

CITY COMMISSION
AGENDA
WEDNESDAY, NOVEMBER 1, 2017
6:00 P.M.

- A. CALL TO ORDER REGULAR CITY COMMISSION MEETING, PLEDGE OF ALLEGIANCE, ROLL CALL
- B. PUBLIC COMMENTS (non-agenda items)
- C. OLD CITY BUSINESS
 - 1. Mark Frederickson Request for Commercial Marina Dockage - Tabled from 10-4-17
 - 2. Committee Reports - Updates
- D. NEW CITY BUSINESS
 - 1. Tom Dolaskie Update on Status of the old "Cox" Building
 - 2. Beauchamp Plumbing & Heating Invoice for Services at Ice Arena
 - 3. Munising Bay Mountain Bike Trailhead Agreement Amendment
 - 4. Increase to Tourist Park Fees
 - 5. Department of Transportation Contract with City FLAP Project
 - 6. Great Lakes Dock and Materials, LLC Invoice for \$490,444.39
 - 7. Change Order #4 Time Extension
 - 8. Approve City Commission Meeting Minutes of 10-16-17
 - 9. Check Register - List of Bills
 - 10. City Manager Report
- E. CORRESPONDENCE
- F. PUBLIC COMMENTS (non-agenda items)
- G. ADJOURNMENT

CITY COMMISSION

Official Proceedings

- A. CALL TO ORDER REGULAR CITY COMMISSION MEETING, PLEDGE OF ALLEGIANCE, ROLL CALL

The Regular Meeting of the City Commission was duly called and held on Wednesday, **November 1, 2017**, in the City Commission Room of City Hall. Mayor DesJardins called the Regular Meeting to order at 6:00 p.m.

PRESENT: Commissioners: Deisenroth, Cotey, Nettleton and Mayor DesJardins
ABSENT: Commissioner: Bornslaeger - excused

- B. PUBLIC COMMENTS (non-agenda items)

There were no public comments.

- C. OLD CITY BUSINESS

- 1. Mark Frederickson Request for Commercial Marina Dockage - Tabled from 10-4-17

Moved by Commissioner Cotey to table this until December 6, 2017. Support by Commissioner Deisenroth. Commissioner Cotey amended his motion to table until December 18, 2017. Support by Commissioner Deisenroth.

Approved: Yeas: Commissioners: Deisenroth, Cotey, Nettleton and Mayor DesJardins
Nays: None

2. Committee Reports - Updates

There were no Committee reports or updates.

D. NEW CITY BUSINESS

1. Tom Dolaskie Update on Status of the old "Cox" Building

Tom Dolaskie informed the Commission that due to the deterioration of the old "Cox" building he would be demolishing the building. Mayor DesJardins and Kathy Reynolds spoke regarding the agreement, they felt that the DDA would be losing out because the proposed remodel included the building staying there and a parking structure within it. The amount of money the DDA would capture would be greatly decreased. It would also take longer for the DDA to recoup the money. Dolaskie repeated that he would be demolishing the building, this is in accordance with the current contract.

2. Beauchamp Plumbing & Heating Invoice for Services at Ice Arena

Moved by Commissioner Cotey to approve the invoices for repairs to the Ice Arena ice system, contingent on a written recommendation from the City Manager, due to sole sourcing. Support by Commissioner Deisenroth.

Approved: Yeas: Commissioners: Deisenroth, Cotey, Nettleton and Mayor DesJardins
Nays: None

3. Munising Bay Mountain Bike Trailhead Agreement Amendment

Moved by Commissioner Cotey to approve the amended agreement extending the duration time to September 30, 2018. Support by Commissioner Nettleton.

Approved: Yeas: Commissioners: Deisenroth, Cotey, Nettleton and Mayor DesJardins
Nays: None

4. Increase to Tourist Park Fees

Moved by Commissioner Cotey to increase the Tourist Park fees by \$2.00 across the board, excluding the tent sites, and also increasing the surcharge by \$1.00. This is to become effective once the reservation web site has been updated. Support by Commissioner Nettleton.

Approved: Yeas: Commissioners: Deisenroth, Cotey, Nettleton and Mayor DesJardins
Nays: None

5. Department of Transportation Contract with City FLAP Project

Moved by Commissioner Cotey to approve the contract with the Department of Transportation regarding the City FLAP project. Support by Commissioner Deisenroth.

Approved: Yeas: Commissioners: Deisenroth, Cotey, Nettleton and Mayor DesJardins
Nays: None

RESOLUTION OF THE CITY OF MUNISING

BE IT RESOLVED that Devin Olson, City Manager of the City of Munising, is hereby authorized to sign the Contract between the Michigan Department of Transportation and the City of Munising, pertaining to Federal Lands Highways monies, and consisting on Parts I and II, to which this Resolution is attached, thereby binding the City of Munising to the Contract's terms.

This Resolution was adopted by the City Commission of the City of Munising at its Regular Meeting held on Wednesday, November 1, 2017, by a vote of four in favor and zero opposed.

Date: November 2, 2017

Sue Roberts, City Clerk

6. Great Lakes Dock and Materials, LLC Invoice for \$490,444.39

Moved by Commissioner Cotey to approve the invoice for \$490,444.39 to Great Lakes Dock and Materials, LLC for the Marina Project. Support by Commissioner Deisenroth.

Approved: Yeas: Commissioners: Deisenroth, Cotey, Nettleton and Mayor
DesJardins
Nays: None

7. Change Order #4 Time Extension

Moved by Commissioner Cotey to approve Change Order #4 for the Big "P" project increasing the deadlines to June 29, 2018. Support by Commissioner Deisenroth.

Approved: Yeas: Commissioners: Deisenroth, Cotey, Nettleton and Mayor
DesJardins
Nays: None

8. Approve City Commission Meeting Minutes of 10-16-17

Moved by Commissioner Cotey to approve the City Commission Meeting Minutes of 10-16-17 as presented. Support by Commissioner Nettleton.

Approved: Yeas: Commissioners: Deisenroth, Cotey, Nettleton and Mayor
DesJardins
Nays: None

9. Check Register - List of Bills

Moved by Commissioner Nettleton to approve the Check Register - List of Bills as submitted. Support by Commissioner Cotey.

Approved: Yeas: Commissioners: Deisenroth, Cotey, Nettleton and Mayor
DesJardins
Nays: None

10. City Manager Report

City Manager Olson submitted a written report due to his absence at the meeting.

TO: City Commissioners **FROM:** Devin Olson, City Manager
CC: Sue Roberts, City Clerk

SUBJECT: Managers Report Nov. 1st, 2017 **DATE:** October 26th, 2017

FLAP Phase I

MDOT will be having a bid opening on Nov. 3rd and will shortly thereafter forward the results to myself and Scott Nowack at Coleman Engineering. The current plan holders list includes over 6 regional companies that are involved in road building as well as numerous potential subcontractors. As long as the bids are within 10% of the budgeted project amount, MDOT will award the contract without input from the City.

MDOT 2020 Project

The review period for the City of Munising's USDA-RD application for funds has closed and CUPPAD did not receive any comments regarding the intent to submit. The next step is a final pre-application meeting with Duane Reid that should occur sometime during the second week of November. MDOT held their first Scope Verification Meeting at City Hall on the 25th and the entirety of the MDOT project was reviewed. The meeting was needed because MDOT modified the project from a preventative maintenance project to a reconstruction project. MDOT's engineering estimate is now at \$7.2 Million and the City of Munising Water project at \$4.3 Million. Of that \$4.3 Million project, we anticipate being eligible for 75% of the project being USDA-RD grant funds with 25% 40 year low interest loan funds.

"BIG-P" Project

Overall, the project is substantially complete but we are waiting on a few items. New matching entry gates on the existing fixed dock as well as

the new floating dock are in the design phase at Flotation Docking Systems. These items may be built and delivered this year but installation may need to wait until next spring. The supplier for the two light poles on the L-Dock expansion has notified the sub "Master Electric" that the poles will not be shipped until January 24th at the earliest. The last issue is the relief cuts and expansion joint placement on the concrete within the L-Dock expansion. We have witnessed unforeseen cracking at the junction of the old dock as well as concrete popping in a small handful of sheet profiles. AECOM suggests that we wait until next spring to cut and replace with sections and then modify the relief cuts to match the existing cracks.

Sandpoint FLAP application

The application for the reconstruction of Sand Point road was rejected for funding through the latest round of FLAP submissions. I along with representatives from Coleman engineering will continue to review funding options as the road is becoming a priority due to traffic numbers and the rate of deterioration.

SAW project update

McMahon and Associates are in the beginning stages of performing an asset assessment of the Waste Water Treatment Plant. Coleman is finalizing the first round of reports for the underground infrastructure assessment portion and in order to begin compiling a draft of the City of Munising Sewer Infrastructure Asset Management Plan.

10/24/2017 Storm Damage Report

Considering the severity of the storm that occurred on October 24th, the City of Munising organization faired quite well. The WWTP saw a sustained flow rate of over 2 million gallons an hour and the WWTP crew worked diligently to prevent ditch overflows or DEQ reportable events. The modified package plant that was completed last month was a critical component in relieving the pressure on the plant. The Fire Department responded to 8 calls and assisted on numerous tree/powerline issues. The shorthanded DPW crew moved continuously through town cutting and removing downed trees and limbs. The Tourist Park sustained the most damage with 7 large mature white pines being blown over. Although this will have a negative impact on the quality of stay for guests, the financial cost for removing and graveling areas should be minimal. The marina performed flawlessly in weathering the storm. The only damage is to the east portion of the large terrace rocks that were place in the beach area. AECOM will be redesigning this section and will incorporate the design and reconstruction into the BIG-P grant.

E. CORRESPONDENCE

Correspondence included an invitation from the Alger Conservation District for their 58th annual meeting, Friday, November 3, 2017.

F. PUBLIC COMMENTS (non-agenda items)

There were no public comments.

G. ADJOURNMENT

Moved by Commissioner Cotey to adjourn the Regular Meeting of the City Commission. Support by Commissioner Deisenroth.

Approved: Yeas: Commissioners: Deisenroth, Cotey, Nettleton and Mayor
DesJardins
Nays: None

The Regular Meeting of the City Commission adjourned at 6:55 p.m.

Rod DesJardins, Mayor

Sue Roberts, City Clerk

LIST OF BILLS

32106)	AIRGAS USA, LLC	33.40
32107)	CHARTER COMMUNICATIONS	98.37

32108)	DENMAN'S HARDWARE	306.19
32109)	COMPASS MINERALS AMERICA INC.	5166.14
32110)	UPPER PENINSULA POWER COMPANY	31371.55
32111)	COLEMAN ENGINEERING COMPANY	7516.75
32112)	UPPER PENINSULA RECREATION INC.	2260.06
32113)	FAMILY PRIDE LAUNDRY	1753.50
32114)	PEOPLES STATE BANK	2600.00
32115)	WUEBBEN CONSTRUCTION, INC.	66914.12
32116)	THE PUBLIC GROUP	328.02
32117)	ALTRAN	3000.00
32118)	GREATER MUNISING BAY	18074.50
32119)	UPPER MICHIGAN COMMUNITY CREDIT UNION	567.50
32120)	UPEA ENGINEERS & ARCHITECTS	1000.00
32121)	DTE ENERGY	347.77
32122)	UPPER PENINSULA RECREATION INC.	1230.77
32123)	TELNET WORLDWIDE, INC.	18.36
32124)	GREATER MUNISING BAY	2500.00
32125)	U.S. POSTMASTER	225.00
32126)	GREAT AMERICAN DISPOSAL COMPANY	6001.29
32127)	A-1 WATER SYSTEMS, INC.	400.00
32128)	UPPER PENINSULA RECREATION INC.	1066.34
32129)	WAUSAU EQUIPMENT COMPANY, INC.	761.89
32130)	DELTA DENTAL	1923.84
32131)	TIM LUOMA	2500.00
32132)	LUND'S SERVICE	67.50
32133)	OK INDUSTRIAL SUPPLY	55.20
32134)	HOLIDAY COMPANIES	1202.97
32135)	POMASL FIRE EQUIPMENT	255.40
32136)	QUILL CORPORATION	325.93
32137)	STANDARD INSURANCE COMPANY	349.89
32138)	STANDARD INSURANCE COMPANY	479.66
32139)	VISION SERVICE PLAN	441.04
32140)	PRIORITY HEALTH	21462.93
32141)	MIKE SOWA	25.00