

January 16, 2017

CITY COMMISSION OF THE CITY OF MUNISING
AGENDA
MONDAY, JANUARY 16, 2017
6:00 P.M.

- A. CALL TO ORDER THE REGULAR CITY COMMISSION MEETING, PLEDGE OF ALLEGIANCE, ROLL CALL
- B. PUBLIC COMMENT (non-agenda items)
- C. OLD CITY BUSINESS
 - 1. Treasurer's Report
 - 2. Monthly Reports - Committee - Fire - Police - WWTP
 - 3. DDA - Partnership Updates - Kathy Reynolds
- D. NEW CITY BUSINESS
 - 1. Sustainable ECO-Tourism - David Kronk
 - 2. DEQ Bottomlands Conveyance
 - 3. Six Month Budget Adjustments
 - 4. Coleman Engineering Company SAW-Sanitary Sewer services December 4, 2016 - December 31, 2016 \$8,083.50
 - 5. Coleman Engineering Company SAW-Storm Sewer services December 4, 2016 - December 31, 2016 \$2,371.50
 - 6. Coleman Engineering Company Lake Street December 4, 2016 - December 31, 2016 \$1,556.50
 - 7. Approve City Commission Meeting Minutes of 1-4-17
 - 8. Check Register/List of Bills
 - 9. City Manager Report
- E. CORRESPONDENCE
- F. PUBLIC COMMENTS (non-agenda items)
- G. ADJOURNMENT

CITY COMMISSION

Official Proceedings

- A. CALL TO ORDER THE REGULAR CITY COMMISSION MEETING, PLEDGE OF ALLEGIANCE, ROLL CALL

The Regular Meeting of the City Commission was duly called and held on Monday, **January 16, 2017**, in the City Commission Room of City Hall. Mayor DesJardins called the meeting to order at 6:00 p.m.

PRESENT: Commissioners: Cotey, Bornslaeger, Nettleton and Mayor DesJardins
ABSENT: Commissioner: Deisenroth - excused

- B. PUBLIC COMMENT (non-agenda items)

There were no comments.

- C. OLD CITY BUSINESS

- 1. Treasurer's Report

Moved by Commissioner Cotey to approve the Treasurer's monthly report as submitted. Support by Commissioner Bornslaeger.

Approved: Yeas: Commissioners: Cotey, Bornslaeger, Nettleton and Mayor DesJardins
Nays: None

2. Monthly Reports - Committee - Fire - Police - WWTP

Commissioner Cotey asked the City Manager about the leak by the post office. Olson explained that there was a live line that was abandoned and never turned off, this compromised the area the issue has been fixed.

3. DDA - Partnership Updates - Kathy Reynolds

Kathy stated that the ReKindle the Spirit was another success; over \$200,000.00 in receipts were received; totaling around 1.5 million over the course of the event. Next, she indicated that the Alger County Brownfield has met regarding Peoples State Bank's expansion. The old Cox Building and old Fineman buildings are also being considered for Brownfield funding. Reynolds then stated that the 2017 Pictured Rocks Days will be June 10th and 11th this year. As for the old City Hall Building this project is still moving forward some displays were delivered and will be installed shortly. Next, Reynolds informed the Commission that she will be attending Redevelopment Ready Training January 24th. She also stated that she had nominated Neenah Paper for a business award. She will also be attending an Operation U.P. Business conference on January 25th and Capital Improvement training on January 30th. Reynolds indicated that she has started more art projects.

D. NEW CITY BUSINESS

1. Sustainable ECO-Tourism - David Kronk

David Kronk explained sustainable eco-tourism; with the influx of tourist in the area they are focusing on ways to protect the economy and resources of interest, and outdoor recreation so more people can come and enjoy what we have. A rating system would be put on different lodging entities, restaurant etc. Kronk also invited the Commission to a workshop February 12th.

2. DEQ Bottomlands Conveyance

Moved by Commissioner Cotey to approve the DEQ Bottomlands Conveyance regarding the Anna River Fishing Pier bottomlands, also authorizing the Mayor and City Manager to sign documents. Support by Commissioner Nettleton.

Approved: Yeas: Commissioners: Cotey, Bornslaeger, Nettleton and Mayor DesJardins
Nays: None

3. Six Month Budget Adjustments

Moved by Commissioner Cotey to approve the six month budget adjustments as submitted. Support by Commissioner Bornslaeger.

Approved: Yeas: Commissioners: Cotey, Bornslaeger, Nettleton and Mayor DesJardins
Nays: None

Six Month Budget Adjustments
1-16-17

<u>Department</u>		<u>Account</u>	<u>Amount</u>			<u>Reason</u>
<u>General Fund</u>			<u>Current Budget</u>	<u>Change</u>	<u>Amended</u>	
<u>Revenue</u>	LCSA	100-000-573.000	\$	\$ 20,000.00	\$20,000.00	State reimburse For PP Taxes
	Real Prop Tax	100-000-403.000	\$869,100.00	\$ 5,900.00	\$905,000.00	Unanticipated Increase
	Pers Prop Tax	100-000-404.000	\$187,475.00	\$(108,325.00)	\$ 79,150.00	State Abatement For Manufacture
	Ice Rental	101-000-669.003	\$	\$ 5,200.00	\$ 5,200.00	Unanticipated Increase
	Ind Pk Lease	101-000-672.000	\$ 2,250.00	\$ 5,700.00	\$ 7,950.00	Timing - invoice
	T/P Camp Fees	101-000-651.000	\$350,000.00	\$ 20,000.00	\$370,000.00	Unanticipated Increase
	T/P Showers	101-000-653.000	\$ 250.00	\$ 250.00	\$ 250.00	Unanticipated Increase
	T/P Dumping	101-000-654.000	\$ 250.00	\$ 300.00	\$ 550.00	Unanticipated Increase
				\$ _____		
				\$ (50,975.00)		
<u>Expenditures</u>						
<u>General Fund</u>						

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Assessor	Prof Srv	101-209-801.000	\$ 5,000.00	\$ 800.00	\$ 5,800.00	BSA Service Supp Stand Alone Prog
Police Dept						
	Prof Srv	101-301-801.000	\$ 300.00	\$ 2,700.00	\$ 3,000.00	Prof evaluation
DPW						
	Cert/Merit	101-441-711.000	\$ 700.00	\$ 350.00	\$ 1,050.00	Contract Renewal
Parks & Rec						
	Wages	101-691-702.000	\$25,750.00	\$ 9,000.00	\$ 34,750.00	Mtn Bike Inkind
	Fringes	101-691-714.000	\$25,000.00	\$ 9,000.00	\$ 34,000.00	Mtn Bike Inkind
	Equip Rental	101-691-943.000	\$18,000.00	\$ 9,000.00	\$ 27,000.00	Mtn Kike Inkind
Tourist Park						
	Visa Fees	101-757-801.001	\$10,000.00	\$ 1,000.00	\$ 11,000.00	Increase CC Use
	Rep & Maint.	101-757-930.000	\$ 1,000.00	\$ 2,100.00	\$ 3,100.00	Electric Repairs
	Concessionaire	101-757-803.000	\$77,000.00	\$ 7,000.00	\$ 84,000.00	Increase Revenue
Arena						
	Rep & Maint.	101-758-930.000	\$ 2,000.00	\$ 6,000.00	\$ 8,000.00	Repair Chiller System
	Insurance	101-954-910.000	\$23,000.00	\$ 1,200.00	\$ 24,200.00	
						Drain field Work

\$ 48,150.00

Positive (Negative) Impact
On Fund Balance

\$(99,125.00)

Capital Outlay

Tourist Park		402-901-970-757	\$	\$ 15,200.00	\$ 15,200.00	Final Cost of Upgrade
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Positive (Negative) Impact
On Fund Balance

\$(15,200.00)

Sewer Fund
Revenue

	Leachate	590-000-643.000	\$	\$ 40,000.00	\$ 40,000.00	Unanticipated Revenue
Sewer Collection						
	Supplies	590-548-726.000	\$	\$ 1,800.00	\$ 1,800.00	Gravel for Repair
Sewage Treatment						
	Certification Merits	590-555-711.000	\$ 400.00	\$ 100.00	\$ 100.00	Contract Change
	Uniforms	590-555-744.000	\$ 500.00	\$ 100.00	\$ 600.00	Contract Change
	Chemicals	590-555-743.000	\$8,500.00	\$ 9,000.00	\$17,500.00	Ferric Chloride
				<u>\$</u>		

Positive (Negative) Impact
On Fund Balance

\$(29,000.00)

Water Fund

Distribution

	Certification	591-557-711.000	\$ 600.00	\$ 250.00	\$ 850.00	Contract Change
	Uniforms	591-557-744.000	\$ 300.00	\$ 100.00	\$ 400.00	Contract Change
	Dues & Publicat	591-557-830.000	\$ 200.00	\$ 175.00	\$ 375.00	
	Repair & Maint.	591-557-930.000	\$10,000.00	\$ 3,500.00	\$13,500.00	Elm St. Repair

Positive (Negative) Impact
On Fund Balance

\$(4,025.00)

**Marina Fund
Revenue**

	Miscellaneous	594-000-694.000	\$ 1,000.00	\$ 400.00	\$ 1,400.00	Unanticipated Increase
	Donations	594-000-677.000	\$	<u>\$13,600.00</u>	\$13,500.00	Fish & Game Alliance/Pier
				\$14,000.00		
	Overtime	594-691-706.000	\$	\$ 200.00	\$ 200.00	
	Insurance	594-691-910.000	\$ 1,500.00	\$ (900.00)	\$ 600.00	
	Equipment	594-691-977.000	\$	<u>\$ 1,700.00</u>	\$ 1,700.00	Submersible Pump

Positive (Negative) Impact
On Fund Balance

\$13,000.00

Motor Pool fund

Revenue

Equip Rental Mun

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Bldg Certification	661-000-699-001	\$114,500.00	<u>\$ 9,000.00</u>	\$123,500.00	Mtn Bike Inkind
Merit Uniform	661-902-711.000	\$ 100.00	\$ 50.00	\$ 150.00	Contract Change
Insurance	661-902-744.000	\$	\$ 200.00	\$ 200.00	Contract Change
Energy Debt	661-902-910.000	\$ 16,000.00	\$ 550.00	\$16,550.00	
	661-966-999.300	\$	<u>\$5,700.00</u>	\$ 5,700.00	Omitted in Error

Positive (Negative) Impact
On Fund Balance

\$2500.00

4. Coleman Engineering Company SAW-Sanitary Sewer services December 4, 2016 - December 31, 2016 \$8,083.50

Moved by Commissioner Cotey to approve the Coleman Engineering invoice in the amount of \$8,083.50 for SAW Sanitary Sewer services. Support by Commissioner Nettleton.

Approved: Yeas: Commissioners: Cotey, Bornslaeger, Nettleton and Mayor
DesJardins
Nays: None

5. Coleman Engineering Company SAW-Storm Sewer services December 4, 2016 - December 31, 2016 \$2,371.50

Moved by Commissioner Bornslaeger to approve the Coleman Engineering invoice in the amount of \$2,371.50 for SAW Storm Sewer services. Support by Commissioner Cotey.

Approved: Yeas: Commissioners: Cotey, Bornslaeger, Nettleton and Mayor
DesJardins
Nays: None

6. Coleman Engineering Company Lake Street December 4, 2016 - December 31, 2016 \$1,556.50

Moved by Commissioner Cotey to approve the Coleman Engineering invoice of \$1,556.50 for Lake Street services. Support by Commissioner Bornslaeger.

Approved: Yeas: Commissioners: Cotey, Bornslaeger, Nettleton and Mayor
DesJardins
Nays: None

7. Approve City Commission Meeting Minutes of 1-4-17

Moved by Commissioner Nettleton to approve the City Commission Meeting Minutes of 1-4-17 as presented. Support by Commissioner Bornslaeger.

Approved: Yeas: Commissioners: Cotey, Bornslaeger, Nettleton and Mayor
DesJardins
Nays: None

8. Check Register/List of Bills

Moved by Commissioner Bornslaeger to approve and pay the Check Register/List of Bills as submitted. Support by Commissioner Cotey.

Approved: Yeas: Commissioners: Cotey, Bornslaeger, Nettleton and Mayor
DesJardins
Nays: None

9. City Manager Report

City Manager Olson stated that he had attended a DNR Grant Training on the 12th. He indicated that trust fund grants had a 38% success last year, 2017 funding will be cut by 60%, recreation passport grants had 47% success rate last year, 2017 funding will be increased by a hundred thousand to 1.5 million. The Michigan Department of Agriculture Rural Development grant is a 30% match, on H-58 this will be a mill and overlay job about \$100,000.00. The Michigan Department of Agriculture Rural Development grant is a simple log book overlay project; Olson indicated he would have a resolution for the next meeting. Regarding the H-58 FLAP the Sault Tribe has confirmed they will be helping with the construction phase, and that he should have some firm numbers in the next couple of weeks. Mike Greutz with Anderson, Tackman will be at the February 1st meeting to present the annual audit to the Commission. AECOM will be joining us at the February 20th meeting for an update on the Big "P" project.

E. CORRESPONDENCE

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There was no correspondence.

F. PUBLIC COMMENTS (non-agenda items)

Mayor DesJardins welcomed Commissioner Bornslaeger back and complemented the Department of Public Works on a good job keeping the roads cleared.

G. ADJOURNMENT

Moved by Commissioner Cotey to adjourn the Regular Meeting of the City Commission. Support by Commissioner Bornslaeger.

Approved: Yeas: Commissioners: Cotey, Bornslaeger, Nettleton and Mayor
DesJardins
Nays: None

The Regular Meeting of the City Commission adjourned at 6:31 p.m.

Rod DesJardins, Mayor

Sue Roberts, City Clerk

LIST OF BILLS

31188)	DSTECH	58.33
31189)	MICHIGAN STATE FIREMEN'S ASSOCIATION	248.46
31190)	LAMMI FIRE PROTECTION	540.00
31191)	ALGER COUNTY HUMANE SOCIETY	325.00
31192)	ANDERSON, TACKMAN & COMPANY	10250.00
31193)	DSTECH	39.50
31194)	HIAWATHA TELEPHONE COMPANY	940.44
31195)	MANATRON INC.	129.97
31196)	SHELL FLEET PLUS	1606.05
31197)	D ROBB FERGUSON	3000.00
31198)	GREAT AMERICAN DISPOSAL COMPANY	5455.01
31199)	STATE OF MICHIGAN	132.00
31200)	ALGER PARKS & RECREATION	6477.25
31201)	AN*SER SERVICES	101.56
31202)	GREATER MUNISING BAY	2500.00
31203)	FAMILY PRIDE LAUNDRY	114.00
31204)	JACOB KLEIMAN	250.00
31205)	JUSTIN SCHLABACH	250.00
31206)	DEVIN OLSON	190.00
31207)	MI ASSOCIATION OF FIRE CHIEFS	85.00
31208)	JON LEGALLEY	250.00
31209)	AUTO-WARES GROUP	881.41
31210)	STANDARD INSURANCE COMPANY	468.46
31211)	STANDARD INSURANCE COMPANY	295.14
31212)	TRAVERSE ENGINEERING SERVICES	6892.50
31213)	CITY OF MUNISING- WATER	1215.76
31214)	COLEMAN ENGINEERING COMPANY	5815.00
31215)	VISION SERVICE PLAN	426.12
31216)	BUTTERFIELD YARD SERVICE	28000.00
31217)	PRIORITY HEALTH	20154.15
31218)	HIAWATHA TELEPHONE COMPANY	53.96
31219)	UPPER PENINSULA POWER COMPANY	27.60
31220)	GREATER MUNISING BAY	17133.50
31221)	KATHY REYNOLDS	50.00
31222)	DTE ENERGY	2847.47
31223)	NAPA AUTO PARTS	199.00
31224)	NORTH CENTRAL LABORATORIES	591.80
31225)	USA BLUE BOOK	54.56
31226)	VERIZON WIRELESS	395.15
31227)	ANDERSON, TACKMAN & COMPANY	11650.00
31228)	MILLER BRADFORD & RISBERG	222.01
31229)	COMPASS MINERALS AMERICA INC.	20238.70
31230)	MICHIGAN MUNICIPAL LEAGUE	81.45
31231)	MARIE ST. AMOUR	20.00
31232)	MARILYN DESARMO	20.00
31233)	GREATER MUNISING BAY	859.27
31234)	US BANK EQUIPMENT FINANCE	284.43
31235)	RITA HALE	20.00

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31236)	PICTURED ROCKS CRUISES	95863.65
31237)	CUPPAD REGIONAL COMMISSION	3750.00
31238)	MADIGAN'S HARDWARE	161.73
31239)	MILLER BRADFORD & RISBERG	542.33
31240)	PETERSON PUBLISHING INC.	765.78
31241)	UPPER PENINSULA RECREATON INC.	1230.77
31242)	AECOM TECHNICAL SERVICES	10219.10
31243)	UPPER MICHIGAN COMMUNITY CREDIT UNION	31.17
31244)	UPPER MICHIGAN COMMUNITY CREDIT UNION	34.94
31245)	BUTTERFIELD YARD SERVICE	1670.00
31246)	MICHIGAN TOWNSHIPS ASSOCIATION	112.50