIII. Reoccurring Business:

A. City Manager Report: Devin Olson stated that we are getting towards the end of winter, that typically in March we will start doing some clean up corners and highways. Devin also stated that we are getting ready to send out our Season Boat Slip applications. Devin stated that we have all our road projects lined up, and we are still waiting on information from MDOT regarding our multi use bike path grant application, as well as our downtown lighting application, and tap grants for our 2020 projects. Devin stated he will be meeting with MDOT in the near future to begin working on the formalization documents with them for our water project in the 2020 project.

B. Zoning Administrator Report: Lisa Grahovac stated there has been no applications turned in.

C. Round Table: None

IX. Brief Public Comments: Phil Hanson, 232 E Chocolay St. spoke about short term rentals, and keeping them out of Residential areas. Phil also stated that he feels that signs should be allowed for short term rentals as to not cause confusion.

Helen Sanders spoke about safety inspections, and having to show a copy of the safely inspection with their application.

Michelle McDonald Stated that her boss owns a short term rental, she stated that he has to have liability insurance and a welcome book that states everything that the planning commission discussed. She stated that most people are following the rules, and she doesn't feel that we should ruin it for everyone because some people don't follow the rules.

X. Adjournment: John Hermann made a motion to adjourn at 6:09, Bill Riordan seconded, all in favor, motion passed.

Minutes submitted by: Lisa Grahovac