

April 15, 2013

CITY COMMISSION OF THE CITY OF MUNISING
AGENDA
MONDAY, APRIL 15, 2013
6:00 P.M.

- A. CALL TO ORDER OF REGULAR CITY COMMISSION MEETING, PLEDGE OF ALLEGIANCE, ROLL CALL
- B. PUBLIC COMMENT (non-agenda items)
- C. City Commission and Downtown Development Authority Discussion on Extension of Downtown Development Authority Renewal
- D. OLD CITY BUSINESS
 - 1. Emergency Dredging Waterways Grant Agreement and Resolution
 - 2. Big P project Amendment of Agreement for Professional Services with AECOM
 - 3. Discussion on Plan to Hire New City Manager
 - 4. Treasurer's Report
 - 5. Monthly Reports - Committee - Fire - Police - WWTP
- E. NEW CITY BUSINESS
 - 1. Farmer's Market License
 - 2. Coleman Engineering Company invoice for Services regarding Safe Routes to Schools in the amount of \$1,292.75
 - 3. Coleman Engineering Company invoice for Services regarding H-58 Rural Task Force Roadway Project in the amount of \$5,874.50
 - 4. Sanders & Czapski Associates PLLC for services regarding the Recreation Grants in the amount of \$1,425.02
 - 5. Approve City Commission Meeting Minutes of 4-3-13
 - 6. Check Register/List of Bills
 - 7. City Manager Report
- F. CORRESPONDENCE
- G. PUBLIC COMMENTS (non-agenda items)
- H. ADJOURNMENT

CITY COMMISSION

Official Proceedings

- A. CALL TO ORDER OF REGULAR CITY COMMISSION MEETING, PLEDGE OF ALLEGIANCE, ROLL CALL

The Regular Meeting of the City Commission was duly called and held on Monday, **April 15, 2013**, in the City Commission Room of City Hall. Mayor DesJardins called the Regular Meeting to order at 6:00 p.m.

PRESENT: Commissioners: Cotey, Bornslaeger, Nettleton and Mayor DesJardins
ABSENT: Commissioner: Dolaskie

- B. PUBLIC COMMENT (non-agenda items)

There were none.

Moved by Commissioner Bornslaeger to amend the agenda to act on E. 1. Farmer's Market License to B.1. Support by Commissioner Nettleton.

Unanimous Voice Vote:

Approved: Yeas: Commissioners: Cotey, Bornslaeger, Nettleton and Mayor DesJardins

Nays: None

Agenda amended:

B1. Farmer's Market License

Moved by Commissioner Nettleton to authorize the City Attorney to prepare a license with the City of Munising and the MSU Extension Service; James Isleib and present the license to the MSU Extension Service office for their approval. Support by Commissioner Cotey.

Approved: Yeas: Commissioners: Cotey, Bornslaeger, Nettleton and Mayor
DesJardins
Nays: None

**C. City Commission and Downtown Development Authority Discussion on
Extension of Downtown Development Authority Renewal**

Members Present for the Downtown Development Authority: Al Weymouth, Dale
Immel, Rick Bowerman, Deb Nedeau and Rod DesJardins.

City Attorney Ferguson indicated that the DDA should stay on the path that
Miller Canfield has laid out; they are the experts. Other things discussed
were completed projects; projected projects and reducing the agreement with
the DDA and the City to continue to contribute the \$100,000.00 for the major
project on the water and sewer in 2011; this will clarify the contribution
for the future.

D. OLD CITY BUSINESS

1. Emergency Dredging Waterways Grant Agreement and Resolution

Moved by Commissioner Cotey to approve the Emergency Dredging Waterways Grant
Agreement and Resolution contingent on the City Attorney and City Manager
clarifying what "Facility" means in this agreement and resolution. Support
by Commissioner Bornslaeger.

Approved: Yeas: Commissioners: Cotey, Bornslaeger, Nettleton and Mayor
DesJardins
Nays: None

RESOLUTION

Upon motion made by Commissioner Cotey, seconded by Commissioner Bornslaeger
the following Resolution was adopted:

"RESOLVED, that the City of Munising, Michigan, accepts the terms of the
Agreement as received from the Michigan Department of Natural Resources, and
that the City agrees, but not by way of limitation, as follows:

1. To accept the sum of money equal to one hundred (100) percent of
the total cost of the emergency dredging of the facilities called for by the
plans and specifications, including engineering costs, 25% advance and 75%
reimbursement. The state's payments must be supported by documentation of
actual costs, including an engineer's report on dredge volume, and actual
payments made to the contractor.

2. To maintain satisfactory financial accounts, documents, and
records, and to make them available to the Department for auditing at
reasonable times.

3. To construct the facilities and provide the funds, services, and
materials as may be necessary to satisfy the terms of the Agreement.

4. To ensure that all premises, buildings, and equipment related
procedures comply with all applicable State and Federal regulations.

5. To establish and appoint the City Manager to regulate the use of
the facilities constructed under this Agreement to assure the use thereof by
the public on equal and reasonable terms.

April 15, 2013

6. To enforce all State statutes and local ordinances pertaining to marine safety and to enforce statutes of the State of Michigan within the confines of the City pertaining to the licensing of watercraft. Watercraft not fully complying with the laws of the State of Michigan relative to licensing shall not be permitted to use the facility until full compliance with those laws has been made.

7. To comply with all terms of the Agreement, including all terms not specifically set forth in the foregoing portions of this Resolution."

The following aye votes were recorded: 4

The following nay votes were recorded: 0

STATE OF MICHIGAN)
)
COUNTY OF ALGER)

I, Sue Roberts Clerk of the City of Munising, Michigan, certify that the above is a true and correct copy of the Resolution relative to the Agreement with the Michigan Department of Natural Resources, which was adopted by the City Board at a meeting held on Monday, April 15, 2013.

Dated: _____
Sue Roberts, City Clerk

2. Big P project Amendment of Agreement for Professional Services with AECOM

Moved by Commissioner Bornslaeger to approve the amendment of the Agreement for Professional Services with AECOM regarding the Big P Project; this is with the understanding that the Commission is not impressed or satisfied with AECOM's work performance. Support by Commissioner Cotey.

Approved: Yeas: Commissioners: Cotey, Bornslaeger, Nettleton and Mayor DesJardins
Nays: None

3. Discussion on Plan to Hire New City Manager

City Manager Bovin indicated that October 1, 2013 is the date he would like to be done as the manager.

Moved by Commissioner Cotey to authorize City Manager Bovin to contact MML regarding the search for a new City Manager. Support by Commissioner Bornslaeger.

Approved: Yeas: Commissioners: Cotey, Bornslaeger, Nettleton and Mayor DesJardins
Nays: None

4. Treasurer's Report

Moved by Commissioner Cotey to approve the City Treasurer's monthly report as submitted. Support by Commissioner Bornslaeger.

Approved: Yeas: Commissioners: Cotey, Bornslaeger, Nettleton and Mayor DesJardins
Nays: None

5. Monthly Reports - Committee - Fire - Police - WWTP

Commissioner Nettleton stated that the Insurance Committee would be meeting on April 22nd with three insurance carriers; for explanation on their bids. Commissioner Bornslaeger stated that the Labor Committee had received a request from the Police Union to reopen their contract for negotiations. Commissioner Cotey thanked everyone for the great turn out at Alger Parks and Recreations open house.

E. NEW CITY BUSINESS

April 15, 2013

1. Farmer's Market License

This was already acted on in B1.

2. Coleman Engineering Company invoice for Services regarding Safe Routes to Schools in the amount of \$1,292.75

Moved by Commissioner Cotey to approve the invoice from Coleman Engineering Company in the amount of \$1,292.75 for services rendered on the Safe Routes to Schools project. Support by Commissioner Bornslaeger.

Approved: Yeas: Commissioners: Cotey, Bornslaeger, Nettleton and Mayor
DesJardins
Nays: None

3. Coleman Engineering Company invoice for Services regarding H-58 Rural Task Force Roadway Project in the amount of \$5,874.50

Moved by Commissioner Cotey to approve the invoice from Coleman Engineering Company in the amount of \$5,874.50 for services rendered on the H-58 Rural Task Force Roadway Project. Support by Commissioner Bornslaeger.

Approved: Yeas: Commissioners: Cotey, Bornslaeger, Nettleton and Mayor
DesJardins
Nays: None

4. Sanders & Czapski Associates PLLC for services regarding the Recreation Grants in the amount of \$1,425.02

Moved by Commissioner Bornslaeger to approve Sanders & Czapski Associates PLLC invoice in the amount of \$1,425.02 for services rendered on the Recreation Grants. Support by Commissioner Cotey.

Approved: Yeas: Commissioners: Cotey, Bornslaeger, Nettleton and Mayor
DesJardins
Nays: None

5. Approve City Commission Meeting Minutes of 4-3-13

Moved by Commissioner Cotey to approve the City Commission Meeting Minutes of 4-3-13 as submitted. Support by Commissioner Nettleton.

Approved: Yeas: Commissioners: Cotey, Bornslaeger, Nettleton and Mayor
DesJardins
Nays: None

6. Check Register/List of Bills

Moved by Commissioner Bornslaeger to approve and pay the Check Register-List of Bills as submitted. Support by Commissioner Cotey.

Approved: Yeas: Commissioners: Cotey, Bornslaeger, Nettleton and Mayor
DesJardins
Nays: None

7. City Manager Report

City Manager Bovin stated that the Industrial Park Board will meet Thursday; Tuesday DDA will meet at 8:00 a.m. and the Brownfield Authority is to meet at 9:00 a.m.; on April 25th the Community Development meeting is schedule at the Moose Lodge. Next Bovin stated that he and the City Attorney are currently working on two blighted/dangerous buildings in the city. Bovin reminded the Commission of the Drug Collection/Disposal event on the 27th with the City Police. May 18th is the Community Clean Up day. Bovin then said that an agreement was made and resolved with Alger Corrections regarding the water, sewer billing; they are asking that when the city reads their meter that their maintenance person is contacted so they too can read the meter this will be read every month. Bovin the handed out a statement that the old Lincoln School property has gone into Trust. Bovin stated that possibly the Planning Commission and the City Commission might be interested in a meeting about the Michigan Historic Preservation in Marquette (the free session) May 10th from 2:15 p.m. - 5:00 p.m. Bovin also gave the Commission a notice regarding a meeting about a Placemaking Tools Workshop June 6th in Marquette. Bovin then informed the Commission the Dr. Fahrback had made a donation to the Beautification Committee which was very nice. Last, Bovin stated that he has been in contact with John Hust Tomato LLC regarding the reverter clause;

April 15, 2013

currently it states "reasonable time", City Attorney Ferguson stated that we need to define that to a definite time. Comment was also made that wolves, coyotes and a cougar have been sited on H-58, apparently there is a small herd of deer in the area and with the weather conditions the larger predators are coming out for the food source. This has been making the roadway hazardous.

F. CORRESPONDENCE

Correspondence included the notice for the disposal of unwanted prescription drugs on April 27th; and the notification from the Department of Natural Resources regarding the Munising Bay Universal Access Site-Anna River project.

G. PUBLIC COMMENTS (non-agenda items)

There were none.

H. ADJOURNMENT

Moved by Commissioner Cotey to adjourn the Regular Meeting of the City Commission. Support by Commissioner Bornslaeger.

Approved: Yeas: Commissioners: Cotey, Bornslaeger, Nettleton and Mayor
DesJardins
Nays: None

The Regular Meeting of the City Commission adjourned at 7:46 p.m.

Rod DesJardins, Mayor

Sue Roberts, City Clerk

LIST OF BILLS

26283)	AT&T MOBILITY	72.49
26284)	41 LUMBER COMPANY	123.66
26285)	ALGER PARKS & RECREATION	500.00
26286)	ALTRAN	7.50
26287)	AN*SER SERVICES	50.00
26288)	AUTO VALUE OF MUNISING-OK AUTO	671.26
26289)	BERGER & KING, INC.	336.00
26290)	CITY OF MUNISING-WATER DEPARTMENT	361.10
26291)	COLLEGE LAUNDRY & RENTAL	373.20
26292)	DAILY PRESS	91.38
26293)	MARILYN DESARMO	120.00
26294)	DTE ENERGY	2099.79
26295)	D. ROBB FERGUSON	4533.45
26296)	GBS INC.	53.14
26297)	GREAT AMERICAN DISPOSAL COMPANY	4179.20
26298)	GREATER MUNISING BAY	183.50
26299)	GREATER MUNISING BAY	2500.00
26300)	HIAWATHA TELEPHONE COMPANY	46.58
26301)	KELLEY MARKETING	300.00
26302)	MADIGAN'S HARDWARE	282.58
26303)	MML-UNEMPLOYMENT FUND	10935.19
26304)	MUNISING SCHOOL PUBLIC LIBRARY	500.00
26305)	MUNISING TROUT AND SALMON CLASSIC	500.00
26306)	NAPA AUTO PARTS	69.20
26307)	NORTH CENTRAL LABORATORIES	608.49
26308)	PEOPLES STATE BANK	48071.25
26309)	PETERSON PUBLISHING INC.	633.30
26310)	PONTEM SOFTWARE BY RIA	3016.46
26311)	PUTVIN DRUG STORE	42.99
26312)	MARY SCHROEDER	140.00
26313)	SHELL FLEET PLUS	5363.35
26314)	MARIE A. ST. AMOUR	140.00
26315)	UPPER PENINSULA RECREATION INC.	1230.77
26316)	US BANK EQUIPMENT FINANCE	330.32
26317)	VERIZON WIRELESS	339.65
26318)	ALGER COUNTY HUMANE SOCIETY	325.00
26319)	CITY OF MUNISING-WATER DEPARTMENT	260.88

April 15, 2013

26320)	DENMAN'S HARDWARE	359.59
26321)	DTE ENERGY	1098.89
26322)	ELECTION SYSTEMS & SOFTWARE	149.53
26323)	FASTENAL COMPANY	45.04
26324)	GBS INC.	62.40
26325)	HUBER TECHNOLOGY	249.00
26326)	MICHIGAN DEPARTMENT OF LABOR	120.00
26327)	MINING JOURNAL	83.36
26328)	MUNISING COMMUNITY CREDIT UNION-VISA	71.78
26329)	NORTH AMERICAN SALT COMPANY	17382.34
26330)	PUTVIN DRUG STORE	45.97
26331)	TELNET WORLDWIDE, INC.	21.08
26332)	U.P. POWER COMPANY	19085.84
26333)	VANTAGE FLEX, LLC	100.00
26334)	WEST PAYMENT CENTER	425.43
26335)	MENARDS	79.98
26336)	MIDWEST SECURITY SYSTEMS, INC.	1437.50
26337)	TRUDELL PLUMBING & HEATING	172.00