

SEPTEMBER 19, 2016

CITY COMMISSION OF THE CITY OF MUNISING
AGENDA
MONDAY, SEPTEMBER 19, 2016
6:00 P.M.

- A. CALL TO ORDER PUBLIC HEARING-REGULAR CITY COMMISSION MEETING, PLEDGE OF ALLEGIANCE, ROLL CALL
- B. PUBLIC COMMENT (non-agenda items)
- C. OLD CITY BUSINESS
 - 1. Treasurer's Report
 - 2. Monthly Reports - Committee - Bayshore - Fire - Police - WWTP
 - 3. DDA - Partnership Updates - Kathy Reynolds
- D. NEW CITY BUSINESS
 - 1. Deed to Beverly Dominick from City of Munising
 - 2. Temporary Easements for Bell Ave. Residents Authorize City Manager to Execute
 - 3. City and Terry Gerou Settlement
 - 4. Marine Tech Final Pay Request \$28,540.00
 - 5. Accept/Award Washington St. Booster Station Bid
 - 6. Accept/Award Vault Toilets - Munising Bay Mountain Bike Trailhead Project
 - 7. Crane Engineering invoice New HMI for Prospect St. Lift Station \$1,288.32
 - 8. Alger Ice Arena Lumin' Ice Basic Power Paint and Ultimate Vinyl Basic Kit \$1,109.25
 - 9. Alger Ice Arena Refrigerant, Glycol, Oil and Nitrogen \$6,500.00
 - 10. Associated Constructors, LLC M-28 Concrete Patch \$3,750.00
 - 11. Associated Constructors, LLC 19 - 1 3/4" holes & 6 3/4" holes, poured, finished, cured and cut patch \$3,750.00
 - 12. Alger County Electric Tourist Park Pedestal Replacement \$1,556.00
 - 13. D. Robb Ferguson Invoice for Services Rendered \$1,022.95
 - 14. Phase 3 Sewer Project Final Pay Request
 - 15. Approve City Commission Meeting Minutes of 9-7-16
 - 16. Check Register/List of Bills
 - 17. City Manager Report
- E. CORRESPONDENCE
- F. PUBLIC COMMENTS (non-agenda items)
- G. ADJOURNMENT

CITY COMMISSION

Official Proceedings

- A. CALL TO ORDER PUBLIC HEARING-REGULAR CITY COMMISSION MEETING, PLEDGE OF ALLEGIANCE, ROLL CALL

The Regular Meeting of the City Commission was duly called and held on Monday, **September 19, 2016**, in the City Commission Room of City Hall. Mayor DesJardins called the meeting to order at 6:00 p.m.

SEPTEMBER 19, 2016

PRESENT: Commissioners: Cotey, Nettleton and Mayor DesJardins
ABSENT: Commissioners: Deisenroth and Bornslaeger - excused

B. PUBLIC COMMENT (non-agenda items)

There were no public comments.

C. OLD CITY BUSINESS

1. Treasurer's Report

Moved by Commissioner Cotey to approve the Treasurer's monthly report as submitted. Support by Commissioner Nettleton.

Approved: Yeas: Commissioners: Cotey, Nettleton and Mayor DesJardins
Nays: None

2. Monthly Reports - Committee - Bayshore - Fire - Police - WWTP

There were no comments on monthly reports or Committee's.

3. DDA - Partnership Updates - Kathy Reynolds

Kathy gave the Commission a handout regarding RRC - Redevelopment Ready Communities, Training Series 2016-2017 it was suggested that Kathy, Devin, staff and City Commissioners or Planning Commission members attend. The training is detailed information, examples and implementation steps for achieving a solid planning, zoning and development foundation. Next Kathy informed the Commission that the County Brownfield would be meeting October 4, 2016 at "387" for a community meeting. Some of the County Brownfield monies are being used in Trenary, also ROAM Automotive Phase 1 and Phase 2 was helped with Brownfield monies. As for the old Trudell building a Phase 1 assessment is in the works, a Mexican restaurant is proposed for this location. Also the DDA is working on funding sources for a streetscape project in the downtown area.

D. NEW CITY BUSINESS

1. Deed to Beverly Dominick from City of Munising

City Attorney Ferguson stated that this item could be removed from the agenda, Beverly Dominick located the original deed, so no action was necessary.

2. Temporary Easements for Bell Ave. Residents Authorize City Manager to Execute

Moved by Commissioner Cotey to authorize the City Manager to execute the paperwork related to the temporary easements for Bell Ave. residents. Support by Commissioner Nettleton.

Approved: Yeas: Commissioners: Cotey, Nettleton and Mayor DesJardins
Nays: None

3. City and Terry Gerou Settlement

Moved by Commissioner Nettleton to accept City Attorney Ferguson's recommendation in whole regarding the Terry Gerou settlement. Support by Commissioner Cotey.

Approved: Yeas: Commissioners: Cotey, Nettleton and Mayor DesJardins
Nays: None

4. Marine Tech Final Pay Request \$28,540.00

Moved by Commissioner Cotey to approve the final pay request from Marine Tech in the amount of \$28,540.00. Support by Commissioner Nettleton.

Approved: Yeas: Commissioners: Cotey, Nettleton and Mayor DesJardins
Nays: None

5. Accept/Award Washington St. Booster Station Bid

Moved by Commissioner Cotey to accept and place on file the bid received for the Washington St. booster station. Support by Commissioner Nettleton.

SEPTEMBER 19, 2016

Approved: Yeas: Commissioners: Cotey, Nettleton and Mayor DesJardins
Nays: None

Bid received: Butterfield Yard Service \$28,800.00.

Moved by Commissioner Cotey to award the bid for the Washington St. booster station to Butterfield Yard Service in the amount of \$28,800.00. Support by Commissioner Nettleton.

Approved: Yeas: Commissioners: Cotey, Nettleton and Mayor DesJardins
Nays: None

6. Accept/Award Vault Toilets - Munising Bay Mountain Bike Trailhead Project

Moved by Commissioner Cotey to accept and place on file the bids received for vault toilets for the Munising Bay Mountain Bike Trailhead project. Support by Commissioner Nettleton.

Approved: Yeas: Commissioners: Cotey, Nettleton and Mayor DesJardins
Nays: None

Bids received: CXT Concrete Buildings, \$19,249.00, Missoula Concrete \$19,332.00, and Boom Concrete \$19,106.00.

Moved by Commissioner Cotey to award the vault toilets for the Munising Bay Mountain Bike Trailhead project to Boom Concrete in the amount of \$19,106.00. Support by Commissioner Nettleton.

Approved: Yeas: Commissioners: Cotey, Nettleton and Mayor DesJardins
Nays: None

7. Crane Engineering invoice New HMI for Prospect St. Lift Station \$1,288.32

Moved by Commissioner Cotey to approve the invoice from Crane Engineering for repairs to the Prospect St. lift station in the amount of \$1,288.32. Support by Commissioner Nettleton.

Approved: Yeas: Commissioners: Cotey, Nettleton and Mayor DesJardins
Nays: None

8. Alger Ice Arena Lumin'Ice Basic Power Paint and Ultimate Vinyl Basic Kit \$1,109.25

Moved by Commissioner Cotey to approve the Lumin'Ice power paint and ultimate vinyl basic kit for the ice arena in the amount of \$1,109.25 from Becker Arena Products. Support by Commissioner Nettleton.

Approved: Yeas: Commissioners: Cotey, Nettleton and Mayor DesJardins
Nays: None

City Manager Recommendation:

My professional recommendation is to sole source the purchase of the paint and line kit to Becker Arena Products at a cost not to exceed \$1,109.25.

9. Alger Ice Arena Refrigerant, Glycol, Oil and Nitrogen \$6,500.00

Moved by Commissioner Cotey to approve the ice arena refrigerant, glycol, oil and nitrogen in the amount of \$6,500.00 from Beauchamp Plumbing & Heating, Inc. Support by Commissioner Nettleton.

Approved: Yeas: Commissioners: Cotey, Nettleton and Mayor DesJardins
Nays: None

City Manager Recommendation:

I recommend the sole sourcing of the work to Beauchamp Plumbing & Heating at a cost of \$6,500.00. Multiple contractors were solicited to bid on the work but no other quotes were received.

10. Associated Constructors, LLC M-28 Concrete Patch \$3,750.00

This item is a duplicate invoice, item 11 is the correct invoice.

11. Associated Constructors, LLC 19 - 1 3/4" holes & 6 3/4" holes, poured, finished, cured and cut patch \$3,750.00

SEPTEMBER 19, 2016

Moved by Commissioner Nettleton to approve the concrete patch on M-28 in the amount of \$3,750.00 to Associated Constructors, LLC. Support by Commissioner Cotey.

Approved: Yeas: Commissioners: Cotey, Nettleton and Mayor DesJardins
Nays: None

12. Alger County Electric Tourist Park Pedestal Replacement \$1,556.00

Moved by Commissioner Cotey to approve the Tourist Park pedestal replacements in the amount of \$1,556.00 to Alger County Electric. Support by Commissioner Nettleton.

Approved: Yeas: Commissioners: Cotey, Nettleton and Mayor DesJardins
Nays: None

13. D. Robb Ferguson Invoice for Services Rendered \$1,022.95

Moved by Commissioner Cotey to approve the invoice from D. Robb Ferguson for services rendered in the amount of \$1,022.95. Support by Commissioner Nettleton.

Approved: Yeas: Commissioners: Cotey, Nettleton and Mayor DesJardins
Nays: None

14. Phase 3 Sewer Project Final Pay Request

Moved by Commissioner Cotey to approve the final pay request for Phase 3 Sewer Project in the amount of \$1,851.00, and to authorize the City Manager to request the remaining funds for the project, so the overage can be returned and applied as a payment. Support by Commissioner Nettleton.

Approved: Yeas: Commissioners: Cotey, Nettleton and Mayor DesJardins
Nays: None

15. Approve City Commission Meeting Minutes of 9-7-16

Moved by Commissioner Nettleton to approve the City Commission Meeting Minutes of 9-7-16 as submitted. Support by Commissioner Cotey.

Approved: Yeas: Commissioners: Cotey, Nettleton and Mayor DesJardins
Nays: None

16. Check Register/List of Bills

Moved by Commissioner Cotey to approve and pay the Check Register/List of Bills as submitted. Support by Commissioner Nettleton.

Approved: Yeas: Commissioners: Cotey, Nettleton and Mayor DesJardins
Nays: None

17. City Manager Report

City Manager Olson stated that the Onota Street sewer is complete, Butterfield did a good job and a final pay request will be on the next agenda. He also mentioned that we are still seeing about one hundred thousand gallons a day decrease in infiltration. Next, Olson stated that he and Mike Pond with AECOM went to Cedarville to look at the floating docking system. It is expected to let bids in December or January with a May start date, depending on the weather. Regarding the FLAP Grant Phase 1, the MDOT paperwork is complete. A December bid letting is scheduled, MDOT does most everything and the City pays for the costs incurred.

E. CORRESPONDENCE

Correspondence included a letter from Kathleen Peterson, she is a resident of the City of Munising. She wrote regarding the state of the City and with the influx of tourism how she felt the City was being impacted. She also pointed out a couple of problem areas and hoped that future planning for the City would take all into consideration.

SEPTEMBER 19, 2016

F. PUBLIC COMMENTS (non-agenda items)

Katy Reynolds stated that the Michigan Travel Commission "Pure Michigan" would be in town Thursday afternoon. Reynolds also informed the Commission that the U P Trails meeting is Friday in Marquette.

Mayor DesJardins stated that he would be out of the office Tuesday, Wednesday and Thursday.

G. ADJOURNMENT

Moved by Commissioner Cotey to adjourn the Regular Meeting of the City Commission. Support by Commissioner Nettleton.

Approved: Yeas: Commissioners: Cotey, Nettleton and Mayor DesJardins
Nays: None

The Regular Meeting of the City Commission adjourned at 6:40 p.m.

Rod DesJardins, Mayor

Sue Roberts, City Clerk

LIST OF BILLS

30813)	AIRGAS USA, LLC	42.99
30814)	HIAWATHA TELEPHONE COMPANY	1280.29
30815)	MACQUEEN EQUIPMENT INC.	1320.42
30816)	MIDWAY RENTALS	232.99
30817)	NAPA AUTO PARTS	181.97
30818)	SHELL FLEET PLUS	728.82
30819)	CITY OF MUNISING-WATER	3746.65
30820)	ALTRAN	16.00
30821)	AUTO-WARES GROUP	1120.80
30822)	HYDRITE CHEMICAL COMPANY	603.20
30823)	HYDRITE CHEMICAL COMPANY	8969.68
30824)	SUPERIOR ICE	165.60
30825)	VERIZON WIRELESS	117.80
30826)	CITIZENS INSURANCE COMPANY	2800.00
30827)	MICHIGAN STATE POLICE	99.00
30828)	GARIEPY & SEABERG CONCRETE	2450.00
30829)	AMERICAN UV SUPPLY	2422.37
30830)	DSTECH	118.50
30831)	MADIGAN'S HARDWARE	454.33
30832)	PETERSON PUBLISHING INC.	495.39
30833)	UPPER PENINSULA RECREATION INC.	1230.77
30834)	HIAWATHA TELEPHONE COMPANY	62.89
30835)	KATHY REYNOLDS	50.00
30836)	UPEA ENGINEERS & ARCHITECTS	1100.00
30837)	COLEMAN ENGINEERING COMPANY	2187.25
30838)	UPPER PENINSULA RECREATION INC.	5175.06
30839)	CRANE ENGINEERING SALES INC.	4886.94
30840)	AECOM TECHNICAL SERVICES	4781.09
30841)	SIM SUPPLY	185.98
30842)	UPPER MICHIGAN COMMUNITY CREDIT UNION	2340.12
30843)	SUPERIORLAND SERVICES, INC.	53.45
30844)	CAROL SHEPARD	200.00
30845)	BUTTERFIELD YARD SERVICE	88456.40
30846)	AQUA LINE	2998.00
30847)	THE ESTATE OF BARBARA GAMELIN	27.90
30848)	MONROE TURCK EQUIPMENT, INC.	616.30
30849)	INSIGHT FS	5139.46
30850)	GREAT LAKES COCA-COLA	139.20
30851)	DENMAN'S HARDWARE	272.22
30852)	ETNA SUPPLY COMPANY	1103.51
30853)	TRI-COUNTY SEPTIC	580.00
30854)	JOHNSON BROTHERS RENTALS LLC	40.00
30855)	AN*SER SERVICES	66.40
30856)	US BANK EQUIPMENT FINANCE	284.43
30857)	SUBURBAN PROPANE-7843	376.53
30858)	US BANK	66818.75

SEPTEMBER 19, 2016

30859)	BLUE CROSS BLUE SHIELD OF MICHIGAN	24432.39
30860)	MUNITRIX LLC	1654.44
30861)	GEROU EXCAVATING, INC.	798.00
30862)	MARQUETTE FENCE COMPANY	180.00
30863)	SYNDER DRUG STORES	11.99
30864)	STATE OF MICHIGAN	100.00