

August 18, 2014

CITY COMMISSION OF THE CITY OF MUNISING  
AGENDA  
MONDAY, AUGUST 18, 2014  
6:00 P.M.

- A. CALL TO ORDER OF REGULAR CITY COMMISSION MEETING, PLEDGE OF ALLEGIANCE, ROLL CALL
- B. PUBLIC COMMENT (non-agenda items)
- C. OLD CITY BUSINESS
  - 1. Treasurer's Report
  - 2. Monthly Reports - Committee - Fire - Harbor Master - Police - WWTP
  - 3. DDA - Partnership Updates - Kathy Reynolds
- D. NEW CITY BUSINESS
  - 1. Alger Community Food Pantry - Charitable Gaming License
  - 2. Sanders & Czapski Associates Tennis Court Upgrades
    - a. Redi Mix Concrete
    - b. Tabulation for Drinking Fountain Materials
    - c. Storage Shed/Sidewalk related Materials
    - d. Fence Straightening/Repair
  - 3. Munising Sewer Project Summary of Payments \$19,620.00
  - 4. Munising Water Project Summary of Payments \$14,960.00
  - 5. Bittner Engineering, Inc. Invoice for Tourist Park Improvement Project \$6,570.00
  - 6. Michigan Department of Transportation State Trunkline Maintenance Contract
  - 7. Approve City Commission Meeting Minutes of 8-6-14
  - 8. Check Register/List of Bills
  - 9. City Manager Report
- E. CORRESPONDENCE
- F. PUBLIC COMMENTS (non-agenda items)
- G. ADJOURNMENT

CITY COMMISSION

Official Proceedings

- A. CALL TO ORDER OF REGULAR CITY COMMISSION MEETING, PLEDGE OF ALLEGIANCE, ROLL CALL

The Regular Meeting of the City Commission was duly called and held on Monday, **August 18, 2014**, in the City Commission Room of City Hall. Mayor DesJardins called the Regular Meeting to order at 6:00 p.m.

PRESENT: Commissioners: Dolaskie, Cotey, Bornslaeger, Nettleton and Mayor DesJardins

ABSENT: None

- B. PUBLIC COMMENT (non-agenda items)

Al Quattrin, 301 W. Munising Ave., made comment about his and the community's concerns with the officer that killed the gentleman on Buckhorn Road; the community wants to know what is going on. He was told by Mayor DesJardins that it is an ongoing investigation and no details have been released yet. Quattrin stated that the community is scared and once the City loses their trust there will be trouble. Quattrin also felt that the City should be hiring local people for the Police Department positions. Commissioner

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Bornslaeger stated that there were no local applicants when the last two officers were hired.

C. OLD CITY BUSINESS

1. Treasurer's Report

Moved by Commissioner Bornslaeger to table the Treasurer's Report until the next meeting September 3, 2014. Support by Commissioner Cotey.

Approved: Yeas: Commissioners: Dolaskie, Cotey, Bornslaeger, Nettleton and Mayor DesJardins  
Nays: None

2. Monthly Reports - Committee - Fire - Harbor Master - Police - WWTP

There were no comments on the monthly reports.

3. DDA - Partnership Updates - Kathy Reynolds

Kathy Reynolds stated that twelve designs of the banners will be hung from the post office to the dock, she felt they all turned out very well. As for the sidewalk projects Elm Ave. in front of Putvins is complete and also in front of Northwoods Printing. It was felt that next possibly a bike competition would be held instead of purchasing bike racks for around town. Next she stated that the curtains/blinds for the pavilion are in the process, they are very expensive; and would be on all sides except for the center area in the front; they will have a couple of screened in windows and it will be secured to the wooden posts in the pavilion. The DNR meeting went well; it was John Madigan's last meeting. As for the CDGB grant writing certification there are fifty in the state and she is now one of them. They have Place Making and Crowd Funding available like for alley rehabilitation and possibly a walking trail the actual route will be figured out later, this is a new way to do fundraising.

D. NEW CITY BUSINESS

Moved by Commissioner Cotey to amend the agenda to include 5A Cemetery Well Repairs. Support by Commissioner Bornslaeger.

Unanimous Voice Vote:

Approved: Yeas: Commissioners: Dolaskie, Cotey, Bornslaeger, Nettleton and Mayor DesJardins  
Nays: None

1. Alger Community Food Pantry - Charitable Gaming License

Moved by Commissioner Nettleton to approve the Charitable Gaming License as requested. Support by Commissioner Dolaskie.

Approved: Yeas: Commissioners: Dolaskie, Cotey, Bornslaeger, Nettleton and Mayor DesJardins  
Nays: None

2. Sanders & Czapski Associates Tennis Court Upgrades

Moved by Commissioner Bornslaeger to accept and place on file all bids received for a., b., c., and d. Support by Commissioner Cotey.

Approved: Yeas: Commissioners: Dolaskie, Cotey, Bornslaeger, Nettleton and Mayor DesJardins  
Nays: None

a. Redi Mix Concrete

**Bids received: Gerou Excavating \$1,854.00**

Moved by Commissioner Nettleton to award the redi mix concrete to Gerou Excavating in the amount of \$1,854.00. Support by Commissioner Cotey.

Approved: Yeas: Commissioners: Dolaskie, Cotey, Bornslaeger, Nettleton and Mayor DesJardins  
Nays: None

b. Tabulation for Drinking Fountain Materials

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**Bids received: Prime Supply Company \$2,855.00, ETNA \$2,557.40, Standard Electric Company Wittcock Supply \$4,577.57 and Ferguson Enterprises Inc. #448 \$2,899.71**

Moved by Commissioner Nettleton to award the bid to ETNA in the amount of \$2,557.40 for drinking fountain materials. Support by Commissioner Dolaskie.

Approved: Yeas: Commissioners: Dolaskie, Cotey, Bornslaeger, Nettleton and Mayor DesJardins  
Nays: None

c. Storage Shed/Sidewalk related Materials

**Bids received: Cattron's Lumber \$2,057.52, 41 Lumber \$2,392.45, ProBuild \$1,929.88**

Moved by Commissioner Dolaskie to award the bid to ProBuild in the amount of \$1,929.88 for the storage shed and sidewalk related materials. Support by Commissioner Nettleton.

Approved: Yeas: Commissioners: Dolaskie, Cotey, Bornslaeger, Nettleton and Mayor DesJardins  
Nays: None

d. Fence Straightening/Repair

**Bid received: Marquette Fence \$1,500.00**

Moved by Commissioner Bornslaeger to award the fence straightening/repair to Marquette Fence in the amount of \$1,500.00 per the City Managers written recommendation. Support by Commissioner Nettleton.

Approved: Yeas: Commissioners: Dolaskie, Cotey, Bornslaeger, Nettleton and Mayor DesJardins  
Nays: None

Manager Recommendation: My professional recommendation is that the City accept and award the bid submitted by Marquette Fence for \$1,500.00. I base my recommendation for the sole source fence repair services and material on my opinion that obtaining more than one competitive price would not have an advantage to the City or its citizens. The materials cost is within the budget of the DNR Passport Grant.

3. Munising Sewer Project Summary of Payments \$19,620.00

Moved by Commissioner Bornslaeger to approve the Munising Sewer Project Summary of payments in the amount of \$19,620.00. Support by Commissioner Cotey.

Approved: Yeas: Commissioners: Dolaskie, Cotey, Bornslaeger, Nettleton and Mayor DesJardins  
Nays: None

4. Munising Water Project Summary of Payments \$14,960.00

Moved by Commissioner Dolaskie to approve the Munising Water Project Summary of payments in the amount of \$14,960.00. Support by Commissioner Bornslaeger.

Approved: Yeas: Commissioners: Dolaskie, Cotey, Bornslaeger, Nettleton and Mayor DesJardins  
Nays: None

5. Bittner Engineering, Inc. Invoice for Tourist Park Improvement Project \$6,570.00

Moved by Commissioner Cotey to approve the Bittner Engineering, Inc. invoice for Tourist Park Improvements project in the amount of \$6,570.00. Support by Commissioner Bornslaeger.

Approved: Yeas: Commissioners: Dolaskie, Cotey, Bornslaeger, Nettleton and Mayor DesJardins  
Nays: None

**Agenda Amended:**

**5A. Cemetery Well Repair**

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Moved by Commissioner Dolaskie to authorize the City Manager to spend up to \$9,350.00, coming from the Cemetery Fund for well repairs at the cemetery. Support by Commissioner Cotey.

Approved: Yeas: Commissioners: Dolaskie, Cotey, Bornslaeger, Nettleton and Mayor DesJardins  
Nays: None

City Manager Recommendation: My professional recommendation is for the approval of up to \$9,320.07 for cemetery well repairs to be performed by Kleiman Pump & Well Drilling. Without knowing the exact cause of the failure within the well, the cost submitted by Kleiman Pump & Well Drilling is the cost of a complete replacement of the pumping system and could be considered worst case scenario. The problem could range from as small as a short in the power service to a complete failure of the system. In order to identify the problem, the lowest reasonable cost being the lifting of the pump and casing will be at a price most likely exceeding \$1,000.00. I make this recommendation of a sole source expenditure due to Kleiman Pump & Well Drilling's history of working with the well in our Cemetery.

6. Michigan Department of Transportation State Trunkline Maintenance Contract

Moved by Commissioner Cotey to approve the Michigan Department of Transportation State Trunkline Maintenance Contract (see resolution). Support by Commissioner Nettleton.

Approved: Yeas: Commissioners: Dolaskie, Cotey, Bornslaeger, Nettleton and Mayor DesJardins  
Nays: None

RESOLUTION

RESOLVED, that the City of Munising, Michigan does hereby accept the terms of MDOT No. 2014-0379, as received by the Michigan Department of Transportation and that the City of Munising does hereby specifically agree, but not by way of limitation, as follows:

1. To construct the project and provide such funds, services, and materials as may be necessary to satisfy the terms of said Contract.
2. To authorize Devin Olson, City Manager, and Rod DesJardins, Mayor to sign the contract.
3. To authorize Devin Olson, City Manager to be the local Authorized Representative to sign documents in behalf of the City of Munising, Michigan.
4. To comply with any and all terms of said Contract including all terms not specifically set forth in the foregoing portions of this Resolution.

Certification

I, hereby certify that the foregoing is a true and complete copy of a recommendation unanimously adopted by the City Commission of the City of Munising, County of Alger, State of Michigan, at a meeting held on August 18, 2014, the original of which is on file in my office and available to the public. Public notice of said meeting was given pursuant to and in compliance with the Open Meetings Act, Act No. 267 of the Public Acts of Michigan 1976, including in the case of a special or rescheduled meeting, notice by posting at least eighteen (18) hours prior to the time set for said meeting.

Date: \_\_\_\_\_

\_\_\_\_\_  
Sue Roberts, City Clerk

7. Approve City Commission Meeting Minutes of 8-6-14

Moved by Commissioner Cotey to approve the City Commission Meeting Minutes of 8-6-14 as submitted. Support by Commissioner Nettleton.

Approved: Yeas: Commissioners: Dolaskie, Cotey, Bornslaeger, Nettleton and Mayor DesJardins  
Nays: None

8. Check Register/List of Bills

Moved by Commissioner Bornslaeger to approve and pay the Check Register/List of Bills as submitted. Support by Commissioner Dolaskie.

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Approved: Yeas: Commissioners: Dolaskie, Cotey, Bornslaeger, Nettleton and  
Mayor DesJardins  
Nays: None

9. City Manager Report

City Manager Olson began by informing the Commission that he contacted MDOT regarding "jake braking" and was told this would be a local ordinance issue, signage could be done once an ordinance was adopted; also a decibel meter was recommended. As for the asphalt patching it is in the process and should be completed soon. Regarding the Lake Street dip, Payne & Dolan are to be here September 8<sup>th</sup> to fix the problem. September 3<sup>rd</sup> is the closing on the Cox Addition Water and Sewer Project. Olson also stated that he will submit the urgent needs grant application for the H-58 water main line repair, we should know something in September; it is a competitive grant process. Last Olson stated that he would be out of the office August 29<sup>th</sup>, 2014.

E. CORRESPONDENCE

There was none.

F. PUBLIC COMMENTS (non-agenda items)

Kathy Reynolds stated that she has eighty more 15' to 20' trees coming that were given to her.

G. ADJOURNMENT

Moved by Commissioner Cotey to adjourn the Regular Meeting of the City Commission. Support by Commissioner Bornslaeger.

Approved: Yeas: Commissioners: Dolaskie, Cotey, Bornslaeger, Nettleton and  
Mayor DesJardins  
Nays: None

The Regular Meeting of the City Commission adjourned at 6:43 p.m.

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Rod DesJardins, Mayor

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Sue Roberts, City Clerk

LIST OF BILLS

28100)ALGER PARKS & RECREATION	6477.25
28101)AMERICAN NAMEPLATE 100.00	
28102)DONNA BEAUDRY	147.00
28103)BS&A SOFTWARE	462.00
28104)CITIZENS INSURANCE COMPANY	2719.00
28105)CITY OF MUNISING, TREASURER	21.14
28106)COLLEGE LAUNDRY & RENTAL	319.55
28107)EJ USA INC	148.05
28108)HIAWATHA TELEPHONE COMPANY	1129.56
28109)MADIGAN'S HARDWARE 58.64	
28110)DAN MALONE	202.79
28111)MUNETRIX LLC	1654.44
28112)NAPA AUTO PARTS	969.62
28113)NORTHWOODS PRINTING 245.00	
28114)MARLENE ROBBINS	142.00
28115)ARVILLA SATTERLEE	142.00
28116)SHELL FLEET PLUS	1730.02
28117)SNYDER DRUG STORES 91.48	
28118)MARIE ST. AMOUR	142.00
28119)STATE OF MICHIGAN-DEPT OF TREASURY	274.00
28120)UPPER PENINSULA RECREATION INC.	4300.12
28121)US BANK EQUIPMENT FINANCE	330.32
28122)ROYCE WILLIAMS	142.00
28123)HIAWATHA TELEPHONE COMPANY	49.45
28124)VAUNE HUGHBANKS	47.50
28125)MADIGAN'S HARDWARE 822.39	
28126)MEISTER'S HOME & GARDEN SHOW	467.57
28127)KATHY REYNOLDS	50.00
28128)UPPER PENINSULA POWER COMPANY	20.31
28129)UPBEAT INC.	10152.00
28130)UPPER MICHIGAN COMMUNITY CREDIT UNION	3348.75

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28131)41 LUMBER COMPANY	150.31
28132)ALGER COUNTY CIRCUIT	150.00
28133)STATE OF MICHIGAN	100.00
28134)U.S. POSTMASTER	346.12
28135)AIRGAS USA, LLC	65.98
28136)ALL-PHASE ELECTRIC SUPPLY COMPANY	28.20
28137)AUTO-WARES GROUP	180.17
28138)CITY OF MUNISING-WATER DEPARTMENT	1692.19
28139)MARILYN DESARMO	20.00
28140)DTE ENERGY	283.28
28141)GEROU EXCAVATING, INC.	275.50
28142)GREAT AMERICAN DISPOSAL COMPANY	4978.75
28143)RITA HALE	20.00
28144)MADIGAN'S HARDWARE	358.35
28145)QUILL CORPORATION	163.66
28146)MARIE ST. AMOUR	20.00
28147)SUPERIOR ICE	129.62
28148)TRI-COUNTY SEPTIC	950.00
28149)UPPER PENINSULA POWER COMPANY	25507.28
28150)UP ASSESSORS ASSOCIATION	75.00
28151)UPPER PENINSULA RECREATION INC.	4752.22
28152)UPPER PENINSULA RECREATION INC.	1230.77
28153)USA BLUE BOOK	959.03
28154)WEST PAYMENT CENTER	469.04
28155)WOOD ISLAND WASTE MANAGEMENT	548.12
28156)ALGER COUNTY FIREFIGHTERS ASSOCIATION	165.00
28157)ALL-PHASE ELECTRIC SUPPLY COMPANY	79.13
28158)DENMAN'S HARDWARE	129.35
28159)KELLEY MARKETING	150.00
28160)MANISTIQUE OIL COMPANY, INC.	8088.10
28161)MICHIGAN DEPARTMENT OF ENVIRONMENTAL	54.00
28162)NORTH CENTRAL LABORATORIES	412.67
28163)POWERPLAN	32.43
28164)PUTVIN DRUG STORE	34.99