

APRIL 17, 2017

CITY COMMISSION OF THE CITY OF MUNISING  
AGENDA  
MONDAY, APRIL 17, 2017  
6:00 P.M.

- A. CALL TO ORDER THE REGULAR CITY COMMISSION MEETING, PLEDGE OF ALLEGIANCE, ROLL CALL
- B. PUBLIC COMMENT (non-agenda items)
- C. OLD CITY BUSINESS
  - 1. Treasurer's Report
  - 2. Monthly Reports - Committee - Fire - Police - WWTP
  - 3. DDA - Partnership Updates - Kathy Reynolds
- D. NEW CITY BUSINESS
  - 1. Alger County 2014 Foreclosures - Second Right of Refusal
  - 2. Coleman Engineering - Sanitary Sewer SAW - \$16,993.25
  - 3. Coleman Engineering - Lake Street - \$1,545.25
  - 4. Request to Move Restricted Funds
  - 5. License Agreement with Treasa Sowa - Farmers' and Artisans' Market
  - 6. Authorize City Manager to Complete Sale of the Cox Building
  - 7. Request to have City Manager, City Clerk and City Attorney work on Headlee language
  - 8. Center Point Natural Gas Contract
  - 9. Schedule Budget Work Session
  - 10. Approve City Commission Meeting Minutes of 4-5-17
  - 11. Check Register/List of Bills
  - 12. City Manager Report
- E. CORRESPONDENCE
- F. PUBLIC COMMENTS (non-agenda items)
- G. ADJOURNMENT

CITY COMMISSION

Official Proceedings

- A. CALL TO ORDER THE REGULAR CITY COMMISSION MEETING, PLEDGE OF ALLEGIANCE, ROLL CALL

The Regular Meeting of the City Commission was duly called and held on Monday, **April 17, 2017**, in the City Commission Room of City Hall. Mayor DesJardins called the meeting to order at 6:00 p.m.

PRESENT: Commissioners: Deisenroth, Cotey, Bornslaeger, Nettleton and Mayor DesJardins  
ABSENT: None

- B. PUBLIC COMMENT (non-agenda items)

Ron Erickson introduced himself, representing all Veterans. He indicated that he felt there should be specific rules and regulations for the Veteran Section of the Maple Grove Cemetery, more in line with the National Veteran's Cemetery Rules.

- C. OLD CITY BUSINESS

1. Treasurer's Report

Moved by Commissioner Cotey to approve the Treasurer's monthly report as submitted. Support by Commissioner Deisenroth.

Approved: Yeas: Commissioners: Deisenroth, Cotey, Bornslaeger, Nettleton  
and Mayor DesJardins  
Nays: None

2. Monthly Reports - Committee - Fire - Police - WWTP

There were no Committee updates or any questions on the remaining monthly reports.

3. DDA - Partnership Updates - Kathy Reynolds

Reynolds began by reminding the Commission that the Annual Chamber dinner is May 4<sup>th</sup> at the Moose Lodge. Hiawatha Communications is business of the year. She then reminded the Commission of Pictured Rocks Days June 10<sup>th</sup> and 11<sup>th</sup>. As for the 'Welcome to Munising' signs, they are moving forward and the expense will be covered by the Fuzzy Fund per Deanna Boyak. Next, Reynolds explained the Detroit Institute of Arts program called Inside Out, there will be fifteen prints located throughout Munising, some hanging on buildings and some free standing. The pieces of art will be on display from May 13<sup>th</sup> to October 23<sup>rd</sup>. Last, Reynolds stated that the DDA and Partnership budgets are complete.

D. NEW CITY BUSINESS

Moved by Commissioner Cotey to amend the agenda to include A1 Tobacco-Free Outdoor Ordinance and 5A Designation of Signatories on City Accounts at Upper Michigan Community Credit Union. Support by Commissioner Bornslaeger.

Unanimous Voice Vote:

Approved: Yeas: Commissioners: Deisenroth, Cotey, Bornslaeger, Nettleton  
and Mayor DesJardins  
Nays: None

**Agenda Amended:**

**A1. Tobacco-Free Outdoor Ordinance**

Moved by Commissioner Cotey to approve the language for the Tobacco-Free Outdoor Ordinance to the electors at the August 2017 election. Support by Commissioner Nettleton.

Approved: Yeas: Commissioners: Deisenroth, Cotey, Bornslaeger, Nettleton  
and Mayor DesJardins  
Nays: None

1. Alger County 2014 Foreclosures - Second Right of Refusal

Moved by Commissioner Deisenroth to waive the second right of refusal on the Alger County 2014 Foreclosure property (520 E. Varnum St.). Support by Commissioner Cotey.

Approved: Yeas: Commissioners: Deisenroth, Cotey, Bornslaeger, Nettleton  
and Mayor DesJardins  
Nays: None

2. Coleman Engineering - Sanitary Sewer SAW - \$16,993.25

Moved by Commissioner Cotey to approve invoices for Coleman Engineering in the amount of \$16,993.25 for the Sanitary Sewer SAW grant project. Support by Commissioner Bornslaeger.

Approved: Yeas: Commissioners: Deisenroth, Cotey, Bornslaeger, Nettleton  
and Mayor DesJardins  
Nays: None

3. Coleman Engineering - Lake Street - \$1,545.25

Moved by Commissioner Bornslaeger to approve payment to Coleman Engineering for work on Lake Street in the amount of \$1,545.25 with monies from the street levy. Support by Commissioner Deisenroth.

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Approved: Yeas: Commissioners: Deisenroth, Cotey, Bornslaeger, Nettleton  
and Mayor DesJardins  
Nays: None

4. Request to Move Restricted Funds

Moved by Commissioner Cotey to approve the request to move restricted funds as presented. Support by Commissioner Bornslaeger.

Approved: Yeas: Commissioners: Deisenroth, Cotey, Bornslaeger, Nettleton  
and Mayor DesJardins  
Nays: None

Request to Move Restricted Funds  
April 17<sup>th</sup>, 2017

Capital Project5s Fund

<u>Ledger#</u>	<u>Fund</u>	<u>Description</u>	<u>Amount</u>
402-000-001.000	Cap Proj	Cash	(\$151,512.31)
402-000-001.000	Cap Proj	Energy Bond Cash	\$ 73,546.18
402-000-001.000	Cap Proj	Cash	(\$ 77,966.13)

General Fund

101-000-001.000	Gen Fund	Cash	\$455,787.74
101-000-002.000	Gen Fund	Landfill Bond Res.	\$ 91,054.59
101-000-001.000	Gen Fund	Cash	\$546,842.33

5. License Agreement with Treasa Sowa - Farmers' and Artisans'  
Market

Moved by Commissioner Cotey to approve the License Agreement with Treasa Sowa for the Farmers' and Artisan' Market as presented. Support by Commissioner Deisenroth.

Approved: Yeas: Commissioners: Deisenroth, Cotey, Bornslaeger, Nettleton  
and Mayor DesJardins  
Nays: None

**Agenda Amended:**

**5A. Designation of Signatories on City Accounts at Upper Michigan  
Community Credit Union**

Moved by Commissioner Bornslaeger to designate Julie Johnson, City Treasurer and Devin Olson, City Manager as authorized signatories at the Upper Michigan Community Credit Union. Support by Commissioner Nettleton.

Approved: Yeas: Commissioners: Deisenroth, Cotey, Bornslaeger, Nettleton  
and Mayor DesJardins  
Nays: None

6. Authorize City Manager to Complete Sale of the Cox Building

Moved by Commissioner Cotey to authorize the City Manager to complete the sale of the Cox Building, contingent on the Downtown Development Authority's approval. Support by Commissioner Deisenroth.

Approved: Yeas: Commissioners: Deisenroth, Cotey, Bornslaeger, Nettleton  
and Mayor DesJardins  
Nays: None

7. Request to have City Manager, City Clerk and City Attorney work  
on Headlee language

Moved by Commissioner Bornslaeger to have the City Manager, City Clerk and City Attorney work on Headlee language for the November election. Support by Commissioner Cotey.

Approved: Yeas: Commissioners: Deisenroth, Cotey, Bornslaeger, Nettleton  
and Mayor DesJardins  
Nays: None

8. Center Point Natural Gas Contract

No action was necessary.

9. Schedule Budget Work Session

Mayor DesJardins schedule a Budget Work Session/Special Meeting for Wednesday, April 26, 2017 at 5:00 p.m.

10. Approve City Commission Meeting Minutes of 4-5-17

Moved by Commissioner Cotey to approve the City Commission Meeting Minutes of 4-5-17 as submitted. Support by Commissioner Nettleton.

Approved: Yeas: Commissioners: Deisenroth, Cotey, Bornslaeger, Nettleton and Mayor DesJardins  
Nays: None

11. Check Register/List of Bills

Moved by Commissioner Bornslaeger to approve and pay the Check Register/List of Bills as submitted. Support by Commissioner Deisenroth.

Approved: Yeas: Commissioners: Deisenroth, Cotey, Bornslaeger, Nettleton and Mayor DesJardins  
Nays: None

12. City Manager Report

City Manager Olson informed the Commission that the Mountain Bike Trail bids are due Tuesday, April 25<sup>th</sup> at 2:00 p.m., there will be a non-mandatory site visit on this Wednesday. As for the pipe televising of 52,000 feet of 6 to 36 inch sewer main, bids are due Wednesday April 26<sup>th</sup> at 1:00 p.m. Olson then stated that regarding the Big "P" project there are three interested marine contractors, there will be no mandatory pre-bid meeting, the bid opening is Thursday the 27<sup>th</sup> at 2:00 p.m. Regarding the Michigan Department of Agriculture Rural Development grant application selections should be out in the next couple of weeks, the City has applied for mill and overlay on H-58 from M-28 to the Anna River Bridge. Last, Olson stated that the water let run on the M-28 corridor has ended, there were no main or service freezes this winter.

E. CORRESPONDENCE

There was no Correspondence.

F. PUBLIC COMMENTS (non-agenda items)

There were no Public Comments.

G. ADJOURNMENT

Moved by Commissioner Cotey to adjourn the Regular Meeting of the City Commission. Support by Commissioner Bornslaeger.

Approved: Yeas: Commissioners: Deisenroth, Cotey, Bornslaeger, Nettleton and Mayor DesJardins  
Nays: None

The Regular Meeting of the City Commission adjourned at 6:59 p.m.

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Rod DesJardins, Mayor

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Sue Roberts, City Clerk

LIST OF BILLS

31446)	ALGER COUNTY HUMANE SOCIETY	325.00
31447)	DSTECH	58.47
31448)	HIAWATHA TELEPHONE COMPANY	1076.64
31449)	POMASL FIRE EQUIPMENT	390.04
31450)	ACUITY SPECIALTY PRODUCTS, INC.	99.99
31451)	CITY OF MUNISING - WATER	1198.00
31452)	D ROBB FERGUSON	3000.00

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31453)	ALGER PARKS & RECREATION	6477.25
31454)	VERIZON WIRELESS	344.76
31455)	GRAINGER	71.20
31456)	DEVIN OLSON	190.00
31457)	MARIE ST. AMOUR	140.00
31458)	VANTAGE FLEX, LLC	310.00
31459)	RITA HALE	140.00
31460)	HOLIDAY COMPANIES	766.44
31461)	NAPA AUTO PARTS	243.44
31462)	SHELL FLEET PLUS	1778.31
31463)	MICHIGAN MUNICIPAL LEAGUE	1978.46
31464)	RON'S BODY SHOP	2192.40
31465)	UPPER PENINSULA RECREATION INC.	1230.77
31466)	FAMILY PRIDE LAUNDRY	264.00
31467)	HALRON LUBRICANTS INC.	305.25
31468)	NMPA	50.00
31469)	STATE OF MICHIGAN	132.00
31470)	NMU STUDENT SERVICE CENTER	675.00
31471)	ALGER COUNTY CLERK	60.00
31472)	AUTO-WARES GROUP	466.16
31473)	HIAWATHA TELEPHONE COMPANY	50.56
31474)	PETERSON PUBLISHING INC.	258.26
31475)	COLEMAN ENGINEERING COMPANY	2848.00
31476)	COLEMAN ENGINEERING COMPANY	504.00
31477)	GREATER MUNISING BAY	2500.00
31478)	KATHY REYNOLDS	50.00
31479)	ACCIDENT FUND	202.00
31480)	SAFETY VISION	165.20
31481)	LMAS	300.00
31482)	MUNISING FIRE DEPARTMENT	500.00
31483)	TECK SOLUTIONS	250.00
31484)	ECONO SIGNS LLC	106.00
31485)	HILLSIDE PARTY STORE LLC	128.98
31486)	MADIGAN'S HARDWARE	139.24
31487)	QUILL CORPORATION	682.84
31488)	GREAT AMERICAN DISPOSAL COMPANY	4108.95
31489)	AECOM TECHNICAL SERVICES	23757.50
31490)	GREATER MUNISING BAY	17133.50
31491)	US BANK EQUIPMENT FINANCE	284.43
31492)	UPPER MICHIGAN COMMUNITY CREDIT UNION	124.17
31493)	LMAS	216.00
31494)	DELTA DENTAL	1798.13