

JULY 21, 2014

CITY COMMISSION OF THE CITY OF MUNISING
AGENDA
MONDAY, JULY 21, 2014
6:00 P.M.

- A. CALL TO ORDER OF REGULAR CITY COMMISSION MEETING, PLEDGE OF ALLEGIANCE, ROLL CALL
- B. PUBLIC COMMENT (non-agenda items)
- C. OLD CITY BUSINESS
 - 1. Committee Assignments
 - 2. Headlee Roll Back Discussion
 - 3. Treasurer's Report
 - 4. Monthly Reports - Committee - Fire - Police - WWTP
 - 5. DDA - Partnership Updates - Kathy Reynolds
- D. NEW CITY BUSINESS
 - 1. Alger Conservation District Loan Agreement
 - 2. Teri Grout Alger Conservation District Invasive Species Management Plan - Industrial Park
 - 3. Mead & Hunt Sewer Project Payment Summary
 - 4. Mead & Hunt Water Project Payment Summary
 - 5. Sewer Bond Ordinance 2014-02
 - 6. Water Bond Ordinance 2014-03
 - 7. Bittner Engineering, Inc. Invoice \$3,942.00 - Tourist Park Campground Improvements Project
 - 8. Final Police Vehicle Purchase
 - 9. Industrial Park Paving
 - 10. M-28 Concrete Patch
 - 11. City Wide Asphalt Patching
 - 12. Approve City Commission Meeting Minutes of 7-2-14
 - 13. Check Register/List of Bills
 - 14. City Manager Report
- E. CORRESPONDENCE
- F. PUBLIC COMMENTS (non-agenda items)
- G. ADJOURNMENT

CITY COMMISSION

Official Proceedings

- A. CALL TO ORDER OF REGULAR CITY COMMISSION MEETING, PLEDGE OF ALLEGIANCE, ROLL CALL

The Regular Meeting of the City Commission was duly called and held on Monday, **July 21, 2014**, in the Commission Room of City Hall. Mayor DesJardins called the Regular Meeting to order at 6:00 p.m.

PRESENT: Commissioners: Dolaskie, Cotey, Bornslaeger, Nettleton and Mayor DesJardins
ABSENT: None

- B. PUBLIC COMMENT (non-agenda items)

JULY 21, 2014

Joe Lancour stated that he felt the fireworks are out of control; he doesn't mind the actual fireworks on the 4th of July, but is tired of hearing them from June 28th through July 10th he indicated that they have been going off non-stop. City Attorney Ferguson stated that it is possible to amend the Noise Ordinance to address the use of fireworks allowing them July 3rd, 4th and 5th. Joe also asked about jake braking and possibly getting some signs put up, houses are shaking when truckers are jake braking.

C. OLD CITY BUSINESS

1. Committee Assignments

Moved by Commissioner Cotey to approve the following Committee appointments. Support by Commissioner Bornslaeger.

Approved: Yeas: Commissioners: Dolaskie, Cotey, Bornslaeger, Nettleton and Mayor DesJardins
Nays: None

COMMITTEE APPOINTMENTS

ALGER RECYCLING COMMITTEE

MAYOR

MAYOR DESJARDINS

D.D.A

MAYOR & CITY MANAGER

MAYOR DESJARDINS
CITY MANAGER OLSON

INDUSTRIAL PARK

CITY MANAGER, 1 CITY COMMISSIONER

COMMISSIONER NETTLETON
CITY MANAGER OLSON

BROWNFIELD DEVELOPMENT COMMITTEE

CITY MANAGER, MAYOR

MAYOR DESJARDINS
CITY MANAGER OLSON

BUILDING & GROUNDS

2 COMMISSIONERS
COMMISSIONER DOLASKIE ALTERNATE

COMMISSIONER BORNSLAEGER
COMMISSIONER COTEY

ALGER PARKS & RECREATION BOARD

1 CITY COMMISSIONER

COMMISSIONER NETTLETON

HOUSING COMMISSION

1 CITY COMMISSIONER

COMMISSIONER NETTLETON

PLANNING COMMISSION

1 CITY COMMISSIONER

COMMISSIONER NETTLETON

PRISON LIAISON

1 CITY COMMISSIONER

COMMISSIONER NETTLETON

MUNISING BAY WATERSHED STEERING COMMITTEE

1 CITY COMMISSIONER

COMMISSIONER COTEY

AIRPORT LIAISON

1 CITY COMMISSIONER

COMMISSIONER DOLASKIE

ZONING BOARD OF APPEALS

1 CITY COMMISSIONER

COMMISSIONER BORNSLAEGER

LABOR RELATIONS

CITY MANAGER, 2 COMMISSIONERS

NEGOTIATIONS COMMISSIONER BORNSLAEGER
GRIEVANCES COMMISSIONER NETTLETON
CITY MANAGER OLSON

RECREATION COMMITTEE

JULY 21, 2014

1 CITY COMMISSIONERS

COMMISSIONER COTEY

MUNISING AREA PARTNERSHIP

1 CITY COMMISSIONERS
CITY MANAGER

MAYOR DESJARDINS
COMMISSIONER COTEY ALTERNATE
CITY MANAGER OLSON

2. Headlee Roll Back Discussion

City Attorney Ferguson stated that he has a call into Michigan Municipal League regarding what the Commission and staff can and can't do regarding the Headlee Roll Back promotion. He also informed the Commission that a meeting was already set up with the City Manager and the Clerk to discuss this and the ballot wording.

3. Treasurer's Report

Moved by Commissioner Cotey to table the Treasurer's Report until the next meeting August 6, 2014. Support by Commissioner Bornslaeger.

Approved: Yeas: Commissioners: Dolaskie, Cotey, Bornslaeger, Nettleton and Mayor DesJardins
Nays: None

4. Monthly Reports - Committee - Fire - Police - WWTP

Commissioner Cotey stated that he had met with the City Manager, Pat Gariepy and Bittner Engineering, some changes were suggested and will be brought back to them for further review.

Commissioner Nettleton stated that the Industrial Park Board had met and also walked the area, some lots are looking good and others are not; the City Building needs some upkeep but it was a good meeting.

Commissioner Bornslaeger stated that Building and Grounds had also met regarding the Big "P" grant, Tourist Park improvements and the Cox Addition project.

5. DDA - Partnership Updates - Kathy Reynolds

Kathy stated that the DDA had put out new planters, benches are being put together and placed throughout downtown, trash cans were purchased and picnic tables for the park. Regarding the pavilion they have been talking about some sort of curtain or venetian blinds. Regarding the banner art they are at the digital stage of the project; in about 15 days they should be complete. As for MEDC she will be attending classes July 22nd to be certified to apply for CDGB funding. Kathy is also looking into place making grant money for specific art projects downtown. The AuTrain trail is coming along and should be complete in a couple of months; log cabin, boardwalk are in the works. Regarding façade projects Hiawatha Telephone Company building will be getting a mural, Bob Fineman is working with her. Last Kathy stated that Kimberly Wheeler is working the kiosk in the park.

D. NEW CITY BUSINESS

1. Alger Conservation District Loan Agreement

Moved by Commissioner Bornslaeger to approve the renewal of the \$7,000.00 loan agreement with the Alger Conservation District. Support by Commissioner Cotey.

Approved: Yeas: Commissioners: Dolaskie, Cotey, Bornslaeger, Nettleton and Mayor DesJardins
Nays: None

2. Teri Grout Alger Conservation District Invasive Species Management Plan - Industrial Park

Moved by Commissioner Bornslaeger to get the information to the Industrial Park Board for their recommendation to the Commission regarding an Invasive Species Management Plan in the Industrial Park. Support by Commissioner Dolaskie.

Approved: Yeas: Commissioners: Dolaskie, Cotey, Bornslaeger, Nettleton and Mayor DesJardins
Nays: None

JULY 21, 2014

3. Mead & Hunt Sewer Project Payment Summary

Moved by Commissioner Cotey to approve the Sewer Project Payment Summary of \$17,018.10. Support by Commissioner Bornslaeger.

Approved: Yeas: Commissioners: Dolaskie, Cotey, Bornslaeger, Nettleton and Mayor DesJardins
Nays: None

4. Mead & Hunt Water Project Payment Summary

Moved by Commissioner Cotey to approve the Water Project Payment Summary of \$58,856.57. Support by Commissioner Dolaskie.

Approved: Yeas: Commissioners: Dolaskie, Cotey, Bornslaeger, Nettleton and Mayor DesJardins
Nays: None

5. Sewer Bond Ordinance 2014-02

Moved by Commissioner Cotey to approve the Sewer Bond Ordinance 2014-02. Support by Commissioner Nettleton.

Unanimous Voice Vote:

Approved: Yeas: Commissioners: Dolaskie, Cotey, Bornslaeger, Nettleton and Mayor DesJardins
Nays: None

6. Water Bond Ordinance 2014-03

Moved by Commissioner Dolaskie to approve the Water Bond Ordinance 2014-03. Support by Commissioner Cotey.

Unanimous Voice Vote:

Approved: Yeas: Commissioners: Dolaskie, Cotey, Bornslaeger, Nettleton and Mayor DesJardins
Nays: None

7. Bittner Engineering, Inc. Invoice \$3,942.00 - Tourist Park Campground Improvements Project

Moved by Commissioner Cotey to approve and pay Bittner Engineering, Inc. invoice of \$3,942.00 for the Tourist Park Campground Improvements. Support by Commissioner Bornslaeger.

Approved: Yeas: Commissioners: Dolaskie, Cotey, Bornslaeger, Nettleton and Mayor DesJardins
Nays: None

8. Final Police Vehicle Purchase

Moved by Commissioner Dolaskie to approve the final police vehicle purchase as per the written recommendation from the City Manager. Support by Commissioner Bornslaeger.

Approved: Yeas: Commissioners: Dolaskie, Cotey, Bornslaeger, Nettleton and Mayor DesJardins
Nays: None

City Managers Recommendation: Chevy Tahoe Special Services Edition Purchase

I recommend the purchase of the 2015 Chevy Tahoe 4WD Special Services Edition with appropriate equipment from the MIDEAL certified supplier Berger Chevrolet of Grand Rapids at a cost of \$35,769.86. I have based my recommendation on the fact that Berger is one of two certified MIDEAL dealers who offer this vehicle and the other dealer was not interested in working with the City of Munising on this purchase. Funding to come from the Motor Pool Fund, 33% is covered by the USDA Grant up to \$9,000.00.

9. Industrial Park Paving

Moved by Commissioner Cotey to approve the City Manager's written recommendation to do 270 square yards of asphalt paving in the Industrial Park in the amount of \$8,518.00. Support by Commissioner Nettleton.

Approved: Yeas: Commissioners: Dolaskie, Cotey, Bornslaeger, Nettleton and

JULY 21, 2014

Mayor DesJardins
Nays: None

City Managers Recommendation: Industrial Park Drive Paving

I recommend that the City Commission approve an expenditure up to \$8,518.00 for the removal and replacement of 270 square yards of asphalt. The Industrial Park Board also recommends this expenditure. Expenditure from Industrial Park Improvements fund.

10. M-28 Concrete Patch

Moved by Commissioner Bornslaeger to accept and place on file bids received for M-28 concrete patching. Support by Commissioner Dolaskie.

Approved: Yeas: Commissioners: Dolaskie, Cotey, Bornslaeger, Nettleton and Mayor DesJardins
Nays: None

Bids Received: Arrow Constructions \$10,500.00; Associated Constructors, LLC \$10,850.00

Moved by Commissioner Cotey to award M-28 concrete patching to Arrow Constructions in the amount of \$10,500.00. Support by Commissioner Nettleton.

Approved: Yeas: Commissioners: Dolaskie, Cotey, Bornslaeger, Nettleton and Mayor DesJardins
Nays: None

City Managers Recommendation: M-28 Concrete Patch

My professional recommendation is to select Arrow Constructions of Negaunee to perform the work. This quote is the low quote by \$350.00 compared to Associated Constructors. The purchase would come out of the Major Street Fund.

11. City Wide Asphalt Patching

Moved by Commissioner Cotey to accept and place on file bids received for City Wide Asphalt Patching. Support by Commissioner Bornslaeger.

Approved: Yeas: Commissioners: Dolaskie, Cotey, Bornslaeger, Nettleton and Mayor DesJardins
Nays: None

Bids Received: Smith Paving \$11,357.00; Superior Paving \$15,325.00

Moved by Commissioner Cotey to award the City Wide Asphalt Patching to Smith Paving in the amount of \$11,357.00. Support by Commissioner Nettleton.

Approved: Yeas: Commissioners: Dolaskie, Cotey, Bornslaeger, Nettleton and Mayor DesJardins
Nays: None

City Managers Recommendation: City Wide Asphalt Patching

My professional recommendation is to select Smith Paving out of Marquette, Michigan for a price up to \$11,357.00. Smith Paving came in at \$11,357.00 while Superior Paving came in at \$15,325.00. The bid submitted by Smith Paving is \$3,968.00 lower than the bid submitted by Superior Paving, Also, Smith Paving will be working in the area at an earlier date than Superior. Funding to come from Major Street Fund, Local Street Fund and Street Levy Fund as needed.

12. Approve City Commission Meeting Minutes of 7-2-14

Moved by Commissioner Cotey to approve the City Commission Meeting Minutes of 7-2-14 as submitted. Support by Commissioner Nettleton.

Approved: Yeas: Commissioners: Dolaskie, Cotey, Bornslaeger, Nettleton and Mayor DesJardins
Nays: None

13. Check Register/List of Bills

Moved by Commissioner Bornslaeger to approve and pay the Check Register/List of Bills as submitted. Support by Commissioner Cotey.

JULY 21, 2014

Approved: Yeas: Commissioners: Dolaskie, Cotey, Bornslaeger, Nettleton and Mayor DesJardins
Nays: None

14. City Manager Report

City Manager Olson stated that he had submitted the winter costs to Steve Weber in the amount of \$190,000.00 with \$157,000.00 confirmed; this includes costs incurred through July 14, 2014. Next, he indicated that the M-28 boar was complete; two valve boxes were fixed. As for the Music Fest it has been delayed until September 11, 12, and 13, 2015. The Recreation Committee has also signed with CUPPAD to update the City's Recreation Plan in the amount of \$500.00. The Tennis Court has been resurfaced. As for the Anna River Grant agreement there is a property issue, we have to make sure we have access as long as we have the lease with the DNR in place we should be good. Next, Olson indicated that the Auditors were here and will be back in a couple of months. Last, Olson stated that we currently have a Police Officer on paid administrative leave; the County is also helping out.

E. CORRESPONDENCE

There was none.

F. PUBLIC COMMENTS (non-agenda items)

There were none.

G. ADJOURNMENT

Moved by Commissioner Cotey to adjourn the Regular Meeting of the City Commission. Support by Commissioner Bornslaeger.

Approved: Yeas: Commissioners: Dolaskie, Cotey, Bornslaeger, Nettleton and Mayor DesJardins
Nays: None

The Regular Meeting of the City Commission adjourned at 6:59 p.m.

Rod DesJardins, Mayor

Sue Roberts, City Clerk

LIST OF BILLS

27945)VOIDED VOIDED	
27946)VOIDEDVOIDED	
27947)ALGER COUNTY HUMANE SOCIETY	325.00
27948)MANATRON INC.	1106.32
27949)DEVIN OLSON	40.00
27950)PARAGON LABORATORIES, INC.	180.00
27951)STANDARD INSURANCE COMPANY	647.19
27952)STEVEN SWANBERG	6000.00
27953)UPPER PENINSULA POWER COMPANY	5777.08
27954)VERIZON WIRELESS	304.41
27955)VOIDEDVOIDED	
27956)SYNAGRO CENTRAL, LLC	17343.50
27957)UPPER PENINSULA RECREATION INC.	2909.17
27958)GREATER MUNISING BAY	14775.50
27959)HIAWATHA TELEPHONE COMPANY	50.87
27960)VAUNE HUGHBANKS	47.50
27961)BOBBI KENT	100.00
27962)MEISTER'S HOME & GARDEN SHOW	1369.82
27963)MERRICK'S INC.	300.00
27964)KATHY REYNOLDS	50.00
27965)AN*SER SERVICES	134.00
27966)CRIMESTAR	300.00
27967)CUPPAD REGIONAL COMMISSION	471.00
27968)DSTECH131.25	
27969)D. ROBB FERGUSON	1666.66
27970)GALLS/QUARTERMASTER	16.18
27971)GARY GRAHAM	6000.00
27972)MUNISING TOWNSHIP TREASURER	422.97
27973)NORTH CENTRAL LABORATORIES	661.87
27974)NORTHERN MICHIGAN UNIVERSITY	40.00

JULY 21, 2014

27975)41 LUMBER COMPANY	57.61
27976)ALGER COUNTY ELECTRIC	68.54
27977)ALTRAN10000.00	
27978)BITTNER ENGINEERING INC.	1149.75
27979)CASH 98.11	
27980)COLLEGE LAUNDRY & RENTAL	268.20
27981)GREATER MUNISING BAY	2500.00
27982)GREATLAKES CYBERSITES	35.00
27983)HIAWATHA TELEPHONE COMPANY	1229.23
27984)MML-UNEMPLOYMENT FUND	284.28
27985)MICHIGAN RURAL WATER ASSOCIATION	385.00
27986)MUNISING COMMUNITY CREDIT UNION-VISA	107.94
27987)NAPA AUTO PARTS	219.83
27988)NORTHWEST PETROLEUM SERVICE	100.00
27989)PUTVIN DRUG STORE	24.99
27990)SHELL FLEET PLUS	1582.96
27991)SIM SUPPLY	88.50
27992)SYNDER DRUG STORES	69.90
27993)STATE OF MICHIGAN - DEPT. OF TREASURY	63.00
27994)TRI-COUNTY SEPTIC	1060.00
27995)UNITES STATE TREASURY	108.00
27996)UPPER PENINSULA RECREATION INC.	3710.63
27997)US BANK250.00	
27998)US BANK EQUIPMENT FINANCE	330.32
27999)VISON SERVICE PLAN	377.45
28000)WEST PAYMENT CENTER	274.00
28001)U.S. POSTMASTER	345.78
28002)ALGER COUNTY ROAD COMMISSION	2336.76
28003)ALTRAN 8.00	
28004)AMERICAN NAMEPLATE	7.50
28005)AUTO-WARES GROUP	527.94
28006)CITY OF MUNISING-WATER DEPT.	2872.40
28007)GREAT AMERICAN DISPOSAL COMPANY	4801.44
28008)MADIGAN'S HARDWARE	797.08
28009)MANISTIQUE OIL COMPANY, INC.	4295.05
28010)MENARDS 118.71	
28011)MICHIGAN GOVERNMENT FINANCE OFFICERS	100.00
28012)MUNISING COMMUNITY CREDIT UNION-VISA	974.12
28013)PETERSON PUBLISHING INC.	360.00
28014)MICHAEL SOWA	25.00
28015)SCOTT STEINHOFF	25.00
28016)SUPERIOR ICE	52.80
28017)SUPERIORLAND ELECTRONICS	360.00
28018)UPPER PENINSULA POWER COMPANY	12494.84
28019)UPCAP SERVCIES, INC.	19.00
28020)UPPER PENINSULA RECREATION INC.	1230.77
28021)WOLVERINE FIREWORKS DISPLAY	9500.00
28022)CASH 132.84	
28023)CHARTER COMMUNICATIONS	78.28
28024)CRANE ENGINEERING SALES INC.	6250.00
28025)DTE ENERGY	312.27
28026)JMC CONSTRUCTION	1000.00
28027)KELLEY MARKETING	150.00
28028)STANDARD ELECTRIC COMPANY	532.60
28029)UPPER PENINSULA POWER COMPANY	9755.16
28030)UPPER PENINSULA RECREATION INC.	4782.80
28031)WEST PAYMENT CENTER	469.04
28032)ALGER COUNTY ELECTRIC	3845.00
28033)ALGER REGIONAL COMMUNITY FOUNDATION	125.00
28034)DENMAN'S HARDWARE	23.49
28035)GEROU EXCAVATING, INC.	378.50
28036)GREATER MUNISING BAY	2000.00
28037)HALL CONTRACTING INC.	3132.00
28038)MADIGAN'S HARDWARE	301.79
28039)MADIGAN'S HARDWARE	29.44
28040)MUNISING COMMUNITY CREDIT UNION-VISA	288.18
28041)NORTHWOODS PRINTING	52.50
28042)PETERSON PUBLISHING INC.	43.66
28043)PUTVIN DRUG STORE	8.67
28044)UPPER PENINSULA POWER COMPANY	18.98