

OCTOBER 19, 2015

CITY COMMISSION OF THE CITY OF MUNISING
AGENDA
MONDAY, OCTOBER 19, 2015
6:00 P.M.

- A. CALL TO ORDER OF REGULAR CITY COMMISSION MEETING, PLEDGE OF ALLEGIANCE, ROLL CALL
- B. PUBLIC COMMENT (non-agenda items)
- C. OLD CITY BUSINESS
 - 1. Treasurer's Report
 - 2. Monthly Reports - Committee - Fire - Harbor Master - Police - WWTP
 - 3. DDA - Partnership Updates - Kathy Reynolds
- D. NEW CITY BUSINESS
 - 1. Pay Request #1 \$114,155.69 for Munising Bay Universal Access Project
 - 2. Request from Munising Area Visitors Bureau and Hiawathaland Trail Association for Permission to Maintain Snowmobile Trail at the End of Brook Street over Joe's Creek
 - 3. Phase 3 Sewer Project Pay Request for \$96,481.12
 - 4. Phase 3 Water Project Pay Request for \$39,753.77
 - 5. Phase 3 Mead & Hunt Engineering Change Order
 - 6. Request for Street Closure for ReKindle the Spirit December 3, 2015 from 4:50 p.m. - 7:30 p.m.
 - 7. Big "P" Grant Agreement
 - 8. Big "P" Engineering Proposal from AECOM
 - 9. Election Schedule - Does the City want to have a Primary Election - If yes Annual Elections would move to August Primary and November General
 - 10. Plow Truck Spreader Chain Purchase
 - 11. Possible Meeting Date Change for November 16, 2015 Meeting
 - 12. Approve City Commission Meeting Minutes of 10-7-15
 - 13. Check Register/List of Bills
 - 14. City Manager Report
- E. CORRESPONDENCE
- F. PUBLIC COMMENTS (non-agenda items)
- G. ADJOURNMENT

CITY COMMISSION

Official Proceedings

- A. CALL TO ORDER OF REGULAR CITY COMMISSION MEETING, PLEDGE OF ALLEGIANCE, ROLL CALL

The Regular Meeting of the City Commission was duly called and held on Monday, **October 19, 2015**, in the City Commission Room of City Hall. Mayor DesJardins called the Regular Meeting to order at 6:00 p.m.

PRESENT: Commissioners: Bornslaeger, Nettleton and Mayor DesJardins
ABSENT: Commissioners: Dolaskie and Cotey both absent excused

- B. PUBLIC COMMENT (non-agenda items)

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Vicki Ballas asked the Commission about the process for getting some speed limits lowered in the city. She was advised to contact the Chief of Police to start the process. Ballas also asked if there were any plans to have a Town Hall meeting in regards to all the tourism in town now. Mayor DesJardins stated that on October 7th a large meeting was held regarding tourism, there will be about five small groups created to handle different items of concern. Ballas indicated that she would like to be contacted and she will put the word out in the community.

C. OLD CITY BUSINESS

1. Treasurer's Report

Moved by Commissioner Nettleton to approve the Treasurer's monthly report as submitted. Support by Commissioner Bornslaeger.

Approved: Yeas: Commissioners: Bornslaeger, Nettleton and Mayor DesJardins
Nays: None

2. Monthly Reports - Committee - Fire - Harbor Master - Police - WWTP

There were no comments on Committee or monthly reports.

3. DDA - Partnership Updates - Kathy Reynolds

Kathy Reynolds began by stating that the Alley Project is much closer to completion than at the last meeting. There are still a few small things to be completed. Next, Reynolds stated that the ReKindle the Spirit festivities will be on December 3, 2015. Regarding the old City Hall building they got the go ahead from the state. She has met with the engineers/architects and the bid documents should be ready around the end of December or beginning of January. The project is moving forward the tentative completion date is hopefully going to be around Labor Day. As for the old Cox building she has met with Debbie, John, Devin and the MEDC. It is possible that the MEDC may have some funding available along with some Brownfield money's and good financing. Currently the County has an RFP out for Brownfield funding the deadline is the beginning of November.

D. NEW CITY BUSINESS

1. Pay Request #1 \$114,155.69 for Munising Bay Universal Access Project

Moved by Commissioner Nettleton to approve the pay request in the amount of \$114,155.69 for the Munising Bay Universal Access project to Cross Construction. Support by Commissioner Bornslaeger.

Approved: Yeas: Commissioners: Bornslaeger, Nettleton and Mayor DesJardins
Nays: None

2. Request from Munising Area Visitors Bureau and Hiawathaland Trail Association for Permission to Maintain Snowmobile Trail at the End of Brook Street over Joe's Creek

Moved by Commissioner Bornslaeger to approve the request from the Munising Area Visitors Bureau and Hiawathaland Trail Association for permission to maintain the snowmobile trail at the end of Brook Street over Joe's Creek. Support by Commissioner Nettleton.

Approved: Yeas: Commissioners: Bornslaeger, Nettleton and Mayor DesJardins
Nays: None

This letter will serve to grant permission for the Munising Area Visitors Bureau (MAVB) and Hiawathaland Trail Association (HTA) to mark, maintain and operate a 20' wide Snowmobile trail corridor across a portion of the property as described below for a period of 5 years starting October 15, 2015.

Owner: City of Munising c/o Devin Olson/City Manager
Address: 301 E. Superior St., Munising, MI 49862
Telephone: 906-387-2095 - 616-502-2149 Fax: 906-387-4512
Email: citymanager@cityofmunising.org

Property Description: End of Brook Street over Joe's Creek
Location in: T46N R19W Sec 11

This permission will be restricted to Snowmobile use only between the months of December 1 through March 31. For your protection you are named as

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Additional Insured as respects the liability insurance for \$2,000,000, at no cost to you.

Dated this 19th day of October 2015.

Witness: Property Owner(s)

3. Phase 3 Sewer Project Pay Request for \$96,481.12

Moved by Commissioner Nettleton to approve the Phase 3 Sewer Project pay request of \$96,481.12, subject to review by Rural Development. Support by Commissioner Bornslaeger.

Approved: Yeas: Commissioners: Bornslaeger, Nettleton and Mayor DesJardins
Nays: None

4. Phase 3 Water Project Pay Request for \$39,753.77

Moved by Commissioner Nettleton to approve the Phase 3 Water Project pay request of \$39,753.77, subject to review by Rural Development. Support by Commissioner Bornslaeger.

Approved: Yeas: Commissioners: Bornslaeger, Nettleton and Mayor DesJardins
Nays: None

5. Phase 3 Mead & Hunt Engineering Change Order

Moved by Commissioner Bornslaeger to approve the Phase 3 Mead & Hunt Engineering Change Order as presented. Support by Commissioner Nettleton.

Approved: Yeas: Commissioners: Bornslaeger, Nettleton and Mayor DesJardins
Nays: None

6. Request for Street Closure for ReKindle the Spirit December 3, 2015 from 4:50 p.m. - 7:30 p.m.

Moved by Commissioner Bornslaeger to approve the street closure request for ReKindle the Spirit on December 3, 2015 from 4:50 p.m. - 7:30 p.m. from Superior Street from M-28 to Lynn Street. Support by Commissioner Nettleton.

Approved: Yeas: Commissioners: Bornslaeger, Nettleton and Mayor DesJardins
Nays: None

7. Big "P" Grant Agreement

Moved by Commissioner Nettleton to approve the Big "P" Grant Agreement. Support by Commissioner Bornslaeger.

Approved: Yeas: Commissioners: Bornslaeger, Nettleton and Mayor DesJardins
Nays: None

8. Big "P" Engineering Proposal from AECOM

Moved by Commissioner Nettleton to approve the professional service contract with AECOM, contingent on a notice to proceed from the City Commission before any work is performed, also subject to review by the City Attorney. Support by Commissioner Bornslaeger.

Approved: Yeas: Commissioners: Bornslaeger, Nettleton and Mayor DesJardins
Nays: None

9. Election Schedule - Does the City want to have a Primary Election - If yes Annual Elections would move to August Primary and November General

Moved by Commissioner Nettleton to stay with the annual May election. Support by Commissioner Bornslaeger.

Approved: Yeas: Commissioners: Bornslaeger, Nettleton and Mayor DesJardins
Nays: None

10. Plow Truck Spreader Chain Purchase

Moved by Commissioner Bornslaeger to accept the City Manager recommendation to sole source the plow truck spreader chain in the amount of \$1,155.00. Support by Commissioner Nettleton.

Approved: Yeas: Commissioners: Bornslaeger, Nettleton and Mayor DesJardins
Nays: None

11. Possible Meeting Date Change for November 16, 2015 Meeting

Moved by Commissioner Bornslaeger to cancel the November 16, 2015 City Commission meeting. Support by Commissioner Nettleton.

Approved: Yeas: Commissioners: Bornslaeger, Nettleton and Mayor DesJardins
Nays: None

12. Approve City Commission Meeting Minutes of 10-7-15

Moved by Commissioner Nettleton to approve the City Commission Meeting Minutes of 10-7-15 as submitted. Support by Commissioner Bornslaeger.

Approved: Yeas: Commissioners: Bornslaeger, Nettleton and Mayor DesJardins
Nays: None

13. Check Register/List of Bills

Moved by Commissioner Bornslaeger to approve and pay the Check Register/List of Bills as submitted. Support by Commissioner Nettleton.

Approved: Yeas: Commissioners: Bornslaeger, Nettleton and Mayor DesJardins
Nays: None

14. City Manager Report

City Manager Olson informed the Commission that the Lynn Street project is ready for final reimbursement from the MDNR, the project is officially closed out. Also, the Women's Tennis Team won at the State competition. Next, Olson stated that MDOT notified him of signage modifications for the M-28-H-58 intersection. Regarding the SAW grant the kick off meeting will be held around the third week of November. The cemetery parcel for logging started today and will work from east to west on the parcel, it will be a 6-8 week project, Mike Prunick Logging is doing the work. Last Olson informed the Commission that he will be out of the office from October 26th through October 30th.

E. CORRESPONDENCE

There was none.

F. PUBLIC COMMENTS (non-agenda items)

Commissioner Bornslaeger asked about revising the Snowmobile Ordinance. Currently the revisions are at City Attorney Ferguson's office, this item will be placed on the next agenda.

G. ADJOURNMENT

Moved by Commissioner Nettleton to adjourn the Regular Meeting of the City Commission. Support by Commissioner Bornslaeger.

Approved: Yeas: Commissioners: Bornslaeger, Nettleton and Mayor DesJardins
Nays: None

The Regular Meeting of the City Commission adjourned at 6:46 p.m.

Rod DesJardins, Mayor

Sue Roberts, City Clerk

LIST OF BILLS

29695) PETERSON PUBLISHING INC.	374.34
29696) FOUR SEASON'S SMALL ENGINE	49.80
29697) VANTAGE FLEX, LLC	100.00
29698) FAMILY PRIDE LAUNDRY	173.00

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29699)MACQUEEN EQUIPMENT INC.	171.50
29700)WILLEYS TIRE SHOP	600.60
29701)UPPER PENINSULA RECREATION INC.	1230.77
29702)UPPER MICHIGAN COMMUNITY CREDIT UNION	110.00
29703)ALL-PHASE ELECTRIC SUPPLY COMPANY	308.61
29704)TIM LUOMA	1300.00
29705)HIAWATHA TELEPHONE COMPANY	55.56
29706)PETERSON PUBLISHING INC.	39.25
29707)CITY OF MUNISING, TREASURER	21.97
29708)GREATER MUNISING BAY	16003.75
29709)MARE-Z-DOATS FEED	230.00
29710)KATHY REYNOLDS	50.00
29711)UPEA ENGINEERS & ARCHITECTS	1500.00
29712)GOLDEN RULE CREATIONS	212.34
29713)JEAN ANN, INC.	4500.00
29714)UPPER PENINSULA POWER COMPANY	22.41
29715)ALGER PARKS & RECREATION	12950.00
29716)GREATER MUNISING BAY	2500.00
29717)BILL CARMODY	17.22
29718)DTE ENERGY	361.41
29719)MADIGAN'S HARDWARE	16.98
29720)MADIGAN'S HARDWARE	341.70
29721)QUILL CORPORATION	418.70
29722)UPPER PENINSULA POWER COMPANY	27928.98
29723)JOHN NELSON	57.50
29724)US BANK EQUIPMENT FINANCE	337.19
29725)MILLER BRADFORD & RISBERG	613.59
29726)UPPER PENINSULA POWER COMPANY	311.19
29727)WOOD ISLAND WASTE MANAGEMEN	21.34
29728)GREAT AMERICAN DISPOSAL COMPANY	7061.69
29729)WELLS FARGO BANK	400.00
29730)UPPER MICHIGAN COMMUNITY CREDIT UNION	69.42
29731)EZ DOCK OIM	13005.07
29732)GREAT LAKES TESTING, INC.	884.00
29733)UPPER PENINSULA RECREATION INC.	2643.08
29734)PEOPLES STATE BANK	4906.25
29735)DELTA DENTAL	1764.18
29736)CONSUMER'S MUTUAL INSUARANCE OF MICHIGAN	15310.79