June 17, 2013

CITY COMMISSION OF THE CITY OF MUNISING AGENDA MONDAY, JUNE 17, 2013 6:00 P.M.

- A. CALL TO ORDER OF REGULAR CITY COMMISSION MEETING, PLEDGE OF ALLEGIANCE, ROLL CALL
- B. PUBLIC COMMENT (non-agenda items)
- C. OLD CITY BUSINESS
 - Update on the Cox Building Extension on Purchase and Sale Agreement
 - 2. Treasurer's Report
 - Monthly Reports Committee Fire Police WWTP DDA Partnership

D. NEW CITY BUSINESS

- 1. Greg Pond Bayshore Park Vendor Request
- 2. Joe Paquette 4th of July Request for Bayshore Park Use
- 3. Accept/Award Bids for 23A Gravel and Screened Sand
- 4. Approve D. Robb Ferguson invoice in the amount of \$2,281.44 for services rendered regarding the Old Railroad Depot
- 5. City Hall Kitchen ADA requirements Bids
- 6. Approve Resolution Naming Officials Authorized to Sign Contract/Documentation on H-58 Improvement Project
- 7. Approve Advertisements for City Manager Position
- 8. Mead & Hunt invoice for Munising Phase 3 Sewer Project \$3,444.08
- 9. Mead & Hunt invoice for Munising Phase 3 Water Project \$1,292.00
- 10. Approve Year End Budget Adjustments 2012-2013 FY
- 11. Approve City Commission Meeting Minutes of 6-5-13 and Closed Session
- 12. Check Register/List of Bills
- 13. City Manager Report
- E. CORRESPONDENCE
- F. PUBLIC COMMENTS (non-agenda items)
- G. CLOSED SESSION
 - 1. For the purpose of discussing Union Negotiation Strategies
 - 2. Adjourn Closed Session Reenter Regular Meeting
- H. Health Insurance Policy for City Employees
- I. ADJOURNMENT

CITY COMMISSION

Official Proceedings

A. CALL TO ORDER OF REGULAR CITY COMMISSION MEETING, PLEDGE OF ALLEGIANCE, ROLL CALL

The Regular Meeting of the City Commission was duly called and held on Monday, June 17, 2013, in the City Commission Room of City Hall. Mayor DesJardins called the Regular Meeting to order at 6:00~p.m.

PRESENT: Commissioners: Daniels, Bornslaeger, Nettleton and Mayor

DesJardins

ABSENT: Commissioner: Cotey

B. PUBLIC COMMENT (non-agenda items)

Greg Pond asked about possibly getting some land behind the cemetery for a ball field. He was advised to put together a plan and submit it to the Commission.

C. OLD CITY BUSINESS

 Update on the Cox Building - Extension on Purchase and Sale Agreement

Tom Hall indicated that the purchase agreement expired on May 30th; he indicated that he is having a problem with Hiawatha Telephone Company regarding underground parking because they have major optical lines down the alley that are not moveable; it would be necessary to lower the grade of the alley and it is not possible to lower it far enough for their needs.

Moved by Commissioner Daniels to extend the Purchase/Sale Agreement until September 30, 2013. Support by Commissioner Nettleton.

Approved: Yeas: Commissioners: Daniels, Bornslaeger, Nettleton and Mayor

DesJardins

Nays: None

2. Treasurer's Report

Moved by Commissioner Daniels to approve the Treasurer's monthly report as submitted. Support by Commissioner Nettleton.

Approved: Yeas: Commissioners: Daniels, Bornslaeger, Nettleton and Mayor

DesJardins

Nays: None

3. Monthly Reports - Committee - Fire - Police - WWTP - DDA - Partnership

Kathy Reynolds gave an update on the DDA and the Partnership; regarding the Citizens Council meeting, all went well, they have helped put together goals for the DDA. On July 1, 2013 at the City Commission Meeting the DDA will have the second reading/adoption of the DDA Ordinance. Reynolds then mentioned that she has had several requests for MEDC façade grants; she explained that those types of grants are very hard to get through the MEDC mainly because of the high dollar amounts. Reynolds went on to say that the gardener is done with most of the downtown things. In the fall the DDA has around sixty trees coming for planting. As for the Pictured Rocks Day event last Saturday she felt it went very well probably around 5000 people came out and there were sixty vendors in the park, the cruises did extremely well she was pleased. As for the 4th of July they have a fundraiser and will have two or three cruise boats available to them for people to cruise out and see the fireworks.

D. NEW CITY BUSINESS

1. Greg Pond Bayshore Park Vendor Request

Moved by Commissioner Bornslaeger to approve Greg Pond's request to be a vendor in the Bayshore Park; contingent on sufficient liability insurance, health department approval of his operation, his location will be decided by the City Manager, something will also have to be worked out regarding the electrical use, (if there is a fee for metering just one pedestal Pond would be responsible for the cost), and he is not to operate on the $4^{\rm th}$ of July and the $28^{\rm th}$ of June. (If someone else has the park reserved he is to gain their permission to be there). Support by Commissioner Nettleton.

Approved: Yeas: Commissioners: Daniels, Bornslaeger, Nettleton and Mayor

DesJardins

Nays: None

2. Joe Paquette 4th of July Request for Bayshore Park Use

Moved by Commissioner Daniels to approve use of the Bayshore Park for the next 5 years with the $4^{\rm th}$ of July Committee 2013 - 2017, the City will pay for

the porta johns, restroom cleaning, also approved July 2^{nd} closure of Cedar Street for the Firecracker 2 Race, and Elm Ave. for the Pet Parade and Firemen's Fight, and the parade route. Support by Commissioner Bornslaeger.

Approved: Yeas: Commissioners: Daniels, Bornslaeger, Nettleton and Mayor

DesJardins

Nays: None

3. Accept/Award Bids for 23A Gravel and Screened Sand

Moved by Commissioner Bornslaeger to accept and place on file the bids received for 23A gravel and screened sand. Support by Commissioner Nettleton.

Approved: Yeas: Commissioners: Daniels, Bornslaeger, Nettleton and Mayor

DesJardins

Nays: None

Bids Received: Gerou Excavating, Inc. 500 tons 23A: \$10.25 per ton, 1000 tons 23A \$9.75 per ton hauled to our stockpile in the Industrial Park; Screened Sand: screened & hauled: \$4.25 per cubic yard - screened & stockpiled at Gerou's Industrial Park Pit \$3.00 will only be charged for sand taken from the stockpile. Northern Excavating: 800 cubic yards of 4" screened sand to Industrial Park \$8.125; 23A gravel 500 tons to Industrial park \$10.60.

Moved by Commissioner Daniels to award the screened sand and the 23A gravel bid to Gerou Excavating, Inc. Support by Commissioner Nettleton.

Approved: Yeas: Commissioners: Daniels, Bornslaeger, Nettleton and Mayor

DesJardins

Nays: None

4. Approve D. Robb Ferguson invoice in the amount of \$2,281.44 for services rendered regarding the Old Railroad Depot

Moved by Commissioner Daniels to approve D. Robb Ferguson's invoice in the amount of \$2,281.44 for services rendered regarding the old railroad depot. Support by Commissioner Nettleton.

Approved: Yeas: Commissioners: Daniels, Bornslaeger, Nettleton and Mayor

DesJardins

Nays: None

5. City Hall Kitchen ADA requirements Bids

This item was under \$1,000.00 no action was needed by the Commission.

6. Approve Resolution Naming Officials Authorized to Sign Contract/Documentation on H-58 Improvement Project

Moved by Commissioner Bornslaeger to authorize the City Manager as the official to sign contracts/documentation on the H-58 Improvement Project. Support by Commissioner Daniels.

Approved: Yeas: Commissioners: Daniels, Bornslaeger, Nettleton and Mayor

DesJardins

Nays: None

RESOLUTION OF THE CITY OF MUNISING AND THE DEPARTMENT OF TRANSPORTATION FOR CONTRACT 13-5323 H-58 (East Munising Ave.) Project

WHEREAS, the City of Munising is entering into a contract with the Michigan Department of Transportation to implement repairs to a section of H-58 (East Munising Ave.), and

Whereas, the City of Munising names the City Manager as the official authorized to sign the contract,

NOW, THEREFORE BE IT RESOLVED, that the City of Munising has authorized the City Manager, as the official authorized to sign the contract 13-5323 with the Department of Transportation in conjunction with the H-58 (East Munising Ave.) Project.

I Sue Roberts, City Clerk of the City of Munising certify this Resolution of June 17, 2013, by the City of Munising, City Commission.

Date:				
	Sue	Roberts,	City	Clerk

7. Approve Advertisements for City Manager Position

Moved by Commissioner Bornslaeger to approve the advertisements for the City Manager position that MML supplied. Support by Commissioner Daniels.

Approved: Yeas: Commissioners: Daniels, Bornslaeger, Nettleton and Mayor

DesJardins

Nays: None

8. Mead & Hunt invoice for Munising Phase 3 Sewer Project \$3,444.08

Moved by Commissioner Nettleton to approve both invoices from Mead & Hunt for the Munising Phase 3 Sewer project for \$3,444.08 and the Munising Phase 3 Water project for \$1,292.00. Support by Commissioner Bornslaeger.

Approved: Yeas: Commissioners: Daniels, Bornslaeger, Nettleton and Mayor

DesJardins

Nays: None

9. Mead & Hunt invoice for Munising Phase 3 Water Project \$1,292.00 Acted on with item 8.

10. Approve Year End Budget Adjustments 2012-2013 FY

Moved by Commissioner Bornslaeger to approve the year end budget adjustments for the 2012-2013 fiscal year as presented. Support by Commissioner Nettleton.

Approved: Yeas: Commissioners: Daniels, Bornslaeger, Nettleton and Mayor

DesJardins

Nays: None

2012/2013 Budget Adjustments

Department	Account		Amount	Reason
		Original	Change	Amended
General Fund				
General Rev				
•	g 101-000-423.000	13,000.00	(3,000.00)	10,000.00 Rev.formula based each
Comm				year
Personal Pro	-			
Tax	101-000-403.000	184,256.00	7,500.00	191,756.00
Pen & Int on				
Tax	101-000-447.000	1,500.00	1,200.00	2,700.00
	101-00-539.000	0.00	27,500.00	27,500.00 Retainage T.Park Proj.
SWD Tags	101-000-635.000	38,000.00	1,700.00	39,700.00
Ind. Park				
Lease	101-000-672.000	2,100.00	11,720.00	13,820.00 Timing of Contracts &
T				Payments
Ice Arena	101 000 660 001	F 200 00	2 600 00	0.000.00
Event	101-000-669.001	5,300.00	3,600.00 50,220.00	8,900.00 294,376.00
	/F Revenue Total	244,156.00	50,220.00	294,376.00
General Fund				
Expenditures				
Planning	101 100 030 000	F00 00	105.00	605 00 T MT 7
	101-102-830.000	500.00	125.00	625.00 Increase MI Asso. Plan
Print/Pub.	101-102-900.000	200.00	2,900.00	3,100.00 Sign Ord Pub.
Elections	101 101 726 000	1 200 00	1 504 00	2 704 00 00
Supplies	101-191-726.000	1,200.00	1,504.00	2,704.00 County Clerk Admin Fee
Wages	101-191-702.000	2,600.00	(400.00)	2,200.00
Print/Pub	101-191-900.000	250.00	(250.00)	.00
Assessor	101 000 000 000	FO 00	150.00	200 00
Trav/Train	101-209-960.000	50.00	150.00	200.00
Insurance	101-209-910.000	75.00	(75.00)	.00 Change in Insu.alloc.
Attorney	101 010 706 000	C F00 00	0 200 00	0 000 00 Billions Billions Mil
Supplies	101-210-726.000	6,500.00	2,300.00	8,800.00 Attorney Reference Mat
Insurance	101-210-910.000	2,750.00	155.00	2,905.00 Increase Malpract Ins
Board of				
Review	101 045 500 000	450.00	70.00	500.00
Wages	101-247-702.000	450.00	70.00	520.00
Fire Dept.	101 226 700 000	07 406 00	T 400 00	24 206 20 27 1 7 7 7 7 7 7 7 7 7 7 7 7 7 7 7 7 7
Wages	101-336-702.000	27,426.00	7,400.00	
Fringes	101-336-714.000	6,000.00	1,600.00	7,600.00

Supplies Communic.	101-336-726.000 101-336-850.000	1,500.00 3,500.00	·	4,750.00 4,950.00	
_	101-336-91.000 101-336-930.000 101-336-960.000	1,000.00 2,000.00 250.00	3,700.00	5,700.00	inge in Insu.alloc
DPW Supplies	101-441-726.000	1,000.00	·	2,600.00	
Landfill De Insurance	101-526-910.000	.00	1,951.00	1,951.00 Buc	lget Omitted
Refuse Coll Prof. Serv	lection 101-528-801.000	12,000.00	750.00	12,750.00 Bud	lget Overrun
ZBA Prof. Serv	101-722-801.000	.00	20.00	20.00	
Tour. Park	101-722-900.000	100.00		225.00	and Theorem Box
Prof. Serv Arena		2,000.00			emp License Fee
Supplies Prof. Serv	101-758-726.000 101-758-801.001	2,200.00	·	С	int/Vinyl Floor oolant ood License
Event Exp. Insurance	101-758-801-002 101-758-910.000 101-758-930.000	1,100.00 1,000.00 1,500.00	20.00 835.00	1,120.00 1,835.00 Ch 2,900.00 Sr	nange Ins. Alloc. now Removal/Frig.
Community I	Promotions 101-806.810.694	.00	E 100 00		
MICS.		77,151.00 ect on G/F		118,012.00	orest Mgmt Plan
Major Stree	ets				
_	v 202-000-547.000 202-000-569.000	8,500.00 128,000.00	·		nange in alloc. nanticip.increase
Trunkline Rout. Main	202-000-692.015 202-463-	80,000.00 17,200.00		100,000.00 St 22,400.00	ate app.increase
Strt Catch	202-464-	7,650.00	6,500.00	14,150.00	
Traffic Ser Wint.Main	202-478-	1,300.00 70,500.00	40,400.00	3,700.00 110,900.00	10 Fire 1
M28 Sweep/		.00	·		8 Engineering
Flush M28 Shoulde		1,810.00		3,310.00	
Main M28 Winter	202-489-	1,840.00	700.00	2,540.00	
Main Net Local Stree	202-497- effect on Major Str	72,200.00 reets	13,400.00 (46,900.00)	84,600.00	
Emerg. Snow		65,000.00	(24,000.00)	41,000.00	
Gas/Weight	203-000-547.000 203-000-569.000 effect on Local Str	45,000.00	5,000.00		
Law Enforce	ement	eets	(19,000.00)	(19,000.00)	
Fund P.A.30 Grant	274-000-539-000	.00	1,408.00	1,408.00 E	
Net	274-320-977.000 effect on Law Enfor		2,516.00 (1,108.00)	2,816.00 E (1,108.00)	BPV Purchase
Capital Pro	o ject sfer In Sewer				
	402-000-699.590	.00	2,900.00	2,900.00	Trs for Cox Add
	402-000-699.031	82,000.00	77,650.00	159,650.00	Trs for Cox Add
	402-000-699.591	82,000.00	26,650.00	108,650.00	Trs for Cox Add
	402-000.671.005	.00	1,439,102.00	1,439,102.00	Energy Loan for Project
SW Infra.	402-901-970.006 402-901-970.007		45,000.00 55,000.00	55,000.00	Cox Add Engineer Cox Add Engineer
Safe Routes	j402-901-970.012 s 402-901-970.014	.00	645,920.00 10,350.00		Energ Proj #1pymt SRtS Engineering
G/F Cap		.00	9,000.00		
Net	402-901-970.101 effect on Capital	.00		9,000.00	New City Hall Pro
Municipal H			781,032.00		
	512-265-801.000 n512-265-930.000	3,800.00 500.00	10,000.00 3,100.00	·	RR Depot/Comp. Repairs ADA Compliance
Misc.	512-265-956.000 effect on Municipal	700.00	610.00		Flags City Hall
	lding		(13,710.00)		
	590-000-642.000	1,190,400.00	(300,000.00)	890,400.00	Prison Reduction In consumption
Sewer SC	590-000-644.000	98,500.00	(4,000.00)	94,500.00	Prison Meter Size change
Sewer Coll	590-548-801.000	100.00	4,050.00	4,150.00	Washington St. Root cutting
	590-555-977.000	.00	14,820.00	14,820.00	Alger Max Meter Replacement
-	590-556-702.000	13,700.00	2,000.00	15,700.00	T.Lee payout
SW Admin Fringes	590-556-714.000	3,400.00	600.00	4,000.00)

077 7 1 1				
SW Admin Misc.	590-556-956.000	.00	475.00	475.00 APRD donationWA/
MISC.	330 330 330.000	.00	475.00	SW Adjustment
Trans. Out	590-966-999.402	82,000.00	80,600.00	162,600.00 Trs for Cox Add
	effect on Sewer			
Fur			(406,545.00)	
Water Fund		470 600 00	/EE 000 00)	205 600 00 5 1 5 1 1 1
Water Chgs	591-000-642.000	470,600.00	(75,000.00)	395,600.00 Prison Reduction In consumption
WA SC	591-000-643.000	298,800.00	(12,400.00)	286,400.00 Prison Meter Size change
WA Admin	E01 EE6 E00 000	12 700 00	0 000 00	15 700 00 5 7
Wages	591-556-702.000	13,700.00	2,000.00	15,700.00 T.Lee payout
WA Dist eq	u591-557-977.000	.00	14,200.00	14,200.00 Alger Max meter Replacement
Wages	591-557-702.000	94,000.00	13,000.00	107,000.00
WA Dist	371 337 702.000	J=,000.00	13,000.00	±0,,000.00
Fringes	591-557-714.000	94,000.00	16,000.00	110,000.00
WA Dist		,	,	,
BC/BS	591-557-716.000	30,100.00	7,500.00	37,600.00
WA Dist				
Rep/Maint WA Dist	591-557-930.000	8,500.00	2,000.00	10,500.00
Travel	591-557-960.000	600.00	600.00	1,200.00
Trans to				
Construc.		82,000.00	27,000.00	109,000.00 Trs Cox Add.
Net	effect on Water	Fund	===	
	_		(169,700.00)	
Marina Fun		24 000 00	0 500 00	26 500 00
	594-000-627.000 594-691-703.000	34,000.00	2,500.00 275.00	36,500.00 275.00
Gas for	394-691-703.000	.00	2/3.00	273.00
Resale	594-691-751.000	30,400.00	2,000.00	32,400.00
	594-691-850.000	450.00	400.00	850.00
	594-691-943.000	1,500.00	2,000.00	3,500.00
Capital		,	,	,
Outlay	594-691-970.000	.00	15,500.00	15,500.00 Marina Improv.
Equip				
Purchase	594-691-977.000		205.00	205.00
Net	effect on Marina	Fund	/4E 000 00\	
Motor Pool			(17,880.00)	
Capital				
Outlay	661-902-977.000	72,000.00	13,300.00	83,300.00 Police Vehicles
BC/BS	661-902-716.000	18,600.00	6,000.00	24,600.00
Insurance Capital	661-902-910.000	12,000.00	2,400.00	14,400.00 Change Ins alloc
Equip.	661-902-970.000	.00	2,900.00	2,900.00 Police Vehicle Equip.
Net	effect on Motor	Pool		
			(24,600.00)	

11. Approve City Commission Meeting Minutes of 6-5-13 and Closed Session

Moved by Commissioner Nettleton to approve the City Commission Meeting Minutes of 6-5-13 and the Closed Session Minutes. Support by Commissioner Daniels.

Approved: Yeas: Commissioners: Daniels, Bornslaeger, Nettleton and Mayor

DesJardins

Nays: None

12. Check Register/List of Bills

Moved by Commissioner Bornslaeger to approve/pay the Check Register/List of Bills as submitted. Support by Commissioner Daniels.

Approved: Yeas: Commissioners: Daniels, Bornslaeger, Nettleton and Mayor

DesJardins

Nays: None

13. City Manager Report

There was no report, the City Manager was absent from the meeting.

E. CORRESPONDENCE

There was none.

F. PUBLIC COMMENTS (non-agenda items)

Sheila Graves from H-58 commented on how much noise and how many motorcycles and cars with no mufflers travel on H-58. She had questions as to the right-of-way and possibly putting a fence up. City Attorney Ferguson stated that

it is very hard for anyone to purchase right-of-way property; and that she would have to go to Munising Township for the setbacks in front of her home, because it is located in Munising Township.

G. CLOSED SESSION

1. For the purpose of discussing Union Negotiation Strategies

Moved by Commissioner Daniels to move into Closed Session for the purpose of discussing Union Negotiation Strategies. Support by Commissioner Bornslaeger.

Approved: Yeas: Commissioners: Daniels, Bornslaeger, Nettleton and Mayor

DesJardins

Nays: None

The Commission entered Closed Session at 7:22 p.m.

2. Adjourn Closed Session Reenter Regular Meeting

The Commission reentered the Regular Meeting at 7:32 p.m.

H. Health Insurance Policy for City Employees

Moved by Commissioner Daniels to approve the health insurance policy agreed upon by the Local 1446 and the Police Union. Support by Commissioner Bornslaeger.

Approved: Yeas: Commissioners: Daniels, Bornslaeger, Nettleton and Mayor

DesJardins

Nays: None

I. ADJOURNMENT

Moved by Commissioner Bornslaeger to adjourn the Regular Meeting of the City Commission. Support by Commissioner Nettleton.

Approved: Yeas: Commissioners: Daniels, Bornslaeger, Nettleton and Mayor

DesJardins

Nays: None

The Regular Meeting of the City Commission adjourned at 7:35 p.m.

Rod DesJardins, Mayor

Sue Roberts, City Clerk

LIST OF BILLS

26510)	ALGER COUNTY FOOD PANTRY	2500.00
•	AUTO VALUE OF MUNISING-OK AUTO	98.68
,	CROSSROADS TRUCK REPAIR	86.67
	DTE ENERGY	602.57
•		
,	FASTENAL COMPANY	15.71
26515)	MICHAEL NIEMI	89.27
26516)	NORTH CENTRAL LABORATORIES	186.30
26517)	PETERSON PUBLISHING INC.	1750.39
26518)	SNYDER DRUG STORES	263.78
26519)	U.P. POWER COMPANY	5270.44
26520)	US BANK EQUIPMENT FINANCE	330.32
26521)	USA BLUE BOOK	105.73
26522)	VERIZON WIRELESS	594.11
26523)	U.S. POSTMASTER-MUNISING	281.28
26524)	41 LUMBER COMPANY	449.82
26525)	AECOM TECHNICAL SERVICES	3107.56
26526)	ALGER COUNTY CLERK	1278.50
26527)		15.00
26528)	CITY OF MUNISING-PETTY CASH	73.76
26529)	CITY OF MUNISING-WATER DEPT.	448.82
26530)	COLEMAN ENGINEERING COMPANY	2387.00
	COLLEGE LAUNDRY & RENTAL	300.95

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26532)	DENMAN'S HARDWARE	323.11	
26533)	DTE ENERGY	574.22	
26534)	ROBERT FREEBORN	42.19	
26535)	GEROU EXCAVATING, INC.	487.50	
26536)	GREAT AMERICAN DISPOSAL COMPANY	4350.19	
26537)	HEALTHY HOMES INC.	176.60	
26538)	HIAWATHA TELEPHONE COMPANY	1163.45	
26539)	MADIGAN'S HARDWARE	1968.79	
26540)	MEISTER'S HOME & GARDEN SHOW	1311.42	
26541)	MUNISING COMMUNITY CREDIT UNION-VISA	346.25	
26542)	NAPA AUTO PARTS	426.36	
26543)	PUTVIN DRUG STORE	122.97	
26544)	SHELL FLEET PLUS	973.62	
26545)	SUPERIOR ICE	50.42	
26546)	TELNET WORLDWIDE, INC.	18.27	
26547)	U.P. POWER COMPANY	4531.37	
26548)	UPPER PENINSULA RECREATION INC.	1322.20	
26549)	USA BLUE BOOK	275.43	
26550)	VANTAGE FLEX, LLC	95.00	
26551)	WOOD ISLAND WASTE MANAGEMENT	302.40	
26552)	FOURTH OF JULY COMMITTEE	500.00	
26553)	HIAWATHA TELEPHONE COMPANY	45.57	
26554)	SCOTT KUSMIREK	500.00	
26555)	LIFE OF LAKE SUPERIOR	500.00	
26556)	KATHY REYNOLDS	50.00	
26557)	WOLVERINE FIREWORKS DISPLAY	10000.00	