

APRIL 7, 2014

CITY COMMISSION
AGENDA
MONDAY, APRIL 7, 2014
6:00 P.M.

- A. CALL TO ORDER REGULAR CITY COMMISSION MEETING, PLEDGE OF ALLEGIANCE, ROLL CALL
- B. PUBLIC COMMENTS (non-agenda items)
- C. OLD CITY BUSINESS
 - 1. Committee Reports - Updates
 - 2. DDA - Partnership Updates - Kathy Reynolds
 - 3. DDA Request to list the Cox Building with a Realtor
- D. NEW CITY BUSINESS
 - 1. Discussion MEDC Funding
 - 2. Discussion/Possible Action Park Service Proposals regarding Sand Point Rd.
 - 3. H-58 Final Pay Request
 - 4. Request from Trout & Salmon Classic: May 16, 17 and 18, 2014 Waive Launching and Dockage Fees for Tournament
 - 5. Classic Car Cruise Street Closure Request
 - 6. Marina Project Grant Agreement for East Breakwall
 - 7. Bayshore Park Vendor Rules
 - 8. D. Robb Ferguson Invoice for Phase 3 Water - Sewer Project \$1,095.00
 - 9. AECOM Invoice Munising Bayshore Marina Project \$2,520.00
 - 10. First Reading to Amend Current Sign Ordinance
 - 11. Bridge Inspection
 - 12. First Pay Request from Bittner Engineering, Inc. professional services re: Tourist Park Improvements
 - 13. Approve City Commission Meeting Minutes of 3-17-14
 - 14. Check Register - List of Bills
 - 15. City Manager Report
- E. CORRESPONDENCE
- F. PUBLIC COMMENTS (non-agenda items)
- G. ADJOURNMENT

CITY COMMISSION

Official Proceedings

- A. CALL TO ORDER REGULAR CITY COMMISSION MEETING, PLEDGE OF ALLEGIANCE, ROLL CALL

The Regular Meeting of the City Commission was duly called and held on Monday, **April 7, 2014**, in the City Commission Room of City Hall. Mayor DesJardins called the Regular Meeting to order at 6:00 p.m.

PRESENT: Commissioners: Daniels, Bornslaeger, Nettleton and Mayor DesJardins

ABSENT: Commissioner: Cotey

- B. PUBLIC COMMENTS (non-agenda items)

There were none.

C. OLD CITY BUSINESS

1. Committee Reports - Updates

Commissioner Nettleton stated that he had attended a Prison Liaison meeting and the prison is looking at some improvements; lighting, fencing etc. he indicated that the Dog Program is going well and they are looking forward to a good year.

2. DDA - Partnership Updates - Kathy Reynolds

Kathy Reynolds stated that the DDA has finished up with the budget; they will be able to do Façade matches, \$30,000.00 has been set aside with a limit of \$5,000.00 per request. As for the "Sign over the Street" it would cost around \$50,000.00 so this will not be happening. Regarding conferences MEDC, Pure MI, State Rural Development have all been scheduled. The Partnership already has around thirty vendors for Pictured Rocks Days June 14th. The annual dinner for the Chamber is scheduled for May 6, 2014 at Sydney's. Travel Michigan is also part of MEDC. She stated that applications for the façade matches should be directed to her office.

3. DDA Request to list the Cox Building with a Realtor

Moved by Commissioner Bornslaeger to authorize the City Manager to work with the DDA Director to contact a realtor to sell the "Cox Building", \$105,000.00 to \$110,000.00 selling price with a limit of six months; bringing details back to the Commission. Support by Commissioner Daniels.

Approved: Yeas: Commissioners: Daniels, Bornslaeger, Nettleton and Mayor
DesJardins
Nays: None

D. NEW CITY BUSINESS

1. Discussion MEDC Funding

Moved by Commissioner Bornslaeger to appoint the City Manager and the Mayor to the newly formed MEDC Committee. Support by Commissioner Nettleton.

Approved: Yeas: Commissioners: Daniels, Bornslaeger, Nettleton and Mayor
DesJardins
Nays: None

2. Discussion/Possible Action Park Service Proposals regarding Sand Point Rd.

Moved by Commissioner Bornslaeger to authorize the Mayor to draft a letter regarding input/comments Park Service, by next week. Support by Commissioner Daniels.

Approved: Yeas: Commissioners: Daniels, Bornslaeger, Nettleton and Mayor
DesJardins
Nays: None

3. H-58 Final Pay Request

Moved by Commissioner Bornslaeger to approve the final pay request for the H-58 project in the amount of \$45,398.65. Support by Commissioner Daniels.

Approved: Yeas: Commissioners: Daniels, Bornslaeger, Nettleton and Mayor
DesJardins
Nays: None

4. Request from Trout & Salmon Classic: May 16, 17 and 18, 2014 Waive Launching and Dockage Fees for Tournament

Moved by Commissioner Bornslaeger to approve waiving the launching and dockage fees for the Trout & Salmon Classic May 16, 17 and 18th; alternate weekend date of May 31, 2014. Support by Commissioner Nettleton.

Approved: Yeas: Commissioners: Daniels, Bornslaeger, Nettleton and Mayor
DesJardins
Nays: None

5. Classic Car Cruise Street Closure Request

APRIL 7, 2014

Moved by Commissioner Daniels to approve the street closure request: Elm Ave. M-28 to Peoples State Bank parking lot, West Superior St. from Elm Ave. to Bob's IGA, East Superior St. from Elm Ave. to Maple St. for the Classic Car Cruise, Saturday, September 20, 2014. Support by Commissioner Bornslaeger.

Approved: Yeas: Commissioners: Daniels, Bornslaeger, Nettleton and Mayor DesJardins
Nays: None

6. Marina Project Grant Agreement for East Breakwall

Moved by Commissioner Bornslaeger to table this item until the first meeting in May. Support by Commissioner Daniels.

Approved: Yeas: Commissioners: Daniels, Bornslaeger, Nettleton and Mayor DesJardins
Nays: None

7. Bayshore Park Vendor Rules

Moved by Commissioner Daniels to approve the changes as submitted for the Bayshore Park Vendor Rules. Support by Commissioner Bornslaeger.

Approved: Yeas: Commissioners: Daniels, Bornslaeger, Nettleton and Mayor DesJardins
Nays: None

Rules for Vendors in Bayshore Park

1. Vendors who wish to use Bayshore Park shall submit a request to the City Manager each year before April 15th.
2. Any permits granted shall be valid from Memorial Day weekend through Columbus Day.
3. The City Manager/City Commission shall decide which vendors will be granted permits. Permits granted in a prior year will not be automatically renewed.
4. Approved vendors shall pay fees prior to the use of the park. Annual fees will be \$100.00 for vendors who own or operate a retail business in the City of Munising. Annual fees for all other vendors will be \$500.00.
5. Vendors will be located in the park on sites determined by the City Manager. Care will be taken not to block vehicle or pedestrian traffic.
6. No permanent or semi-permanent structures shall be erected and each vendor shall remove their wares and temporary structures at the end of each day unless they have prior permission of the City Manager to do otherwise.
7. All prospective vendors shall provide documentation of liability insurance in the amount of \$1,000,000.
8. All approved food vendors will provide documentation to the City that they have the necessary public health approval and permits.
9. No vendor approved for a seasonal permit shall operate during the days and hours reserved for use by the Munising Farmer's Market without the permission of the Munising Farmer's Market.
10. No vendor approved for a seasonal permit shall operate on the 4th of July without the permission of the American Legion 4th of July Committee.
11. Any violation of these rules could result in the immediate revocation of permit without refunding of the permit fee.

Date: _____

Signed: _____

8. D. Robb Ferguson Invoice for Phase 3 Water - Sewer Project
\$1,095.00

APRIL 7, 2014

Moved by Commissioner Bornslaeger to approve and pay D. Robb Ferguson's invoice in the amount of \$1,095.00 for services rendered for the Phase 3 Water-Sewer Project. Support by Commissioner Nettleton.

Approved: Yeas: Commissioners: Daniels, Bornslaeger, Nettleton and Mayor DesJardins
Nays: None

9. AECOM Invoice Munising Bayshore Marina Project \$2,520.00

Moved by Commissioner Nettleton to approve the invoice for AECOM for the Munising Bayshore Marina Project in the amount of \$2,520.00. Support by Commissioner Daniels.

Approved: Yeas: Commissioners: Daniels, Bornslaeger, Nettleton and Mayor DesJardins
Nays: None

10. First Reading to Amend Current Sign Ordinance

There was much discussion about the Sign Ordinance, no action was necessary at this meeting.

11. Bridge Inspection

Moved by Commissioner Bornslaeger to approve the Bridge Inspection in the amount of \$1,291.00. Support by Commissioner Nettleton.

Approved: Yeas: Commissioners: Daniels, Bornslaeger, Nettleton and Mayor DesJardins
Nays: None

12. First Pay Request from Bittner Engineering, Inc. professional services re: Tourist Park Improvements

Moved by Commissioner Nettleton to approve the First Pay Request from Bittner Engineering, Inc. for professional services for the Tourist Park Improvements project in the amount of \$1,642.50. Support by Commissioner Bornslaeger.

Approved: Yeas: Commissioners: Daniels, Bornslaeger, Nettleton and Mayor DesJardins
Nays: None

13. Approve City Commission Meeting Minutes of 3-17-14

Moved by Commissioner Nettleton to approve the City Commission Meeting Minutes of 3-17-14 as submitted. Support by Commissioner Bornslaeger.

Approved: Yeas: Commissioners: Daniels, Bornslaeger, Nettleton and Mayor DesJardins
Nays: None

14. Check Register - List of Bills

Moved by Commissioner Nettleton to approve and pay the Check Register-List of Bills as submitted. Support by Commissioner Bornslaeger.

Approved: Yeas: Commissioners: Daniels, Bornslaeger, Nettleton and Mayor DesJardins
Nays: None

15. City Manager Report

City Manager Olson stated that Alger County has filed for State of Emergency; the city has had 81 freeze ups, some breaks, frozen water mains and multiple houses with temporary water so far it has cost the city \$66,000.00; with the let run approximately \$1,400.00 for water and \$3,100.00 for sewer lost per day. Regarding insurance issues with water damage, the Pocket Park had damage; storm sewers have been frozen solid; MDOT did pay out an extra \$16,000.00 for winter costs. Olson informed the Commission that he would be out of the office on Good Friday.

E. CORRESPONDENCE

There was none.

F. PUBLIC COMMENTS (non-agenda items)

APRIL 7, 2014

Commissioner Bornslaeger stated that Marquette is dealing with Café dining on sidewalks; no one thought it was a problem here in Munising.

G. ADJOURNMENT

Moved by Commissioner Bornslaeger to adjourn the Regular Meeting of the City Commission. Support by Commissioner Nettleton.

Approved: Yeas: Commissioners: Daniels, Bornslaeger, Nettleton and Mayor
DesJardins
Nays: None

The Regular Meeting of the City Commission adjourned at 7:58 p.m.

Rod DesJardins, Mayor

Sue Roberts, City Clerk

LIST OF BILLS

27565)MUNISING COMMUNITY CREDIT UNION-VISA	12.12
27566)MUNISING COMMUNITY CREDIT UNION-VISA	1625.00
27567)BLUE CROSS BLUE SHIELD OF MICHIGAN	1852.58
27568)BLUE CROSS BLUE SHIELD OF MICHIGAN	2623.12
27569)BLUE CROSS BLUE SHIELD OF MICHIGAN	19822.50
27570)GRAINGER	102.36
27571)JOHNSON BROTHERS RENTALS LLC	50.00
27572)NORTHERN MICHIGAN UNIVERSITY	600.00
27573)US BANK	6475.00
27574)WEST PAYMENT CENTER	466.70
27575)ALGER COUNTY ELECTRIC	105.00
27576)ALGER COUNTY REALAY FOR LIFE	500.00
27577)ALGER REGIONAL COMMUNITY FOUNDATION	400.00
27578)AMERICAN LEGION	230.00
27579)HIAWATHA TELEPHONE COMPANY	44.86
27580)PETERSON PUBLISHING INC.	186.12
27581)CHARTER COMMUNICATIONS	76.48
27582)MARILYN DESARMO	140.00
27583)D. ROBB FERGUSON	3030.00
27584)GBS INC.	54.39
27585)RITA HALE	140.00
27586)MUNISING BAY ART ASSOCIATION	1800.00
27587)MUNISING COMMUNITY CREDIT UNION-VISA	70.69
27588)POWER PLAN	1477.58
27589)MARIE ST. AMOUR	140.00
27590)UPPER PENINSULA POWER COMPANY	21.60
27591)UPPER PENINSULA POWER COMPANY	8828.26
27592)US BANK	36599.16
27593)VANTAGE FLEX, LLC	115.00
27594)ALGER PARKS & RECREATION	12619.16
27595)GREATER MUNISING BAY	2500.00
27596)NORTHWOODS PRINTING	60.75
27597)DEVIN OLSON	398.72
27598)KEVIN OSBORNE	326.00
27599)STANDARD INSURANCE COMPANY	661.97
27600)TELNET WORLDWIDE, INC.	21.90
27601)UPPER PENINSULA POWER COMPANY	471.15
27602)UPPER PENINSULA RECREATION INC.	1230.77
27603)WEST PAYMENT CENTER	152.00
27604)ALGER COUNTY ELECTRIC	70.00
27605)ALGER COUNTY HUMANE SOCIETY	325.00
27606)AN*SER SERVICES	135.60
27607)BERGER & KING, INC.	495.00
27608)DENMAN'S HARDWARE	290.52
27609)DSTECH	25.93
27610)D. ROBB FERGUSON	1666.66
27611)GALLS/QUARTERMASTER	66.97
27612)HOLIDAY COMPANIES	4209.84
27613)KELLEY MARKETING	450.00
27614)MILLER BRADFORE & RISBERG	79.70
27615)OCONTO COUNTY SHERIFF'S OFFICE	51.60
27616)DEVIN OLSON	40.00
27617)PAYNE & DOLAN, INC.	954.10
27618)U.P. FIRE CHIEF'S ASSOCIATION	50.00

APRIL 7, 2014

27619)VANTAGE FLEX, LLC	105.00
27620)HILLSIDE PARTY STORE	52.38
27621)MICHIGAN DEPT OF TECH MGMT & BUDGET	180.00
27622)MML-UNEMPLOYMENT FUND	2179.85
27623)MWEA LOCAL SECTION 21	60.00
27624)PEOPLES STATE BANK	52111.25
27625)QUILL CORPORATION	29.77
27626)UPPER PENINSULA POWER COMPANY	5773.23
27627)U.S. POSTMASTER	334.22
27628)UPPER PENINSULA RECREATION INC.	1230.77
27629)VERIZON WIRELESS	303.17