

December 6, 2017

CITY COMMISSION  
AGENDA  
WEDNESDAY, DECEMBER 6, 2017  
6:00 P.M.

- A. CLERK CALL TO ORDER REGULAR CITY COMMISSION MEETING, PLEDGE OF ALLEGIANCE, ROLL CALL
- B. ORGANIZATION OF COMMISSION
  - 1. Swearing in of Commissioner DesJardins
  - 2. Appointment of Mayor and Mayor Pro-Tem
  - 3. Commissioner Appointments to Committees
  - 4. Approve Commission Meeting Schedule 2017 - 2018
- C. PUBLIC COMMENTS (non-agenda items)
- D. OLD CITY BUSINESS
  - 1. Monthly Reports - Fire Department - Police - Wastewater Treatment Plant
  - 2. Committee Reports - Updates
- E. NEW CITY BUSINESS
  - 1. Yoopy Brews, Inc. On Premises License Application
  - 2. Great Lakes Dock & Materials Change Order #5 increase of \$10,290.90
  - 3. AECOM Big "P" Marina Improvements Project invoice \$15,182.84
  - 4. AECOM Big "P" Marina Improvements Project invoice \$9,125.68
  - 5. Coleman Engineering Company H-58 Phase II Washington St. to Connors Road invoice \$9,767.50
  - 6. Approve Mayor's Appointment of Wendy Irish and Johanna Bogater to the Planning Commission
  - 7. Approve Mayor's Reappointment of Patrick Gariepy and Debbie Nedeau to the DDA
  - 8. WWTP Flowmeter Purchase and Installation Crane Engineering \$9,085.00
  - 9. WWTP Spectrophotometer Hach Company \$8,870.05
  - 10. Letters of Understanding with Chief Nelson and Supervisor Kleiman Vacation Time
  - 11. Letter from Commissioner Deisenroth
  - 12. Approve City Commission Meeting Minutes of 11-1-17
  - 13. Check Register - List of Bills
  - 14. City Manager Report
- F. CORRESPONDENCE
- G. PUBLIC COMMENTS (non-agenda items)
- H. ADJOURNMENT

CITY COMMISSION

Official Proceedings

- A. CLERK CALL TO ORDER REGULAR CITY COMMISSION MEETING, PLEDGE OF ALLEGIANCE, ROLL CALL

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The Regular Meeting of the City Commission was duly called and held on Wednesday, **December 6, 2017**, in the City Commission Room of City Hall. DesJardins called the Regular Meeting to order at 6:00 p.m.

PRESENT: Commissioners: Cotey, Bornslaeger, Nettleton and DesJardins  
ABSENT: Commissioner: Deisenroth - excused

B. ORGANIZATION OF COMMISSION

1. Swearing in of Commissioner DesJardins

City Clerk Roberts swore in Commissioner DesJardins.

2. Appointment of Mayor and Mayor Pro-Tem

Moved to Commissioner Bornslaeger to nominate Commissioner DesJardins for Mayor. Support by Commissioner Cotey. Moved by Commissioner Bornslaeger to close the nominations. Support by Commissioner Cotey.

Approved: Yeas: Commissioners: Cotey, Bornslaeger, Nettleton and DesJardins  
Nays: None

Moved by Commissioner Bornslaeger to appoint Commissioner DesJardins as Mayor. Support by Commissioner Cotey.

Approved: Yeas: Commissioners: Cotey, Bornslaeger, Nettleton and DesJardins  
Nays: None

Moved by Commissioner Nettleton to nominate Commissioner Cotey as Mayor Pro-Tem. Support by Commissioner Bornslaeger.

Approved: Yeas: Commissioners: Cotey, Bornslaeger, Nettleton and Mayor DesJardins  
Nays: None

Moved by Commissioner Nettleton to appoint Commissioner Cotey as Mayor Pro-Tem. Support by Commissioner Bornslaeger.

Approved: Yeas: Commissioners: Cotey, Bornslaeger, Nettleton and Mayor DesJardins  
Nays: None

3. Commissioner Appointments to Committees

Moved by Commissioner Cotey to approve the Committee appointments as corrected. Support by Commissioner Bornslaeger.

Approved: Yeas: Commissioners: Cotey, Bornslaeger, Nettleton and Mayor DesJardins  
Nays: None

COMMITTEE APPOINTMENTS

ALGER RECYCLING COMMITTEE

MAYOR

MAYOR DESJARDINS

D.D.A

MAYOR & CITY MANAGER

MAYOR DESJARDINS  
CITY MANAGER OLSON

INDUSTRIAL PARK

CITY MANAGER, 1 CITY COMMISSIONER

COMMISSIONER NETTLETON

BROWNFIELD DEVELOPMENT COMMITTEE

CITY MANAGER, MAYOR

MAYOR DESJARDINS  
CITY MANAGER OLSON

BUILDING & GROUNDS

2 COMMISSIONERS

COMMISSIONER BORNSLAEGER ALTERNATE

COMMISSIONER DEISENROTH  
COMMISSIONER COTEY

ALGER PARKS & RECREATION BOARD

1 CITY COMMISSIONER

COMMISSIONER NETTLETON

HOUSING COMMISSION

1 CITY COMMISSIONER

COMMISSIONER NETTLETON

PLANNING COMMISSION

1 CITY COMMISSIONER

COMMISSIONER NETTLETON

PRISON LIAISON

1 CITY COMMISSIONER

COMMISSIONER NETTLETON

MUNISING BAY WATERSHED STEERING COMMITTEE

1 CITY COMMISSIONER

COMMISSIONER COTEY

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AIRPORT LIAISON

1 CITY COMMISSIONER

COMMISSIONER DEISENROTH

ZONING BOARD OF APPEALS

1 CITY COMMISSIONER

COMMISSIONER BORNSLAEGER

LABOR RELATIONS

CITY MANAGER, 2 COMMISSIONERS

NEGOTIATIONS COMMISSIONER BORNSLAEGER  
GRIEVANCES COMMISSIONER NETTLETON

RECREATION COMMITTEE

1 CITY COMMISSIONER

COMMISSIONER COTEY

MUNISING AREA PARTNERSHIP

1 CITY COMMISSIONER

COMMISSIONER NETTLETON

CITY MANAGER

COMMISSIONER COTEY ALTERNATE

CITY MANAGER OLSON

4. Approve Commission Meeting Schedule 2017 - 2018

Moved by Commissioner Bornslaeger to retain the current meeting schedule for 2017 - 2018. Support by Commissioner Cotey.

Approved: Yeas: Commissioners: Cotey, Bornslaeger, Nettleton and Mayor DesJardins  
Nays: None

NOTICE OF REGULAR MEETING SCHEDULE  
FOR THE NEXT YEAR UNTIL NOVEMBER, 2018  
OF THE CITY COMMISSION OF THE  
CITY OF MUNISING, MICHIGAN

TO ALL PERSONS INTERESTED IN THE MEETINGS OF  
THE CITY COMMISSION OF THE CITY OF MUNISING

PLEASE TAKE NOTICE that the Regular Meetings of the City Commission of the City of Munising, Michigan, 301 E. Superior St., Munising, Michigan, Telephone 906-387-2095, for the year beginning December 6, 2017 to November 19, 2018 will be on the **first Wednesday** of every month at 6:00 p.m. and the **third Monday** of every month at 6:00 p.m. local prevailing time. All meetings will be held in the Commission Meeting Room located at 301 E. Superior St. (Municipal Building) in the City of Munising.

Proposed minutes of said meetings will be available for public inspection during regular business hours at 301 E. Superior St. not more than eight business days after said meeting and approved minutes of said meeting will be available for public inspection during regular hours at the same location not more than five business days after the meeting at which they are approved.

This notice is given in compliance with Act No. 267 of the Public Acts of Michigan, 1976.

Sue Roberts,  
City Clerk

C. PUBLIC COMMENTS (non-agenda items)

There were no public comments.

Moved by Commissioner Cotey to amend the agenda to include under New City Business 10A Letter of Support for Munising Memorial Hospital for New Equipment. Support by Commissioner Bornslaeger.

Unanimous Voice Vote:

Approved: Yeas: Commissioners: Cotey, Bornslaeger, Nettleton and Mayor DesJardins  
Nays: None

D. OLD CITY BUSINESS

- 1. Monthly Reports - Fire Department - Police - Wastewater Treatment Plant

There were no Comments on the monthly reports.

- 2. Committee Reports - Updates

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There were no Committee Reports or updates.

E. NEW CITY BUSINESS

1. Yoopy Brews, Inc. On Premises License Application

Moved by Commissioner Cotey to approve the On Premises License Application for Yoopy Brews, Inc. Support by Commissioner Nettleton.

Approved: Yeas: Commissioners: Cotey, Bornslaeger, Nettleton and Mayor  
DesJardins  
Nays: None

2. Great Lakes Dock & Materials Change Order #5 increase of \$10,290.90

Moved by Commissioner Nettleton to approve Great Lakes Dock & materials Change Order #5 pertaining to matching gates. Support by Commissioner Cotey.

Approved: Yeas: Commissioners: Cotey, Bornslaeger, Nettleton and Mayor  
DesJardins  
Nays: None

3. AECOM Big "P" Marina Improvements Project invoice \$15,182.84
4. AECOM Big "P" Marina Improvements Project invoice \$9,125.68

Moved by Commissioner Bornslaeger to approve items #3 and #4 to AECOM regarding the Big "P" project in the amounts of \$15,182.84 and \$9,125.68. Support by Commissioner Cotey.

Approved: Yeas: Commissioners: Cotey, Bornslaeger, Nettleton and Mayor  
DesJardins  
Nays: None

5. Coleman Engineering Company H-58 Phase II Washington St. to Connors Road invoice \$9,767.50

Moved by Commissioner Cotey to approve payment to Coleman Engineering in the amount of \$9,767.50 for H-58 Phase II Washington St. to Connors Road. Support by Commissioner Nettleton.

Approved: Yeas: Commissioners: Cotey, Bornslaeger, Nettleton and Mayor  
DesJardins  
Nays: None

6. Approve Mayor's Appointment of Wendy Irish and Johanna Bogater to the Planning Commission

Moved by Commissioner Cotey to approve the Mayor's appointment of Wendy Irish and Johanna Bogater to the Planning Commission. Support by Commissioner Bornslaeger.

Approved: Yeas: Commissioners: Cotey, Bornslaeger, Nettleton and Mayor  
DesJardins  
Nays: None

7. Approve Mayor's Reappointment of Patrick Gariepy and Debbie Nedeau to the DDA

Moved by Commissioner Bornslaeger to approve the Mayor's reappointment of Patrick Gariepy and Debbie Nedeau to the DDA. Support by Commissioner Nettleton.

Approved: Yeas: Commissioners: Cotey, Bornslaeger, Nettleton and Mayor  
DesJardins  
Nays: None

8. WWTP Flowmeter Purchase and Installation Crane Engineering \$9,085.00

Moved by Commissioner Cotey to approve the purchase of a flowmeter with installation from Crane Engineering in the amount of \$9,085.00 per the City Manager's sole source recommendation. Support by Commissioner Nettleton.

Approved: Yeas: Commissioners: Cotey, Bornslaeger, Nettleton and Mayor

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DesJardins  
Nays: None

City Manager's Recommendation:

My recommendation is to sole source the purchase and installation of accompanying piping to Crane Engineering at a cost not to exceed \$9,085.00. I base my recommendation on the highly specialized nature of the purchase and an insufficient number of qualified vendors and pipe fitters.

9. WWTP Spectrophotometer Hach Company \$8,870.05

Moved by Commissioner Bornslaeger to approve the purchase of a spectrophotometer from the Hach Company in the amount of \$8,870.05 per the City Manager's sole source recommendation. Support by Commissioner Cotey.

Approved: Yeas: Commissioners: Cotey, Bornslaeger, Nettleton and Mayor  
DesJardins  
Nays: None

City Manager's Recommendation:

My recommendation is to sole source the purchase of the spectrophotometer to Hach at a cost not to exceed \$8,870.05. I base my recommendation on the highly specialized nature of the item and lack of qualified competitive vendors.

10. Letters of Understanding with Chief Nelson and Supervisor Kleiman  
Vacation Time

Moved by Commissioner Cotey to approve the Letters of Understanding with Chief Nelson and Supervisor Kleiman regarding vacation time. Support by Commissioner Bornslaeger.

Approved: Yeas: Commissioners: Cotey, Bornslaeger, Nettleton and Mayor  
DesJardins  
Nays: None

**Agenda Amended**

- 10A. Letter of Support for Munising Memorial Hospital for New  
Equipment**

Moved by Commissioner Cotey to approve the letter of support for Munising Memorial Hospital for new equipment. Support by Commissioner Bornslaeger.

Approved: Yeas: Commissioners: Cotey, Bornslaeger, Nettleton and Mayor  
DesJardins  
Nays: None

11. Letter from Commissioner Deisenroth

The Commission stated they have received Commissioner Deisenroth's letter. No action was necessary.

12. Approve City Commission Meeting Minutes of 11-1-17

Moved by Commissioner Cotey to approve the City Commission Meeting Minutes of 11-1-17 as presented. Support by Commissioner Bornslaeger.

Approved: Yeas: Commissioners: Cotey, Bornslaeger, Nettleton and Mayor  
DesJardins  
Nays: None

13. Check Register - List of Bills

Moved by Commissioner Cotey to approve and pay the Check Register - List of Bills as submitted. Support by Commissioner Nettleton.

Approved: Yeas: Commissioners: Cotey, Bornslaeger, Nettleton and Mayor  
DesJardins  
Nays: None

14. City Manager Report

City Manager Olson stated that the FLAP Phase I project was awarded to BACCO, it is 10% over budget. He will work with Coleman and BACCO to prepare a Change Order to bring the cost down. The start date is May 15<sup>th</sup> with a

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completion date in July. Regarding the MDOT 2020 Project the City's application for Rural Development assistance is prepared and ready to be submitted, on paper we qualify for 75/25 grant loan consideration. As for Sand Point Rd. we did not score well enough to get funding. The City previously reserved \$100,000.00 for H-58 resurfacing from the Anna River bridge to M-28, this will be reallocated for a crush and shape job for .6 miles of Sand Point Rd. starting at the hospital entrance. This will be in the 2018-2019 fiscal year budget with \$20,000.00 match plus engineering and in 2020 a \$100,000.00 for Phase II completion of Sand Point Rd. Olson then stated that MDOT will be reconstructing the rail road crossing by Krist Oil and Prospect lift station. They will be creating a drive around access on the west bound lane, with up to three weeks from start to finish. This will result in the Prospect St. lift station receiving a paved driveway. As for Tourist Park we had twelve large trees come down, the stump removal is complete, we have started to raise four sites on the east end and four more between the east end and the new bathroom building. We will also be planting trees in the spring. The Tannery culvert and outfall are still being designed for a permit and the Memorial Creek dredging is designed and a DEQ permit should be in this week. Olson then informed the Commission that the City Audit is being finalized and the presentation should be the second meeting in January. Regarding ALTRAN Olson stated that he would tender his resignation effective December 13<sup>th</sup> because of his role as Vice Chair of the 12a Rural Task force. They will be looking for interested parties. Last Olson informed the Commission that City Hall will be closed on December 25<sup>th</sup> and 26<sup>th</sup> and January 1<sup>st</sup> and 2<sup>nd</sup>.

F. CORRESPONDENCE

There was no correspondence.

G. PUBLIC COMMENTS (non-agenda items)

Commissioner Bornslaeger asked about a bike path to Sand Point Rd., it isn't very probable on Sand Point Rd. because of how narrow the road is.

H. ADJOURNMENT

Moved by Commissioner Bornslaeger to adjourn the Regular Meeting of the City Commission. Support by Commissioner Nettleton.

Approved: Yeas: Commissioners: Cotey, Bornslaeger, Nettleton and Mayor  
DesJardins  
Nays: None

The Regular Meeting of the City Commission adjourned at 6:38 p.m.

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Rod DesJardins, Mayor

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Sue Roberts, City Clerk

LIST OF BILLS

32142)	DSTECH	104.11
32143)	GEROU EXCAVATING, INC.	13500.00
32144)	VERIZON WIRELESS	419.23
32145)	FOX MARQUETTE	146.12
32146)	BLUE CROSS BLUE SHIELD OF MICHIGAN	23194.28
32147)	ALGER COUNTY HUMANE SOCIETY	325.00
32148)	NORTH CENTRAL LABORATORIES	477.30
32149)	OLSON TRAILER & BODY	75.20
32150)	SUPERIOR ELECTRIC INC.	2794.42
32151)	USA BLUE BOOK	112.89
32152)	ACUITY SPECIALTY PRODUCTS, INC.	183.99
32153)	D. ROBB FERGUSON	3000.00
32154)	UPPER PENINSULA RECREATION INC.	1230.77
32155)	DEVIN OLSON	190.00
32156)	DEB LINDEBLAD	86.96
32157)	NORTHWOODS PRINTING	25.00
32158)	GREATER MUNISING BAY	500.00
32159)	KATHY REYNOLDS	50.00
32160)	GALLS	277.14
32161)	GEROU EXCAVATING, INC.	330.00
32162)	HIAWATHA TELEPHONE COMPANY	1195.88

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32163)	MICHIGAN DEPT OF ENVIRON. QUALITY	271.00
32164)	NAPA AUTO PARTS	237.85
32165)	POMPS TIRE SERVICE, INC.	320.00
32166)	CITY OF MUNISING-WATER	3236.35
32167)	TRUCK EQUIPMENT, INC.	115.00
32168)	RYAN ANDERSON	25.00
32169)	FAMILY PRIDE LAUNDRY	190.00
32170)	ALGER COUNTY COMMUNITY SERVICE	652.00
32171)	41 LUMBER COMPANY	417.50
32172)	ALTRAN	16.00
32173)	ETNA SUPPLY COMPANY	2811.59
32174)	PETERSON PUBLISHING INC.	303.61
32175)	US BANK	500.00
32176)	GBS INC.	60.56
32177)	MUNETRIX LLC	2612.35
32178)	APEX SOFTWARE	235.00
32179)	UP INTERNATIONAL TRUCK	1042.47
32180)	OK INDUSTRIAL SUPPLY	130.22
32181)	MUNISING ROTARY CLUB	200.00
32182)	MARIE A. ST. AMOUR	31.15
32183)	ROYCE WILLIAMS	22.25
32184)	MARLENE ROBBINS	180.22
32185)	UPPER MICHIGAN COMMUNITY CREDIT UNION	10.59
32186)	UPPER MICHIGAN COMMUNITY CREDIT UNION	39.88
32187)	MICHELE BENSON	22.25
32188)	PATRICIA LACOMBE	185.22
32189)	DENISE CURTIS	180.22
32190)	BEATRICE STIMAC	180.22
32191)	BEAUCHAMP PLUMBING & HEATING	6615.20
32192)	AUTO-WARES GROUP	828.57
32193)	GEROU EXCAVATING, INC.	110.00
32194)	MIDWAY RENTALS	299.00
32195)	TRI-COUNTY SEPTIC	1125.00
32196)	USA BLUE BOOK	251.46
32197)	GREAT AMERICAN DISPOSAL COMPANY	6245.72
32198)	COLEMAN ENGINEERING COMPANY	4132.50
32199)	AN*SER SERVICES	111.64
32200)	POWERPLAN	182.34
32201)	STATE OF MICHIGAN	1291.55
32202)	STATE OF MICHIGAN	807.23
32203)	VANTAGE FLEX, LLC	110.00
32204)	TROJAN TECH C/O FIFTH THIRD BANK	3700.18
32205)	US BANK EQUIPMENT FINANCE	284.43
32206)	EJ USA INC.	108.00
32207)	SUPERIORLAND GAS COMPANY	96.00
32208)	MADIGAN'S HARDWARE	829.93
32209)	SHELL FLEET PLUS	748.28
32210)	UPPER PENINSULA POWER COMPANY	31077.60
32211)	MICHIGAN MUNICIPAL LEAGUE	11162.00
32212)	CHARTER COMMUNICATIONS	98.37
32213)	DTE ENERGY	1686.91
32214)	HIAWATHA TELEPHONE COMPANY	45.85
32215)	PETERSON PUBLISHING INC.	245.11
32216)	MICHIGAN/WISCONSIN SPRING & BRAKE	55.52
32217)	UPPER PENINSULA RECREATION INC.	1230.77
32218)	UPPER MICHIGAN COMMUNITY CREDIT UNION	49.00
32219)	UPPER MICHIGAN COMMUNITY CREDIT UNION	119.46
32220)	UPEDA	491.61
32221)	COOPER OFFICE EQUIPMENT	424.95
32222)	MANATRON INC.	1017.50
32223)	MICHIGAN MUNICIPAL LEAGUE	1128.00
32224)	GBS INC.	66.25
32225)	DEB LINDEBLAD	66.25
32226)	GREAT LAKES DOCK & MATERIAL	490444.39
32227)	FLOTATION DOCKING SYSTEMS, INC.	30220.50
32228)	NORTH CENTRAL LABORATORIES	164.90
32229)	POMASL FIRE EQUIPMENT	1733.65
32230)	PUTVIN DRUG STORE	10.38
32231)	SUPERIOR ELECTRIC INC.	557.30
32232)	ALGER PARKS & RECREATION	9000.00
32233)	TELNET WORLDWIDE, INC.	16.15
32234)	MICHIGAN STATE FIREMEN'S ASSOCIATION	75.00
32235)	ALGER COUNTY FOOD PANTRY	5000.00
32236)	THE PUBLIC GROUP	210.00
32237)	ALGER COUNTY TREASURER	3602.46
32238)	COOPER OFFICE EQUIPMENT	39.77

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32239)	DENMAN'S HARDWARE	243.67
32240)	HILLSIDE PARTY STORE LLC	6.24
32241)	MISS DIG SYSTEM, INC.	588.85
32242)	TALSMA CONTROLS COMPANY	1763.64
32243)	ANGRY PC	250.00
32244)	UPPER PENINSULA RECREATION INC.	1230.77
32245)	PARAGON LABORATORIES, INC.	202.00
32246)	RON KLEIMAN	90.22
32247)	RASMUSSEN ELECTRIC LLC	2490.00
32248)	DSTECH	67.63
32249)	STANDARD INSURANCE COMPANY	292.44
32250)	STANDARD INSURANCE COMPANY	480.88
32251)	U.S. POSTMASTER	601.58
32252)	MOTOROLA	289.56
32253)	VERIZON WIRELESS	453.66
32254)	DELTA DENTAL	1923.84
32255)	VISION SERVICE PLAN	441.04
32256)	ALGER COMMUNITY SERVICE	272.00
32257)	ALGER COUNTY HUMANE SOCIETY	325.00
32258)	HIAWATHA TELEPHONE COMPANY	11023.24
32259)	CITY OF MUNISING-WATER	1512.22
32260)	D. ROBB FERGUSON	3000.00
32261)	BLUE CROSS BLUE SHIELD OF MICHIGAN	29.57
32262)	DEVIN OLSON	190.00