

May 20, 2013

CITY COMMISSION OF THE CITY OF MUNISING
AGENDA
MONDAY, MAY 20, 2013
6:00 P.M.

- A. CALL TO ORDER OF REGULAR CITY COMMISSION MEETING, PLEDGE OF ALLEGIANCE, ROLL CALL
- B. PUBLIC COMMENT (non-agenda items)
- C. OLD CITY BUSINESS
 - 1. Decision on Hiring a New City Manager
 - 2. Request to Start New Meeting Schedule in July
 - 3. Employee Health Insurance Update
 - 4. Treasurer's Report
 - 5. Monthly Reports - Committee - Fire - Police - WWTP
- D. NEW CITY BUSINESS
 - 1. First Reading of Ordinance No. 2013-2 to Adopt by Reference the Uniform Traffic Code, and to Repeal Ordinance #20 and Ordinance #1985-1
 - 2. First Reading of Ordinance No. 2013-3 to Amend Ordinance No.2006-1, Blight Control Ordinance
 - 3. AECOM Invoice in the amount of \$2,497.50 for Munising Bayshore Marina L-Dock Project
 - 4. Request from Alger County Chamber of Commerce to Close Veteran's Memorial Drive on Saturday, June 15, 2013 from 7:00 a.m. - 11:00 p.m. for Pictured Rocks Day in the Bayshore Park
 - 5. Coleman Engineering Company Invoice in the amount of \$15,678.25 for the H-58 Rural Task Force Roadway Project
 - 6. Economic Vitality Incentive Program/County Incentive Program Certification of 2011 Public Act 152 Compliance
 - 7. DDA Ratification Agreement
 - 8. Mead & Hunt invoice in the amount of \$2,630.00 for the Munising Phase 3 Sewer Project
 - 9. Mead & Hunt invoice in the amount of \$1,255.00 for the Munising Phase 3 Water Project
 - 10. Schedule Budget Work Sessions/Meetings
 - 11. Approve City Commission Meeting Minutes of Organizational Meeting 5-13-13
 - 12. Check Register/List of Bills
 - 13. DDA Director Report
 - 14. City Manager Report
- E. CORRESPONDENCE
- F. PUBLIC COMMENTS (non-agenda items)
- G. ADJOURNMENT

CITY COMMISSION

Official Proceedings

- A. CALL TO ORDER OF REGULAR CITY COMMISSION MEETING, PLEDGE OF ALLEGIANCE, ROLL CALL

May 20, 2013

The Regular Meeting of the City Commission was duly called and held on Monday, **May 20, 2013**, in the City Commission Room of City Hall. Mayor DesJardins called the Regular Meeting to order at 6:00 p.m.

PRESENT: Commissioners: Daniels, Cotey, Bornslaeger, Nettleton and Mayor DesJardins
ABSENT: None

B. PUBLIC COMMENT (non-agenda items)

There were none.

C. OLD CITY BUSINESS

1. Decision on Hiring a New City Manager

Moved by Commissioner Bornslaeger to authorize the City Manager an expenditure of up to \$10,000.00 for the purpose of contracting with MML for hiring a new City Manager, this would include reasonable expenses for the candidates. Support by Commissioner Cotey.

Approved: Yeas: Commissioners: Daniels, Cotey, Bornslaeger, Nettleton and Mayor DesJardins
Nays: None

2. Request to Start New Meeting Schedule in July

Moved by Commissioner Bornslaeger to adopt the new meeting schedule beginning in July 2013 (First and third Mondays of the month). Support by Commissioner Cotey.

Approved: Yeas: Commissioners: Daniels, Cotey, Bornslaeger, Nettleton and Mayor DesJardins
Nays: None

3. Employee Health Insurance Update

Moved by Commissioner Cotey to pursue health insurance with the Mazzali Agency; subject to Union Negotiations and approval. Support by Commissioner Bornslaeger.

Approved: Yeas: Commissioners: Daniels, Cotey, Bornslaeger, Nettleton and Mayor DesJardins
Nays: None

4. Treasurer's Report

Moved by Commissioner Cotey to approve the Treasurer's Report as submitted. Support by Commissioner Nettleton.

Approved: Yeas: Commissioners: Daniels, Cotey, Bornslaeger, Nettleton and Mayor DesJardins
Nays: None

5. Monthly Reports -Committee - Fire - Police - WWTP

Commissioner Bornslaeger stated that the Labor Negotiation Committee is still looking to set up meetings at this time.

D. NEW CITY BUSINESS

Moved by Commissioner Daniels to amend the agenda moving New City Business #6 Economic Vitality Incentive Program/County Incentive Program Certification of 2011 Public Act 152 Compliance to #1; moving #7 DDA Ratification Agreement to #2 and to add WWTP Pump Request to be #3, adjusting the rest of the agenda numbers. Support by Commissioner Bornslaeger.

Unanimous Voice Vote:

Approved: Yeas: Commissioners: Daniels, Cotey, Bornslaeger, Nettleton and Mayor DesJardins
Nays: None

Agenda Amended:

- 6.=1. Economic Vitality Incentive Program/County Incentive Program Certification of 2011 Public Act 152 Compliance

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Moved by Commissioner Bornslaeger to choose the opt out option for July 1, 2013 - July 1, 2014, for one more year. Support by Commissioner Cotey.

Unanimous Voice Vote:

Approved: Yeas: Commissioners: Daniels, Cotey, Bornslaeger, Nettleton and Mayor DesJardins
Nays: None

7.=2. DDA Ratification Agreement

Moved by Commissioner Bornslaeger to approve the DDA Ratification Agreement as presented. Support by Commissioner Cotey.

Approved: Yeas: Commissioners: Daniels, Cotey, Bornslaeger, Nettleton and Mayor DesJardins
Nays: None

RATIFICATION OF AGREEMENT

WHEREAS the City of Munising ("City") engaged in substantial improvements and renovations of the city's water and sewer infrastructure, beginning in 2008;

WHEREAS the City opted to pay for these improvements and renovations through bonding;

WHEREAS the City of Munising Downtown Development Authority ("DDA") agreed with City, prior to the City closing on the bonds referred to in the preceding paragraph, that the DDA would obligate \$100,000.00 of its revenues, per year, to the City towards payment of those bonds;

WHEREAS this agreement on the part of the DDA is documented in minutes of DDA meetings, but no formal documentation of this agreement exists and the parties do wish to have written documentation of this agreement, for the mutual benefit of the parties.

NOW, therefore, the City and the DDA ratify and confirm their agreement that the DDA, for so long as it exists or until the bonds referred to by name, below, are fully paid, shall pay City \$100,000.00, per year, said sum to be applied by City upon:

- a. Water Supply System Junior Lien Revenue Bond, Series 2008, in the original amount of \$3,627,000.00, closed May 8, 2008; and
- b. Sewage Disposal System Junior Lien Revenue Bond, Series 2008, in the original amount of \$8,500,000.00.

The parties acknowledge there was sufficient consideration for the agreement when made there is sufficient consideration to support this agreement.

Dated: _____
City of Munising
By: Douglas R. Bovin
Its: City Manager

Dated: _____
City of Munising Downtown
Development Authority
By: Dale Immel
Its: Chairman of Board

3. WWTP Pump Request

Moved by Commissioner Bornslaeger to accept and place on file the quotes received. Support by Commissioner Cotey.

Approved: Yeas: Commissioners: Daniels, Cotey, Bornslaeger, Nettleton and Mayor DesJardins
Nays: None

Crane Engineering Tannery Lift Station \$5,055.00-Tourist Park \$2,797.00; Dale Braun Vacuum, Pump & Compressor, Inc. Tannery Lift Station \$9,305.00.

Moved by Commissioner Daniels to award the purchase of pumps for the Tannery Lift Station and Tourist Park drain field to the low bidder Crane Engineering with a not to exceed amount of \$7,865.00. Support by Commissioner Cotey.

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Approved: Yeas: Commissioners: Daniels, Cotey, Bornslaeger, Nettleton and Mayor DesJardins
Nays: None

4.=1. First Reading of Ordinance No. 2013-2 to Adopt by Reference the Uniform Traffic Code, and to Repeal Ordinance #20 and Ordinance #1985-1

5.=2. First Reading of Ordinance No. 2013-3 to Amend Ordinance No.2006-1, Blight Control Ordinance

City Attorney Ferguson explained both Ordinances to the Commission; this is the first reading no action was necessary.

6.=3. AECOM Invoice in the amount of \$2,497.50 for Munising Bayshore Marina L-Dock Project

Moved by Commissioner Bornslaeger to approve the invoice from AECOM in the amount of \$2,497.50 for the Munising Bayshore Marina L-Dock Project. Support by Commissioner Cotey.

Approved: Yeas: Commissioners: Daniels, Cotey, Bornslaeger, Nettleton and Mayor DesJardins
Nays: None

7.=4. Request from Alger County Chamber of Commerce to Close Veteran's Memorial Drive on Saturday, June 15, 2013 from 7:00 a.m. - 11:00 p.m. for Pictured Rocks Day in the Bayshore Park

Moved by Commissioner Cotey to approve the Alger County Chamber of Commerce's request to close Veteran's Memorial Drive on Saturday, June 15, 2013 from 7:00 a.m. - 11:00 p.m. for Pictured Rocks Day in the Bayshore Park. Support by Commissioner Daniels.

Approved: Yeas: Commissioners: Daniels, Cotey, Bornslaeger, Nettleton and Mayor DesJardins
Nays: None

8.=5. Coleman Engineering Company Invoice in the amount of \$15,678.25 for the H-58 Rural Task Force Roadway Project

Moved by Commissioner Nettleton to approve the invoice from Coleman Engineering Company in the amount of \$15,678.25 for the H-58 Rural Task Force Roadway Project. Support by Commissioner Bornslaeger.

Approved: Yeas: Commissioners: Daniels, Cotey, Bornslaeger, Nettleton and Mayor DesJardins
Nays: None

The agenda was amended and #6 and #7 were already acted on.

6. Economic Vitality Incentive Program/County Incentive Program Certification of 2011 Public Act 152 Compliance

7. DDA Ratification Agreement

9.=8. Mead & Hunt invoice in the amount of \$2,630.00 for the Munising Phase 3 Sewer Project (\$3182.00 should have been)

Moved by Commissioner Bornslaeger to approve and pay Mead & Hunt \$3,182.00 for the Munising Phase 3 Sewer Project. Support by Commissioner Cotey.

Approved: Yeas: Commissioners: Daniels, Cotey, Bornslaeger, Nettleton and Mayor DesJardins
Nays: None

10.=9. Mead & Hunt invoice in the amount of \$1,255.00 for the Munising Phase 3 Water Project (\$2,083.00 should have been)

Moved by Commissioner Bornslaeger to approve and pay Mead & Hunt \$2,083.00 for the Munising Phase 3 Water Project. Support by Commissioner Cotey.

Approved: Yeas: Commissioners: Daniels, Cotey, Bornslaeger, Nettleton and Mayor DesJardins
Nays: None

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11.=10.Schedule Budget Work Sessions/Meetings

The Commission decided to meet individually with the City Manager and Treasurer regarding the Budget.

12.=11.Approve City Commission Meeting Minutes of Organizational Meeting 5-13-13

Moved by Commissioner Nettleton to approve the City Commission Meeting Minutes of the Organizational Meeting 5-13-13 as submitted. Support by Commissioner Daniels.

Approved: Yeas: Commissioners: Daniels, Cotey, Bornslaeger, Nettleton and Mayor DesJardins
Nays: None

13.=12.Check Register/List of Bills

Moved by Commissioner Bornslaeger to approve and pay the Check Register/List of Bills as submitted. Support by Commissioner Daniels.

Approved: Yeas: Commissioners: Daniels, Cotey, Bornslaeger, Nettleton and Mayor DesJardins
Nays: None

14.=13.DDA Director Report

Kathy Reynolds gave the Commission a brief overview of the DDA, the Chamber and the Partnership. Projects include the directory signs in town, the Welcome to Munising, street signs, banners, Christmas decorations, infrastructure, the exposed aggregate replacement in the sidewalks, this will continue this year in other areas, the Pocket Park, street lighting, tree plantings forty last year and sixty this fall, façade improvements, training programs, seasonal business decorating monies, Rekindle the Spirit, increased membership for the Chamber by 32%, 4th of July fireworks cruise just to name a few things accomplished by the DDA, the Chamber of Commerce and the Partnership.

15.=14.City Manager Report

City Manager Bovin asked Mayor DesJardins to introduce the interim Pictured Rocks National Lakeshore Director Tim Good. Mayor DesJardins also made comment on the Fish Tournament held by the Volunteer Fire Department, 24 boats entered and all caught lots of fish, they gave away over \$8,000.00 in prizes all went well and he felt it was a good event. City Manager Bovin stated that on Wednesday night at 6:00 p.m. at the Police Department they are having a "meth" detection training course. Regarding the Cox Addition project most of the ADA needs have been met and some will be finished up soon. Bovin then stated that the State Police post transfer came today and he will try to get the keys for the building. Also, received today was the Farmers Market License. The City also received the down payment invoice from Honeywell. Bovin then gave the Commission a letter from Kim Graves voicing her concerns regarding the Cox Addition Project. Commissioner Nettleton stated that it has been some time since he has toured all of the City's facilities and requested that the Commission be taken on a tour.

E. CORRESPONDENCE

There was none.

F. PUBLIC COMMENTS (non-agenda items)

Mr. and Mrs. Lonnie Shellnut spoke briefly about the rates for vendors in the Bayshore Park.

G. ADJOURNMENT

Moved by Commissioner Daniels to adjourn the Regular Meeting of the City Commission. Support by Commissioner Bornslaeger.

Approved: Yeas: Commissioners: Daniels, Cotey, Bornslaeger, Nettleton and Mayor DesJardins
Nays: None

The Regular Meeting of the City Commission adjourned at 7:29 p.m.

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Rod DesJardins, Mayor

Sue Roberts, City Clerk

LIST OF BILLS

26379)	U.S. POSTMASTER - MUNISING	60.42
26380)	U.S. POSTMASTER - MUNISING	280.72
26381)	VOIDED	VOIDED
26382)	MICHIGAN DEPT. OF NATURAL RESOURCES	300.00
26383)	U.S. DEPT. OF AGRICULTURE	200.00
26384)	D. ROBB FERGUSON	1666.66
26385)	UPPER PENINSULA RECREATION INC.	1230.77
26386)	A-1 WATER SYSTEMS, INC.	174.60
26387)	ALGER COUNTY TREASURER	193.95
26388)	VOIDED	VOIDED
26389)	AN*SER SERVICES	50.00
26390)	DOUG BOVIN, INC.	66.95
26391)	C.M.P. DISTRIBUTORS, INC.	2816.00
26392)	CITY OF MUNISING-PETTY CASH	96.83
26393)	CITY OF MUNISING-WATER DEPT.	464.94
26394)	COLEMAN ENGINEERING COMPANY	209.25
26395)	COLLEGE LAUNDRY & RENTAL	290.20
26396)	DSTECH	25.93
26397)	DTE ENERGY	1919.04
26398)	EL-COM SERVICES, INC.	648.00
26399)	FASTENAL COMPANY	21.71
26400)	GREAT AMERICAN DISPOSAL COMPANY	4337.03
26401)	GREATER MUNISING BAY	11699.00
26402)	HIAWATHA TELEPHONE COMPANY	1102.26
26403)	HI-WHITE ELECTRIC, INC.	102.00
26404)	HYDRITE CHEMICAL COMPANY	1366.70
26405)	KELLEY MARKETING	300.00
26406)	MADIGAN'S HARDWARE	53.67
26407)	DAN MALONE	137.86
26408)	MARES-Z-DOTES FEED	69.99
26409)	MICHIGAN STATE POLICE	132.00
26410)	NAPA AUTO PARTS	282.53
26411)	NORTH CENTRAL LABORATORIES	492.62
26412)	VOIDED	VOIDED
26413)	PETERSON PUBLISHING INC.	557.10
26414)	POMASL FIRE EQUIPMENT	85.65
26415)	POMPS TIRE SERVICE, INC.	12.82
26416)	SUPERIORLAND SERVICES, INC.	50.14
26417)	TELNET WORLDWIDE, INC.	20.07
26418)	U.P. POWER COMPANY	5260.27
26419)	USA BLUE BOOK	41.23
26420)	VANTAGE FLEX, LLC.	95.00
26421)	VERIZON WIRELESS	520.23
26422)	ALGER PARKS & RECREATION	950.00
26423)	ACE INDUSTRIAL SUPPLY, INC.	306.99
26424)	DONNA BEAUDRY	132.50
26425)	GREAT LAKES WOOD PRODUCTS	119.55
26426)	DONNA GRIFFITHS	127.50
26427)	MENARDS	422.08
26428)	MUNISING BAYSHORE MARINA	125.00
26429)	MWEA LOCAL SECTION 21	150.00
26430)	ARVILLA SATTERLEE	127.50
26431)	MARIE A. ST. AMOUR	127.50
26432)	U.P. POWER COMPANY	5819.42
26433)	US BANK EQUIPMENT FINANCE	330.32
26434)	SHELL FLEE PLUS	1409.48
26435)	41 LUMBER COMPANY	397.71
26436)	ALGER COUNTY HUMANE SOCIETY	325.00
26437)	ALGER COUNTY TREASURER	2558.95
26438)	ALTRAN	7.50
26439)	BLUE CROSS BLUE SHIELD OF MICHIGAN	1792.73
26440)	BLUE CROSS BLUE SHIELD OF MICHIGAN	3186.27
26441)	BLUE CROSS BLUE SHIELD OF MICHIGAN	21805.26
26442)	BLUE CROSS BLUE SHIELD OF MICHIGAN	539.74
26443)	COCA-COLA REFRESHMENTS	197.28

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26444)	GALL'S INC.	187.00
26445)	HANNULA AGENCY	1957.00
26446)	MADIGAN'S HARDWARE	847.05
26447)	MUNISING COMMUNITY CREDIT UNION-VISA	107.96
26448)	NORTHWEST HYDRAULICS & ENGRG.	268.88
26449)	NORTRAX EQUIPMENT INC.	35.84
26450)	PAYNE & DOLAN, INC.	1319.53
26451)	QUILL CORPORATION	303.42
26452)	U.P. POWER COMPANY	436.59
26453)	WEST PAYMENT CENTER	446.70