CALL TO ORDER OF REGULAR CITY COMMISSION MEETING, PLEDGE OF ALLEGIANCE, ROLL CALL

PUBLIC COMMENT (non-agenda items)

OLD CITY BUSINESS

1. Pictured Rocks Cruises Dockage Agreement
2. Treasurer’s Report
4. DDA – Partnership Updates – Kathy Reynolds

NEW CITY BUSINESS

1. Approve Resolution Authorizing Publication of Notice of Intent to Issue Bonds and Declaration of Intent to Reimburse from Bond Proceeds
2. John Madigan Old City Hall Update
3. Cox Building Update
4. Proclamation for Letter Carriers
5. Alger County Transit Budget Request for 2015-2016
6. Discussion on Operation of Snowmobiles and Off-Road Vehicles Ordinance 2005-02
7. Bittner Engineering, Inc. invoice $1,999.49 Engineering at Tourist Park for Sewage System Replacement
8. Accept/Award bids received for H-58 Water Line Replacement
9. Accept/Award bids received for Drain Field Replacement for Tourist Park
10. Accept/Award bids received for Pipes for Drain Field Replacement at Tourist Park
11. BS&A Additional Training New Software $1,230.00
12. Big “P” Project Update
13. Approve City Commission Meeting Minutes of 4/1/15
14. Check Register/List of Bills
15. City Manager Report

CORRESPONDENCE

PUBLIC COMMENTS (non-agenda items)

ADJOURNMENT

The Regular Meeting of the City Commission was duly called and held on Monday, April 20, 2015, in the City Commission Room of City Hall. Mayor DesJardins called the Regular Meeting to order at 6:00 p.m.

PRESENT: Commissioners: Dolaskie, Cotev, Bornslaeger, Nettleton and Mayor DesJardins

ABSENT: None
B. PUBLIC COMMENT (non-agenda items)

There were none.

C. OLD CITY BUSINESS

1. Pictured Rocks Cruises Dockage Agreement

Moved by Commissioner Cotey to table this item until the May 11, 2015 meeting. Support by Commissioner Bornslaeger.

Approved: Yeas: Commissioners: Dolaskie, Cotey, Bornslaeger, Nettleton and Mayor DesJardins
Nays: None

2. Treasurer’s Report

Moved by Commissioner Cotey to approve the Treasurer’s monthly report as presented. Support by Commissioner Dolaskie.

Approved: Yeas: Commissioners: Dolaskie, Cotey, Bornslaeger, Nettleton and Mayor DesJardins
Nays: None


Mayor DesJardins commented on the recycling, they will continue to take paper; over the years a load was about $2,000.00 so over the last ten years the Recycling Committee has accumulated $18,000.00; we will have to pay someone now to take the paper. DesJardins also stated that there will be no “Spring Clean Up” this year at the landfill because no one is taking advantage of it anymore.

4. DDA – Partnership Updates – Kathy Reynolds

Kathy Reynolds reminded the Commission of the Annual Chamber dinner it is Wednesday, May 13, 2015 5:00 p.m. at Sydney’s Restaurant and the main topic will be Hanley Airfield. She stated that she has been working on the Alley Project; and the Pictured Rocks Days already has over forty vendors signed up. Next, she stated that the DDA’s budget was almost ready to turn over to the City Manager and Treasurer.

D. NEW CITY BUSINESS

Moved by Commissioner Bornslaeger to amend the agenda to include 10A. Pilot Rock Picnic Tables and Fire Rings. Support by Commissioner Cotey.

Unanimous Voice Vote:

Approved: Yeas: Commissioners: Dolaskie, Cotey, Bornslaeger, Nettleton and Mayor DesJardins
Nays: None

1. Approve Resolution Authorizing Publication of Notice of Intent to Issue Bonds and Declaration of Intent to Reimburse from Bond Proceeds

Moved by Commissioner Dolaskie to approve the Resolution Authorizing Publication of Notice of Intent to Issue Bonds and Declaration of Intent to Reimburse from Bond Proceeds as presented. Support by Commissioner Nettleton.

Approved: Yeas: Commissioners: Dolaskie, Cotey, Bornslaeger, Nettleton and Mayor DesJardins
Nays: None

RESOLUTION AUTHORIZING PUBLICATION OF NOTICE OF INTENT TO ISSUE BONDS AND DECLARATION OF INTENT TO REIMBURSE FROM BOND PROCEEDS

City of Munising
County of Alger, State of Michigan

Minutes of a regular meeting of the City Commission of the City of Munising, County of Alger, State of Michigan held on the 20th day of April, 2015, at 6:00 o’clock p.m. prevailing Eastern Time.

PRESENT: Commissioners: Dolaskie, Cotey, Bornslaeger, Nettleton and Mayor DesJardins
April 20, 2015

ABSENT: Commissioners: None

The following preamble and resolution were offered by Commissioner Dolaskie and supported by Commissioner Nettleton:

WHEREAS, the City of Munising, County of Alger, State of Michigan (the "City") has previously established the City of Munising Downtown Development Authority (the "DDA") pursuant to Act 197, Public Acts of Michigan, 1975, as amended ("Act 197"); and

WHEREAS, the City intends to authorize the issuance and sale of limited tax general obligation bonds pursuant to Act 197 to pay a portion of the cost to acquire and construct certain capital improvements in the Downtown area of the DDA consisting generally of sidewalk and infrastructure improvements, together with all appurtenances and attachments thereto (the "Project"); and

WHEREAS, the total amount of bonds to be issued pursuant to Act 197 to finance the portion of the Project within the Development Area of the DDA shall not exceed Two Hundred Fifty Thousand Dollars ($250,000.00); and

WHEREAS, a notice of intent to issue bonds must be published at least forty-five (45) days before the issuance of the bonds in order to comply with the requirements of Section 5(g) of the Home Rule City Act; and

WHEREAS, the City intends at this time to state its intentions to be reimbursed from proceeds of the Bonds for any expenditures undertaken by the City or the DDA for the Project prior to issuance of the Bonds.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The City Clerk is hereby authorized and directed to publish a notice of intent to issue Bonds in The Munising News, a newspaper of general circulation in the City, as a quarter-page display advertisement in substantially the form attached to this resolution as Exhibit A.

2. The City Commission does hereby determine that the form of notice of intent to issue bonds and the manner of publication directed is adequate notice to the electors and taxpayers of the City and is well calculated to inform them of the intention of the City to issue the Bonds, the purpose of the bond issue, the security for the Bonds and the right of referendum of the electors with respect thereto.

3. The City makes the following declarations for the purpose of complying with the reimbursement rules of Treas. Reg. § 1.150-2 pursuant to the Internal Revenue Code of 1986, as amended:

   (a) As of the date hereof, the City reasonably expects to reimburse the City or the DDA for the expenditures described in (b) below with proceeds of debt to be incurred by the City.

   (b) The expenditures described in this paragraph (b) are for the costs of acquiring and constructing the Project which were or will be paid subsequent to sixty (60) days prior to the date hereof.

   (c) The maximum principal amount of debt expected to be issued for the Project, including issuance costs, is $250,000.

4. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same hereby are rescinded.

AYES: Member: Dolaskie, Cotey, Bornslaeger, Nettleton and Mayor DesJardins
NAYS: Member: None

RESOLUTION DECLARED ADOPTED.

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Commission of the City of Munising, County of Alger, State of Michigan, at a regular meeting held on April 20, 2015 and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.
PLEASE TAKE NOTICE that the City Commission of the City of Munising, County of Alger, State of Michigan (the “City”), intends to authorize the issuance and sale of general obligation bonds pursuant to Act 197, Public Acts of Michigan, 1975, as amended, in the principal amount of not to exceed Two Hundred Fifty Thousand Dollars ($250,000), for the purpose of paying the cost to acquire and construct certain capital improvements within the Development Area of the City of Munising Downtown Development Authority (the “DDA”) consisting generally of sidewalk and infrastructure improvements, together with all appurtenances and attachments thereto, as set forth in the DDA’s proposed Development Plan and Tax Increment Financing Plan on file with the City.

The bonds will be issued in one series and will mature in annual installments not to exceed ten (10) in number, with interest rates to be determined upon sale thereof, but in no event to exceed the maximum rate permitted by law on the unpaid balance from time to time remaining outstanding on said bonds.

SOURCE OF PAYMENT OF BONDS

THE PRINCIPAL OF AND INTEREST ON SAID GENERAL OBLIGATION BONDS shall be payable primarily from the tax increment revenues derived from the Development Area of the DDA and received by the City from the DDA.


RIGHT OF REFERENDUM

THE GENERAL OBLIGATION BONDS WILL BE ISSUED WITHOUT A VOTE OF THE ELECTORS UNLESS A PETITION REQUESTING AN ELECTION ON THE QUESTION OF ISSUING THE BONDS, SIGNED BY NOT LESS THAN 10% OF THE REGISTERED ELECTORS OF THE CITY, IS FILED WITH THE CITY CLERK WITHIN FORTY-FIVE (45) DAYS AFTER PUBLICATION OF THIS NOTICE. If such a petition is filed, the bonds cannot be issued unless approved by a majority vote of the electors of the City voting on the question on their issuance.

THIS NOTICE is given pursuant to the requirements of Section 5(g) of Act 279, Public Acts of Michigan, 1909, as amended.

ADDITIONAL INFORMATION will be furnished at the office of the City Clerk upon request.

Sue Roberts, City Clerk

2. John Madigan Old City Hall Update

John Madigan spoke about Pictured Rocks plans for the old City Hall building. They are thinking about an Interpretive Center. Brian with UP Engineering went over some of the sketches provided for the proposed renovations of the old City Hall building. Funding options were also touched on.

3. Cox Building Update

Kathy Reynolds and Brian with UP Engineering also spoke regarding the Cox Building, they would possibly renovate the building and rent out sections. Brian went over sketches provided for the building.

4. Proclamation for Letter Carriers

Moved by Commissioner Bornslaeger to approve the Proclamation for Letter Carriers. Support by Commissioner Dolaskie.
THE CITY OF MUNISING
Munising, Michigan

PROCLAMATION

WHEREAS, the National Association of Letter Carriers, the United States Postal Service, and the Knights of Columbus have joined together with the St. Vincent de Paul Society of Munising for the 2015 Twenty Third Annual Letter Carriers’ Food Drive; and

WHEREAS, the food drive was initiated in 1993 to assist the many community food banks, food pantries and homeless shelters throughout the nation; and

WHEREAS, the second Saturday in May has been set aside for the Annual Food Drive for the collection of food items donated by postal customers; and

WHEREAS, the Letter Carriers, assisted by the Knights of Columbus and local St. Vincent de Paul representatives, have developed a food delivery system that allows residents along postal routes to donate non-perishable food items to our local food bank; and

WHEREAS, the Food Drive is a community-based endeavor and all food items donated remain within our local community to serve the needs of the community.

NOW, THEREFORE, I, Rod DesJardins, Mayor of the City of Munising do hereby proclaim Saturday, May 9, 2015 as LETTER CARRIERS FOOD DRIVE DAY in the City of Munising and urge all our citizens to join in this effort and leave a food item by the mailbox on Saturday for the letter carriers to pick up as they make their rounds.

AND FURTHER, to offer our appreciation and admiration for our local Letter Carriers for the enthusiasm and unique contribution they are making towards the betterment of the community.

IN WITNESS WHEREOF, I have hereunto set my hand and caused The Seal of the City of Munising To be affixed this 20th day of April 2015.

Rod DesJardins, Mayor

5. Alger County Transit Budget Request for 2015-2016

Moved by Commissioner Dolaskie to approve the $15,000.00 budget request for the Alger County Transit 2015-2016 budget. Support by Commissioner Bornslaeger.

Approved: Yeas: Commissioners: Dolaskie, Cotey, Bornslaeger, Nettleton and Mayor DesJardins
Nays: None

6. Discussion on Operation of Snowmobiles and Off-Road Vehicles Ordinance 2005-02

Commissioner Bornslaeger stated that he thought that all the streets should be open to snowmobiles and ORV’s at all times. Business people were in attendance and agreed; business is good just outside of the City, it was felt that it would greatly enhance the business’ in town to make changes to the Operation of Snowmobiles and Off-Road Vehicles Ordinance 2005-02.

7. Bittner Engineering, Inc. invoice $1,999.49 Engineering at Tourist Park for Sewage System Replacement

Moved by Commissioner Dolaskie to approve the invoice from Bittner Engineering, Inc. in the amount of $1,999.49 for engineering at the Tourist Park.
Park for the sewage system replacement project. Support by Commissioner Bornslaeger.

Approved: Yeas: Commissioners: Dolaskie, Cotey, Bornslaeger, Nettleton and Mayor DesJardins
     Nays: None

8. Accept/Award bids received for H-58 Water Line Replacement

Moved by Commissioner Dolaskie to accept and place on file the bids received for the H-58 Water Line Replacement project. Support by Commissioner Cotey.

Approved: Yeas: Commissioners: Dolaskie, Cotey, Bornslaeger, Nettleton and Mayor DesJardins
     Nays: None

Bids received: Gerou Excavating, Inc. $190,809.90, MJO Contracting, Inc. $226,208.59, A. Lindberg & Sons, Inc. $282,380.00 and Oberstar Excavating, Inc. $341,975.00.

Moved by Commissioner Dolaskie to award the bid for the H-58 Water Line Replacement project to Gerou Excavating, Inc. in the amount of $190,809.90. Support by Commissioner Cotey.

Approved: Yeas: Commissioners: Dolaskie, Cotey, Bornslaeger, Nettleton and Mayor DesJardins
     Nays: None

Manager’s Recommendation: My professional recommendation is to award the project to Gerou Excavating, Inc. in the amount of $190,809.90. My recommendation mimics that of the project engineer John Paul Pietila of Traverse Engineering Services.

9. Accept/Award bids received for Drain Field Replacement for Tourist Park

Moved by Commissioner Cotey to accept and place on file the bids received for the Drain Field Replacement project at Tourist Park. Support by Commissioner Dolaskie.

Approved: Yeas: Commissioners: Dolaskie, Cotey, Bornslaeger, Nettleton and Mayor DesJardins
     Nays: None

Bid received: Gerou Excavating Inc. $34,400.00.

Moved by Commissioner Cotey to award the Drain Field Replacement at Tourist Park to Gerou Excavating Inc. in the amount of $34,400.00, pending DNR approval. Support by Commissioner Nettleton.

Approved: Yeas: Commissioners: Dolaskie, Cotey, Bornslaeger, Nettleton and Mayor DesJardins
     Nays: None

City Manager’s Recommendation: My professional recommendation is to award the project to Gerou Excavating in the amount of up to $34,400.00 with a per unit cost of $11.64 per cubic yards of soil to replace below drain field pending DNR approval.

AGENDA AMENDED

10A. Pilot Rock Picnic Tables and Fire Rings

Moved by Commissioner Cotey to accept and place on file the bid received for picnic tables and fire rings for the Tourist Park. Support by Commissioner Dolaskie.

Approved: Yeas: Commissioners: Dolaskie, Cotey, Bornslaeger, Nettleton and Mayor DesJardins
     Nays: None

Bid received: Pilot Rock $7,645.60.

Moved by Commissioner Dolaskie to award the bid for picnic tables and fire rings to Pilot Rock in the amount of $7,645.60 pending DNR approval. Support by Commissioner Nettleton.

Approved: Yeas: Commissioners: Dolaskie, Cotey, Bornslaeger, Nettleton and Mayor DesJardins
City Manager’s Recommendation: My professional recommendation is to sole source the purchase of the product to Pilot Rock for a sum of $7,645.60 pending DNR approval. I base my recommendation on my belief that the City would not realize any additional cost savings through soliciting multiple quotes because these fixtures are the “park standard” at our park and they are only built and sold through Pilot Rock.

10. Accept/Award bids received for Pipes for Drain Field Replacement at Tourist Park

Moved by Commissioner Dolaskie to accept and place on file the bids received for the drain field replacement pipes. Support by Commissioner Bornslaeger.

Approved: Yeas: Commissioners: Dolaskie, Cote, Bornslaeger, Nettleton and Mayor DesJardins
Nays: None

Bids received: Standard Electric Company-Wittock Supply $4,512.94, FEI-Escanaba #451 $3,695.03 and Upper Peninsula Concrete Pipe Company $7,112.75.

Moved by Commissioner Bornslaeger to award the bid for drain field replacement pipes to FEI-Escanaba #451 in the amount of $3,695.03. Support by Commissioner Cotey.

Approved: Yeas: Commissioners: Dolaskie, Cote, Bornslaeger, Nettleton and Mayor DesJardins
Nays: None

11. BS&A Additional Training New Software $1,230.00

Moved by Commissioner Dolaskie to approve additional training with BS&A in the amount of $1,230.00. Support by Commissioner Cotey.

Approved: Yeas: Commissioners: Dolaskie, Cote, Bornslaeger, Nettleton and Mayor DesJardins
Nays: None

12. Big “P” Project Update

City Manager Olson explained where the Big “P” project is at and wanted to clarify with the Commission that they are all on board with moving forward with the project. No action was necessary at this time.

13. Approve City Commission Meeting Minutes of 4/1/15

Moved by Commissioner Cotey to approve the City Commission Meeting Minutes of 4/1/15 as submitted. Support by Commissioner Dolaskie.

Approved: Yeas: Commissioners: Dolaskie, Cote, Bornslaeger, Nettleton and Mayor DesJardins
Nays: None

14. Check Register/List of Bills

Moved by Commissioner Dolaskie to approve and pay the Check Register/List of Bills as submitted. Support by Commissioner Bornslaeger.

Approved: Yeas: Commissioners: Dolaskie, Cote, Bornslaeger, Nettleton and Mayor DesJardins
Nays: None

15. City Manager Report

City Manager Olson began his report by stating that the new BS&A software for utility billing will have a first run on May 6-8, implementation will occur over the next 8-12 weeks. City Hall will be closed for software updates on Friday May 1st at 2:00 p.m. and no payments on May 5th then closed to customers for training on May 6th through the 8th. Next, the Alger Regional Community Foundation awarded $1,500.00 for city beautification projects out of their Richard W. Nebel endowment fund. Claudia VanLandeschoot has been heading up a new sprinkling system for the triangle as well as flowers. Olson then informed the Commission that the Wastewater Treatment Plant roof was completed last week; currently we are in the planning and design stage for a storage building at the Wastewater Treatment Plant. As for the Cox Addition project Oberstar is hoping to be back within the next 2-4 weeks. The Anna River Universal Access Site project is waiting on DEQ’s decision for
permitting. As for the Mountain Bike Trail project Olson has been working with Merrie Carlock, the grant coordinator for the DNR on how to bid and design the project. Bill Sanders is planning on having plans available for review within the next 3 weeks. Olson then reminded the Commission of the May 5th election and that the next Commission meeting will be the Organizational Meeting on Monday, May 11, 2015 at 7:30 p.m. per the City Charter.

E. CORRESPONDENCE

There was none.

F. PUBLIC COMMENTS (non-agenda items)

There were none.

G. ADJOURNMENT

Moved by Commissioner Dolaskie to adjourn the Regular Meeting of the City Commission. Support by Commissioner Cotey.

Approved:  Yeas: Commissioners: Dolaskie, Cotey, Bornslaeger, Nettleton and Mayor DesJardins

Nays: None

The Regular Meeting of the City Commission adjourned at 8:01 p.m.

______________________________
Rod DesJardins, Mayor

______________________________
Sue Roberts, City Clerk

LIST OF BILLS

28960) AN*SER SERVICES 370.00
28961) AUTO-WARES GROUP 496.70
28962) HIAWATHA TELEPHONE COMPANY 1036.91
28963) KELLEY MARKETING 300.00
28964) MICHIGAN MUNICIPAL LEAGUE 6956.81
28965) MILLER BRADFORD & RISBERG 115.29
28966) DEVIN OLSON 550.84
28967) UPPER PENINSULA POWER COMPANY 5884.36
28968) VERIZON WIRELESS 303.48
28969) ALGER COUNTY HUMANE SOCIETY 325.00
28970) D ROBB FERGUSON 1666.66
28971) DEVIN OLSON 40.00
28972) U.S. POSTMASTER 292.12
28973) GREATER MUNISING BAY 14775.50
28974) GREATER MUNISING BAY 500.00
28975) HIAWATHA TELEPHONE COMPANY 65.80
28976) KATHY REYNOLDS 50.00
28977) 41 LUMBER COMPANY 50.20
28978) CITY OF MUNISING 973.78
28979) GEI CONSULTANTS, INC. 13125.00
28980) GREATER MUNISING BAY 2500.00
28981) KENDRICKS, BORDEAU, ADAMINI 2292.50
28982) SHELL FLEET PLUS 2165.88
28983) TRAVERSE ENGINEERING SERVICES 13497.50
28984) DENHAM’S HARDWARE 86.35
28985) FAMILY PRIDE LAUNDRY 276.00
28986) D ROBB FERGUSON 450.00
28987) HILLSIDE PARTY STORE 27.99
28988) HONEYWELL BUILDING SOLUTIONS 3050.75
28989) MADIGAN’S HARDWARE 40.81
28990) MICHIGAN MUNICIPAL LEAGUE 8098.00
28991) NAPA AUTO PARTS 534.76
28992) PETERSON PUBLISHING INC. 237.15
28993) PUTVIN DRUG STORE 59.98
28994) STATE OF MICHIGAN 50.00
28995) UPPER PENINSULA POWER COMPANY 14558.72
28996) UPPER PENINSULA POWER COMPANY 6224.64
28997) UPPER MICHIGAN COMMUNITY CREDIT UNION 68.00
28998) UPPER MICHIGAN COMMUNITY CREDIT UNION 62.35
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